

2001

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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD
April 25, 2001

The meeting was convened by Dr. Alan Grant, chair, at 4:00 p.m. in the McAfee Tower Conference Room.

Present: Rosemary Buck, Alan Grant, Richard Jacques, Newton Key, Allen Lanham, Peter Loewen, Matthew Monippallil, Charles Phillips, and Jeff Stowell

Excused: Mahmood Butt

Absent: Melanie Burns, Ian Davis, Steve Davis, Marylin Lisowski, and John Weber

I. Approval of Minutes

The minutes of the March 21, 2001 meeting were approved.

II. Communications

E-mail communication was received from Mahmood Butt, who was unable to attend this meeting due to a schedule conflict. Dr. Butt notified Alan Grant that his vote was affirmative for both of the LAB chair and vice-chair nominees for the next academic year.

III. Old Business

Nominations

Alan Grant announced the nominee for LAB Chair was Richard Jacques, and the nominee for Vice Chair was Mahmood Butt.

IV. New Business

Elections

LAB election ballots were distributed. Both nominees were elected unanimously.

V. Dean's Report

Appreciation

Dean Lanham thanked LAB members for their time and service throughout the FY2001 academic year.

Planning

The Booth Library renovation project remains on schedule. Dean Lanham said that it will be a very exciting building, and that he hopes the LAB members will be a part of the grand opening celebration activities next year.

Technology Enhanced and Technology Delivered Education Issues

Dean Lanham announced that the TEDE Committee met yesterday. The members arrived at a consensus, and their recommendations are being forwarded to the Provost next week. We will await the decision from the Provost and the President on how to proceed.

2001 Periodical and Standing Order Review Update

The Dean provided a handout depicting a brief list of proposed periodicals cancellations. He stated that without an increase to the book materials budget, various fund accounts might not be able to afford their periodicals when the final prices are known in September 2001. It is his plan that journals will not have to be cancelled due to cost in the next year, and that we will use our contingency fund to cover overages.

Library Calendar for FY2002

A draft of the FY02 Library Calendar was redistributed. Dean Lanham stated that he received one request from library personnel to close the library on August 19, 2001, the Sunday before fall classes begin. Library personnel requesting this change indicated to the Dean that neither students nor faculty visit the library that day. In addition, the library's temperature is rather warm at this time of summer. At a Library Faculty meeting, the Dean and faculty discussed the possibility of closing the library on August 19, and the faculty recommended closing. Dean Lanham stated that he believes that the library should be open to students as soon as they arrive on campus in order to set the tone for the institution. However, he thinks that this year the library ought to be closed on that day. Due to construction on the east side of McAfee, it will be both hot and dusty. After the library returns to the new building, he would like to work with the other service providers on campus in order to offer activities or programs that will attract patrons into the library the weekend prior to the first day of fall classes. The Dean asked LAB members to help design such programs. Rosemary Buck made a motion to approve the FY2001 Library Calendar, with the above revision that the library be closed on August 19, 2001. The motion was seconded, and the LAB members approved the calendar unanimously.

Electronic Resources Survey for Faculty 2001

Dean Lanham said that a substantial number of Faculty Surveys have been returned. A follow-up letter was mailed to the faculty yesterday afternoon to encourage them to return the surveys before leaving campus.

Patron Satisfaction Survey 2001

The Dean reported that tallying of the Patron Satisfaction Survey is in progress. Jeff Stowell mentioned that completing the survey was useful to him because he found resources he was not aware the library had. Rosemary Buck said she was glad to see on the survey that Dissertation Abstracts are back online. The Dean said the abstracts are not an open subscription. Every time the service is used, the library is charged. Peter Loewen inquired about FirstSearch subscriptions. Discussion followed, and the Dean explained the cost structure.

Library Advocacy Day

Dean Lanham reported that the Illinois Library Advocacy Day held on April 18, 2001 in Springfield was a very successful event. He held productive meetings with Judy Meyers and Dale Righter, as well as with Julie Currie from the Decatur district. They discussed library filtering legislation that is under consideration at both federal and state levels, the reinstatement of the three-percent increase of the book materials budget for academic libraries, among other things of general interest to libraries.

NoteBooth

The most recent issue of *NoteBooth* was distributed to LAB members. The Dean reviewed some of the articles featured in the issue.

Other

Newton Key expressed concern regarding the amount of hours the library is open during the weekends in August and his need to place student materials on reserve during that time. He stated that he would like to see the library open a few hours on the weekends prior to the beginning of fall semester. The Dean indicated that there is not enough traffic during that time to warrant opening the library on the weekends. He suggested to Dr. Key that he place materials on reserve during the weekday hours when the library's Civil Service employees responsible for placing materials on reserve are on duty.

Newton Key asked whether there is a law library at the Coles County Courthouse. The Dean replied that there is a small one, but that it is not open to the public, as far as he knows. Matthew Monippallil stated that only the judges use it.

Newton Key inquired about the availability of the "Philosophy Index." Dean Lanham suggested that Richard Seitz, the subject librarian for philosophy, contact Newton Key.

Adjournment

Meeting adjourned at 5 p.m.

Ann Hudson, Recording Secretary