

Fall 8-15-2015

ENG 1001G-020: Composition and Language

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ENG 1001G-020 / Fall 2015
Composition and Language
M,W,F 1200 -1250 / Coleman 3120

Course Policy

Instructor information

Instructor:	Jonathan Brown	Email:	jbrown2941@yahoo.com
Office Hours:	M-W-F 1:00-2:00	Phone:	(703) 338-5150
Location:	Office Hrs: Coleman 3861		
	Other times: Coleman 2110		

Learning Objectives

The Official Student Learning Objectives:

Students will...

1. Write expository and persuasive papers throughout the semester (a minimum of 5, 000 words) in which paragraphs, sentences, and word develop a central idea (writing, speaking, critical thinking).
2. Write purposeful adequately developed paragraphs and sentences that are direct, economical, free of ambiguity, and structurally appropriate for the ideas expressed and for the audience to whom it is directed (writing, speaking, critical thinking).
3. Develop skills in critical reading and listening for understanding and evaluating culturally diverse course materials and for becoming more discerning readers (writing, critical thinking, citizenship)
4. Develop research skills, including effective use of source materials and the principles of documentation (writing, critical thinking)
5. Develop skills in revising their own writing by participating in peer review workshops and by revising one of their essays for possible inclusion into their electronic writing portfolio (writing, critical thinking)

About the Course

This is a course about college writing. This course will help you become a better writing by providing opportunities for reading, writing, and revising, and will help you acquire skills and knowledge you can use well-past college. In this course, you will read selected articles and sections from your books, research your own interests, write about what you read and learn, discuss materials in class, participate in small group workshops with fellow students, and conferences with me as you work on your writing.

Learning to write well is like learning most other skills. It doesn't come naturally. It comes to those who work at it, learn, and study how to do it. The good news here is that as with most other skills, the more you practice, the better you will become.

Required Texts:

Faigley, L. (2012) *Writing: A guide for College and beyond* (3rd ed.). Boston, MA: Pearson.
Faigley, L. (2015). *The Brief Penguin Handbook* (5th ed.). Boston, MA: Pearson.
Goshgarian, G. (2013). *The Contemporary Reader* (11th ed.). Boston, MA: Pearson.
Graff, G., Birkenstein, C (2006). *They Say, I Say: The Moves that Matter in Academic Writing*. New York, NY: W.W. Norton & Company.

Grades:

Reading Responses / Short assignments	300	(400 -500 words each)
Assignment 1: Personal Values and Principles Persuasive Reflection Paper	120	(4 pages)
Assignment 2: Research Memo	120	(5 pages)
Assignment 3: Written Case Presentation	120	(5 pages)
Assignment 4: Career Profile	120	(4 pages)
Assignment 5 Professional Documents	120	(2 pages total)
In-class Presentations (2) (50 pts each)	100	
<u>TOTAL</u>	<u>1000 points</u>	

Reading Responses

You'll write a response when there is an assigned reading for class. Responses may or may not be shared during class (depends on time available). Each response is **due the day of class** via Dropbox on Desire2Learn by 8:00am. Your response should be a 400–500-word **response** to the reading.

The response should convey that:

- 1) you read and understand the material, and
- 2) you responded to the material
- 3) you cited page/paragraph numbers appropriately
- 4) you met the word limit
- 5) you provided clear writing with attention to grammar and punctuation

Sometimes specific direction (questions to answer, etc.) may be given for a reading response. If not, then the assignment is to think about the material and REACT.

Some ideas for questions to answer:

- What was your impression of the reading?
- Did you agree or disagree with it? Why?
- Were there points, words or sentences that made no sense to you?
- Was there anything that bothered or bugged you?
- Are there other questions this raised for you?

Writing Assignments

You will write five writing assignments for this course. For each assignment, you will participate in research (if applicable), writing, revising, and workshops/conferences. More information for each assignment will be provided as work on that assignment begins.

