

# NoteBooth

library news for eiu faculty

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## TECHNOLOGY TRAINING FACILITY OPENS

Booth Library recently opened its new technology training facility. Located in Room 132 near the Reference area, the facility is equipped with 22 personal computers, all of which have network connections to the Internet and the World Wide Web. Software available at these workstations includes Windows 95 with MS Office 95 and Microsoft's Internet Explorer, as well as Netscape and telnet.

The installation of this training room is timely, considering the influence technology is having on all areas of higher education. The facility will serve as a means by which Eastern's faculty, staff, and students can explore technology applications and, with the assistance of library personnel, learn to use them effectively. While the primary purpose of the facility is to provide various technology-related training, it will also be open in peak times for general library patrons. Eastern's community represents a wide diversity of technological skill levels. Our goal is to offer training at all competency levels to help individuals become more adept at incorporating technology into their daily routine, especially in those areas represented by Library Services.

The library will offer technology training programs for a range of knowledge and skill levels, and a range of topics. Topics will include: Electronic database searching techniques; understanding ILLINET Online, IBIS, FirstSearch, Muse, IDEAL, IAC, and other electronic information resources; Microsoft Word, Microsoft Excel, and Microsoft Power Point; navigating the World Wide Web; HyperText Markup Language and instructional uses of the World Wide Web; the potential of the Internet for learning; and putting class materials on the World Wide Web. These programs will be designed to support Eastern's faculty, staff, and students as they learn about technology and use it in their classrooms and/or workplaces.

A schedule of the workshops offered during the fall semester is included in this issue of *NoteBooth*.

## ORIENTATION SEMINAR OFFERED

Booth Library is offering an orientation to library services for faculty and staff. Invitations are sent to new faculty and staff; however, others who are interested in learning about library resources and services are welcome to attend. Topics will range from how to use interlibrary loan or Media Services to the specifics of accessing the online catalog and searching databases. The session is 90 minutes long and is presented three times in

## PLANNING FUNDS RECEIVED

On Wednesday, June 11, Governor Jim Edgar came to campus to present a check for \$1 million to Eastern President David Jorns. This money will finance the planning stage of the renovation of Booth Library. This financing had been delayed for nearly a year because of political gridlock in Springfield.

The planning is in progress at this time. Architectural and engineering firms are in the process of submitting their qualifications and credentials. These proposals are being reviewed by the Qualifications-based Selection Committee, a group composed of several members of Eastern's Facilities Planning and Management, the Vice President for Business Affairs, the Vice President for Academic Affairs, the Dean of Library Services, and a representative of the Capital Development Board. In September, a decision will be made and three to five firms will be invited to make formal presentations on campus. A firm will be chosen from among these finalists.

A program statement for the renovation was completed last spring. This was the conclusion of work done by the Booth Library Renovation Committee after nearly two years of research and compilation of data. The actual construction is due to begin in the next year, and will cost nearly \$17 million.

Gov. Edgar said when he visited his alma mater that Booth Library serves as the heart of Eastern's community, both physically and academically, and he looks forward to the remodeling and enlargement of Booth's facilities as an enhancement to a building that has had "special meaning" for him. We are all anxiously awaiting the start of this exciting project.

hopes that everyone who is interested can find a time convenient to their schedules. Sessions will be held Wednesday and Thursday, September 3 and 4, at 3 p.m. both afternoons and at 9 a.m. on Thursday only. If you would like to attend one of these orientation sessions, please call Mary Grivetti at 7532 or the Dean's office at 6061.

## FirstSearch

What are your research interests? FirstSearch can help! Take a look at some of the databases currently available:

- ☞ ALL SUBJECTS: WorldCat; Article1st (some full-text); Contents1st; Dissertation Abstracts; Ebsco (some full-text); Eventline; FastDoc (most full-text); New York Times (all full-text); Papers1st; Periodical Abstracts (some full-text); Proceedings1st.
- ☞ ARTS & HUMANITIES: Arts & Humanities Search; MLA Bibliography.
- ☞ BUSINESS & ECONOMICS: ABI/INFORM; Business Dateline; Business & Industry; EconLit; Worldscope Global.
- ☞ PHONE BOOKS: Pro CD Biz; Pro CD Home.
- ☞ ENGINEERING, TECHNOLOGY & PHYSICAL SCIENCES: Environmental Sciences & Pollution Management; Geobase; GeoRef; INSPEC; Microcomputer Abstracts.
- ☞ LIFE SCIENCES: Agricola; BasicBiosis; Biology Digest.
- ☞ MEDICINE & HEALTH: Aids \$ Cancer Research; CINAHL; MDX Health Digest; MEDLINE.
- ☞ NEWS & CURRENT EVENTS: Ebsco; DataTimes; Newspaper Abstracts; New York Times; Periodical Abstracts.

