

1-31-1984

01/31/1984 - Small Business Record Keeping

University Marketing and Communications

Follow this and additional works at: http://thekeep.eiu.edu/press_releases_1984

Recommended Citation

University Marketing and Communications, "01/31/1984 - Small Business Record Keeping" (1984). 1984. 23.
http://thekeep.eiu.edu/press_releases_1984/23

This Article is brought to you for free and open access by the Press Releases at The Keep. It has been accepted for inclusion in 1984 by an authorized administrator of The Keep. For more information, please contact tabruns@eiu.edu.



EASTERN ILLINOIS UNIVERSITY
Charleston, Illinois

news

January 31, 1984

Local

HARRY READ, Director of Information and Publications (217) 581-2820

FOR IMMEDIATE RELEASE

The Community Business Assistance Center at Eastern Illinois University will offer a workshop entitled "Small Business Record Keeping" on Feb. 16 in the Effingham room of the University Union from 8:30 a.m. to 4 p.m. The program is intended for current or prospective small business owners/operators.

Workshop leaders will be Dr. David Byrd, Chairman of the Department of Accounting, Data Processing, and Finance and Dr. Sandra Byrd of the same department.

Co-sponsors are the Small Business Administration and the Small Business Council of the Charleston Area Chamber of Commerce. The \$40 registration fee is payable to Eastern Illinois University. For further information contact Dr. Terry Maris at (217) 581-3526.