

1997

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Library Advisory Board

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## MINUTES OF THE LIBRARY ADVISORY BOARD

September 24, 1997

The meeting was convened by Dr. Lankford Walker, Chair, at 4:05 p.m. in the Dean's Conference Room of Booth Library.

Present: Rosemary Buck, Robert Fischer, Joyce Higgins, Ryan Hilligoss, Julia Jorgensen, Barbara Kemmerer, Karen Ketler, John Weber, Elizabeth Weller.

Absent: Randall Beebe, Scott Crawford, Larry Helsel, Michael Stokes, Ted Weidner, Dean Lanham.

Dr. Walker welcomed new members and asked all those in attendance to introduce themselves.

### I. APPROVAL OF MINUTES

There were no corrections to the minutes of the April 23 meeting. The vote was 5 in favor, 0 opposed, 3 abstentions. Minutes were approved.

### II. COMMUNICATIONS

None.

### III. OLD BUSINESS

A. Dr. Walker read the motion which was passed at the April 23 meeting: "That the Library Advisory Board, through the Dean of Library Services, request that the Collection Development Committee prepare a statement of the criteria it will use to allocate funds to develop the collection and present this statement to the Library Advisory Board for review and an opportunity to make recommendations, prior to the actual allocation of the funds." He also explained the history behind the motion for new members, and distributed copies of the minutes of the April 2 meeting and the memo signed by department chairs which was an issue at that meeting.

Dr. Walker said he has not had any communication from the CDC and does not know the status of this motion. Dr. Ketler suggested the Dean and the CDC be reminded of the motion before the CDC meets again. Dr. Fischer suggested that a date/deadline be put on the motion. Dr. Walker said he will meet with the Dean to discuss the motion and will ask for a response before the next board meeting on October 15. Dr. Buck asked about the CDC--what is their function and who is on this committee. Dr. Walker explained that the CDC is responsible for the allocation of the book and materials budget for developing the collection. All subject librarians comprise the CDC; each academic area is represented. Dr. Buck asked if the intent of the motion was for the CDC to meet and then report back to the board. Dr. Walker said the intent was to have the board informed of the process of allocating the funds and developing the collection before decisions are made. Dr. Higgins asked about the suggestion from the April 2 minutes that a board member attend CDC meetings. Dr. Walker said the suggestion was discussed but not pursued for various reasons. Perhaps this idea could be revived. He said his desire is to find ways to improve communication between the CDC and the board. Dr. Ketler suggested this as an agenda item for the next meeting.

B. Dr. Walker reviewed the format of the agenda and said it will remain the same for every meeting.

### IV. NEW BUSINESS

A. Dean's report

None, since Dr. Lanham could not attend the meeting.

B. Dr. Jorgensen said she was not aware that the regular meeting time for the LAB was 4 pm on Wednesdays, and she has a class at this time. It was decided that Dr. Fischer will assume the active member's position, replacing Dr. Comerford who is on sabbatical, and Dr. Jorgensen will assume the position of alternate for this year. Dr. Walker asked if there were any other scheduling problems; there were none. It was noted that the meeting time should be pointed out when the Faculty Senate is appointing members to the LAB.

No other new business.

The meeting adjourned at 4:35 p.m.

**The next meeting of the Library Advisory Board will be Wednesday, Oct. 15, at 4 p.m. in the Dean's Conference Room.**

Mary Grivetti, Recording Secretary