There are two ways to reach FirstSearch from your office, if you are connected to the campus LAN. If you use a Web browser, go to the Booth Library home page at <http://www.eiu.edu/~booth> and choose "Electronic Resources." You may choose a subject heading under "Journals and Magazines" and then choose a database, i.e., Agricola. Another route is to choose "List by Vendor" under "Other" and then choose "FirstSearch." Database descriptions are available through these routes. If you don't use a Web browser, you may use telnet: [telnet fscat.oclc.org](telnet:fscat.oclc.org).

For FREE databases--WorldCat, Article1st, Contents1st, ERIC, FastDoc, GPO, MEDLINE, Papers1st, Periodical Abstracts, Proceedings1st--enter authorization number 100107187, and password SMXRK2MUD. To access any other FirstSearch database, stop by the Reference desk to pick up an authorization card. Call Reference Services at 581-6072 for assistance.

## IBIS: A New Look and a New Database

IBIS (Illinois Bibliographical Information Service) is adding Books-in-Print to its lineup of databases this fall semester. IBIS is also getting a whole new look, provided by Ovid Technologies, Inc. There will be a new Web gateway interface for those who use Web browsers (like Netscape) and a new DOS interface for those who do not use a Web browser. To use your Web browser, go to the Booth Library home page at <http://www.eiu.edu/~booth>. To use the DOS interface, logon to your EIU e-mail account. At the eiu% prompt, type: **illinet**.

If you are connecting from outside the library, you may be asked for your patron ID (your social security number, usually entered without hyphens) to verify you are a valid library user. Call Reference Services at 581-6072 if you have any questions.



## BOOTH RECEIVES GRANTS

Booth Library has received several grants this year, through cooperative efforts as well as individual proposals:

- A CODSULI project, funded through the Secretary of State, purchased a Minolta EPIC 3000 digital imaging system to accommodate document and other material delivery via fax, email, or the Internet without the need to print to paper first (\$16,690);
- An IBHE/HECA grant titled "Library Technology Grants for ILLINET Online: a Request for Supplemental Assistance to ILC SO Libraries," purchased 14 Gateway G6-200 computers to be used for online catalog as specified in the proposal (\$27,834);
- An Illinois State Library component of the Library Grants Program, funded by the Library Services and Construction Act, purchased four barcode readers and three Gateway G6-200 computers as specified in the grant agreement (\$10,383);
- An Illinois Federal Depository Libraries grant by the Illinois State Library using Library Services and Construction Act funds, purchased a Gateway G6-200 computer for use in the public service area of the Federal Documents department as specified in the grant agreement (\$3,500);
- A CCMCC grant purchased English language resources in the field of post-colonial literature, culture and art, as specified in the grant proposal (\$5,000);
- A CCMCC/Materials Technology Model Discipline proposal purchased materials in the field of composite engineering materials and testing for strength of materials (\$13,000);
- Two Redden Fund grants, for \$500 each, purchased Media Services equipment for multi-media development.

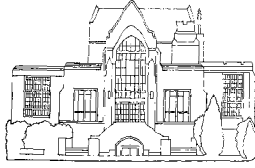
## PROJECT IDEAL: Full-Text Articles

Full-text access to 173 journals published by Academic Press is now available through Project IDEAL, sponsored by the Illinois Cooperative Collection Management Program (CCMP). All participating members of CCMP have access to this project.

IDEAL gives Booth Library patrons access to 110 journals that we do not own, including 28 titles that were previously canceled. Subject categories include: Biomedical sciences; economics; business; law, finance; engineering and material sciences; life sciences; mathematics and computer sciences; physical and environmental sciences; psychology; and social sciences.

Individual articles may be copied and stored; however, downloading of an entire issue of a journal is prohibited by the publisher. Digital or print copies of articles may be included in course packs or in reserves.

For a list of the titles available in full text through IDEAL, check the library's homepage at [www.eiu.edu/~booth](http://www.eiu.edu/~booth) and look at Electronic Resources. Call Reference Services at 6072 for assistance with these or any electronic resources.



# Schedule of Workshops Fall 1997

Booth Library Technology Training Facility  
Room 132 Main Level Reference Area

Library Services announces its offerings for the fall semester. All workshops are free of charge. Listing is by topic. To register for any workshop, call Library Services at **6061**. Each session is limited to 21 participants and registration is on a first-come, first-served basis.

## USING BOOTH LIBRARY'S ELECTRONIC RESOURCES

(All sessions are one hour.)

### • Resources for Industrial Technology Classes

September 19 10 a.m.  
October 15 1 p.m.  
November 11 1 p.m.

### • Women's Studies Database

November 13 11 a.m.

### • Consumer Health Resources

September 19 1 p.m.  
October 14 9 a.m.  
November 17 3 p.m.

