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ENG 1002-014-027-063: Composition and Literature

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English 1002G

Composition and Literature

Course Outline and Syllabus

1002-014
-027
-063

Bring this syllabus and course schedule to every class so that you may make note of any changes which I announce in class.

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Phone: 581-6307
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Required Texts:

Fulwiler, Toby and Alan R. Hayakawa. The Blair Handbook. 5th ed. Upper Saddle River, NJ: Prentice Hall, 2007.

Madden, Frank. Exploring Literature: Writing and Thinking About Fiction, Poetry, Drama, and the Essay. 2nd ed. New York: Pearson/Longman, 2004.

Roberts, Edgar V. Writing About Literature. Brief 10th ed. Upper Saddle River, NJ: Prentice Hall, 2003.

Course Description:

English 1002G. Composition and Literature. A writing course designed to improve skills in critical thinking and analytical expression based on the reading of literary texts. As in 1001G, attention is given to the on-going development of student writing, including effective expression, clear structure, adequate development, and documentation of sources. Prerequisite: English 1001G.

Course Objectives:

Upon completing English 1002, students should be able to:

- Think critically about literary texts;
- Select and narrow a literary topic;
- Write clearly and concisely in standard written English;
- Refer to secondary sources, and document those sources accurately in MLA style;
- Revise essays for clarity, cohesion and style;
- Assist fellow students in their writing and revision

Grading:

Grades on individual assignments will be assigned according to the following scale:

A	90-100%
B	80-90%
C	70-80%
D	60-70%
F	59% and below

Grades for individual assignments will be determined according to the Guidelines for Evaluating Writing Assignments in EIU's English Department (attached). Be sure to read these guidelines fully – they will help you to understand what is expected of your work. Keep in mind that adequate, average work will receive a C, and excellent work will receive an A.

The possible final grades for English 1002G are A, B, C, NC and INC. In other words, you cannot pass this course with D-level work. If your grade for the course is less than a C, you will receive an NC for the course and you must then retake the entire course to receive credit. Please remember that your grade for an essay will be determined not just by your final draft, but also by your revision work.

In addition, **you must turn in all assignments** to receive credit for the course. If you fail to turn in one of your assignments, you will receive an NC for the course.

Assignments will be accepted for full credit only on the day on which they are due. Late assignments will lose one letter grade for each day they are late.

Assignments:

Research Projects

Fiction	50
Drama	50
Poetry	50

Essays

Fiction	200
Drama	200
Poetry	200

Exams

Fiction	100
Drama	100
Poetry	100
Final	150

Total Possible 1200

To calculate your grade at any point during the semester, simply divide the number of points you have earned by the total possible points on the assignments that we have completed.

Essays

All essays will follow MLA guidelines. See p. 411 of your Blair Handbook for a sample essay in MLA format. No works cited page is required unless outside sources are used.

Responses

You must submit responses to only *one* story, *one* play, and *one* poem. Prompts for each response are listed on their due dates in your course schedule. Each response must be typed and must be at least one page in length. See the course schedule for specific due dates.

Daily Assignments

A small number of points for daily assignments may be designated later in the semester.

Keys to Writing Successfully:

- Read your prompt carefully **before** you begin.
- After you read your prompt, allow some time (ideally, at least one day) for your ideas to incubate. Think about what you'd like to write while you walk, eat or perform menial tasks.
- Use the prewriting exercise of your choice.
- Write simply and clearly.
- Provide clear organization in your essay, but do not restrict yourself to five-paragraph format.
- When using a direct quote from an outside source, introduce the quote thoroughly, providing the author's name and credentials, and the title.
- Allow time after drafting (ideally, at least overnight) before revising or proofreading.
- Ask someone you trust to proofread your essay.
- **If you have *any* questions, ask them in class or in conference.**

Attendance Policy:

Attendance is mandatory. Final course grades may be lowered by one letter grade for each *unexcused* absence over three. Absences may be excused for illness, religious holidays, personal emergencies, and some university events. **You must notify me in advance of absence for reasons other than illness or emergency; if you are ill, you must email me before class in order to be excused.** Absences will be excused at my discretion.

You may make up an assignment **only** if you were absent on the day the assignment was due, and **only** if the absence is excused. If you will be absent for a reason other than illness or emergency, you must submit your assignment before your absence.

When you have missed class for any reason, you are responsible for asking a classmate what transpired during class. On the slots below, write the names and telephone numbers of three of your classmates whom you may contact when you miss class:

1. Name: _____
Phone Number: _____
2. Name: _____
Phone Number: _____
3. Name: _____
Phone Number: _____

Students with Disabilities:

Students who have a documented disability and wish to receive academic accommodations should contact the Office of Disability Services (581-6583).

Conferences:

Some mandatory conferences have been scheduled during the semester. A mandatory conference counts toward your absence record as a regular class day and will also be counted toward your grade for the paper that it addresses. If you are unable to attend your scheduled conference, you must let me know immediately and provide a valid excuse, just as you would for a regular class session.

However, your success in this course may also depend on your willingness to schedule voluntary conferences at any point during the semester at which you need help or would like to review your progress in the course. Come to my office during office hours whenever you need assistance or counsel, and keep careful records of your grades.

If you are not available during my office hours, I will be more than happy to schedule an appointment for you at another time.

Plagiarism:

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one’s original work” – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of theirs should encompass all formats, including print, electronic, and oral sources. The University also uses TURNITIN to detect instances of plagiarism.

Electronic Writing Portfolio (EWP):

All EIU students are required to submit one of their essays from *either* English 1001 *or* English 1002 to their Electronic Writing Portfolios. If you have not submitted an essay from English 1001, you should submit one of the three essays which you will complete this semester.