### • Researching Companies for Job Interviews

September 16 3 p.m.  
October 20 3 p.m.  
November 6 10 a.m.

### • Finding Historical Articles

September 16 1 p.m.  
October 28 11 a.m.  
November 13 9 a.m.

### • Resources on Cloning and Ethical Issues

September 24 9 a.m.  
October 27 10 a.m.  
November 21 1 p.m.

### • Researching Music Topics

October 16 10 a.m.  
November 11 3 p.m.

### • Books in Print (BIP)

September 17 11 a.m.

### • ILLINET Online (the library's online catalog)

September 12 10 a.m.  
22 3:30 p.m.  
23 10 a.m.  
25 2 p.m.  
October 7 9 a.m.  
13 10 a.m.  
22 11 a.m.  
24 1 p.m.  
November 3 9 a.m.  
12 1 p.m.

### • Locating Journal and Magazine Articles

September 12 1 p.m.  
22 10 a.m.  
25 4 p.m.  
October 2 11:30 a.m.  
7 11 a.m.  
8 11 a.m.  
10 2 p.m.  
14 11 a.m.  
20 1 p.m.  
22 9 a.m.  
24 3 p.m.  
31 9 a.m.  
November 3 1 p.m.  
4 3 p.m.  
11 11 a.m.  
12 9 a.m.  
14 10 a.m.  
19 11 a.m.  
20 9 a.m., 3 p.m.

### • Government Documents on the Web

October 13 2 p.m.  
November 17 1 p.m.

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## INSTRUCTIONAL APPLICATIONS

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### • Posting Course Materials to the WWW

October 31 1:30 - 2:45 p.m.  
November 5 1:30 - 3:15 p.m.

### • Putting Your Syllabus on the WWW

November 13 1:30 - 3:15 p.m.  
19 1:30 - 3:15 p.m.

### • Virtual Classroom

November 4 10 - 11 a.m.  
17 10 - 11 a.m.

### • Creating Quality Images

(tips on taking photos for use in Power Point presentations)

November 6 2 - 3:15 p.m.  
December 4 2 - 3:15 p.m.

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## SOFTWARE APPLICATIONS

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### • MS Word - Beginner

September 25 8:30 - 10:30 a.m.  
29 8:30 - 10:30 a.m.

### • MS Word - Intermediate Topics I

October 6 1:30 - 3:30 p.m.  
15 8:30 - 10:30 a.m.

### • MS Word - Intermediate Topics II

October 22 1:30 - 3:30 p.m.  
November 7 1:30 - 3:30 p.m.

### • MS Excel - Beginner

September 15 9 - 10:30 a.m.  
October 20 9 - 10:30 a.m.

### • MS Excel - Intermediate

September 22 1 - 2:30 p.m.  
October 28 9 - 10:30 a.m.

### • MS Power Point - Beginner

September 24 1:30 - 3:15 p.m.  
October 8 1:30 - 3:15 p.m.

### • MS Power Point - Intermediate

October 9 1:30 - 3:15 p.m.  
15 2:30 - 4:15 p.m.

### • MS Power Point - Advanced

October 16 1:30 - 3:15 p.m.

### • MS Access - Beginner

October 8 3:30 - 5 p.m.  
November 18 3 - 4:30 p.m.

### • MS Windows 95 Clinic

(Each session covers a different topic.)

September 16 8:30 - 9 a.m.  
October 1 10 - 11 a.m.  
November 5 8:30 - 9:30 a.m.  
24 2 - 3 p.m.

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## INTERNET APPLICATIONS

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### • Introduction to WWW Browser

September 18 8:30 - 10:30 a.m.  
October 27 1 - 3 p.m.

### • Customizing WWW Browser

October 9 10 a.m. - Noon  
November 26 8:30 - 10:30 a.m.

### • Searching the WWW

October 2 8:30 - 10:30 a.m.  
November 10 8:30 - 10:30 a.m.

### • Internet Mail: Pine

September 23 3:30 - 5 p.m.  
November 12 3 - 4:30 p.m.

### • Internet Mail: Eudora

October 10 9 - 10:30 a.m.  
November 21 9 - 10:30 a.m.

### • Netscape Mail/News

October 23 2:30 - 4 p.m.  
December 1 1 - 2:30 p.m.

### • Learning HTML - Beginner

September 23 1:30 - 3:15 p.m.  
26 9:30 - 11:15 a.m.  
30 1:30 - 3:15 p.m.

### • Learning HTML - Intermediate

October 2 1:30 - 3:15 p.m.  
3 9:30 - 11:15 a.m.  
7 2:30 - 4:15 p.m.

### • Learning HTML - Advanced

October 14 1:30 - 3:15 p.m.  
21 1:30 - 3:15 p.m.

### • Putting Power Point Presentations on the WWW

October 29 1:30 - 3:15 p.m.