Attendance and Participation

1. Both attendance and participation are kept for the class.
2. You may miss up to five (5) classes before mid-term and ten (10) classes overall.
3. If you miss more than five (5) classes before mid-term, your grade will be lowered one letter grade per absence past five (5).
4. If you miss more than ten (10) classes overall, your grade will either be lowered one letter grade per absence past ten (10) or you will receive a failing grade.
5. Two late arrivals = one absence. "Late" is defined as showing up after the start time of the class.
6. Exceptions will be made only for documented medical problems, emergencies and school activities.
7. This is an interactive course and requires active engagement during each class. If you are not fully participating in class, you may be asked to leave, which will result in an absence.

Late Work / Extra Credit

1. It is the student's responsibility to turn work in on time. Unless connected with an excused absence, ***late work will not be accepted.***
2. Work not turned in on time will receive a grade of zero (0).

Class Conduct

Students are expected to act in a mature and collegial manner. Here are guidelines to abide by in any college course. If you are violating any of these, you may be asked to leave the class.

1. Read assigned material **before** class.
2. Respond via Dropbox on Desire2Learn to assigned reading **before** class.
3. Come to class on time and stay the whole period.
5. Bring your textbooks, pens, and a notebook with you to class.
3. Be ready to participate in activities and discussion.
4. When we discuss a reading or writing assignment, have the text in front of you.
5. Play well with others. Respect other people's opinions and be open to them.
6. Actively help your peers in collaborative exercises like peer review.
7. When working in a group, stay on targeted tasks.
8. Do not carry on side conversations with other students when the instructor or another student has the floor during class.
9. General rudeness and disrespect will not be tolerated.
10. Cell phones need to be turned off and put away.
11. No texting.
12. No sleeping.
13. Unless it's an emergency, use the restroom before or after class.

Plagiarism

In this course, you'll learn how to work with and quote written material effectively.

Plagiarism is:

"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work" (*Random House Dictionary of the English Language*).

Generally, the rule is that it's expected that students will use other material to build reports and presentations upon. However, the source of the material must be cited. **Keep in mind that D2L has a function that can compare submitted material to what is available on the internet.**

Any teacher, including me, who discovers an act of plagiarism has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources. When in doubt about or how to incorporate and cite a source, please ask.

EIU Writing Center

I encourage you to use EIU's Writing Center located at 3110 Coleman Hall. This free service provides one-to-one conferences with writing center consultants who can help you with brainstorming, organizing, developing support, and documenting your papers.

The writing center is open to help any student from any major at any stage of his or her writing process, and its system of one-to-one conferences demonstrates value and respect for individual writers, all of whom can benefit from feedback about their works in progress.

To schedule an appointment, you can drop by the center (3110 Coleman Hall) or you can call 581-5929. The writing center is open:

Monday through Thursday, 9 - 3 p.m., and 6 - 9 p.m.

Friday 9 a.m. - 1 p.m.

Office of Student Disability Services

It is EIU's policy to provide reasonable accommodations to students with disabilities. If you would like to request academic support services due to a physical, mental, or learning disability, please contact the Office of Student Disability Services. If you are already working with that office, please provide your instructor a letter regarding any recommended accommodations.

ENG 1001-00_ / Fall 2015 Syllabus
Composition and Language
M,W,F 12:00 – 12:50 / Coleman 3120

Tentative Schedule

UNIT 1 – PERSONAL VALUES AND PRINCIPLES
PERSUASIVE REFLECTION PAPER

Week One [August 24-28]

Monday: Introduction and overview

Wednesday: Due: Reading Response 1 - *Thinking as a Writer*. Writing, 2-17
Introduction to Assignment 1

Friday: Due: Reading Response 2 – Values Article (handout)

Week Two [August 31 – September 4]

Monday: Due: Reading Response 3 – *Planning*. Writing, 32-39.

Wednesday: Due: Reading Response 4 – *Drafting*. Writing, 40-49.

Friday: Open Comp day

Week Three [September 07 - 11]

Monday: NO CLASS (Labor Day)

Wednesday: Due: Draft of Values Paper
Conferences

Friday: Conferences

UNIT 2 – RESEARCH MEMO

Week Four [September 14 - 18]

Monday: Due: FINAL Values Paper
Introduction to Assignment 2

Wednesday: Due: Reading Response 5 – *Plan Your Research*. Penguin, 160-171.

Friday: Due: Reading Response 6 - See *APA Documentation*, Penguin, 286 – 301
and answer handout questions.

Week Five [September 21 - 25]

Monday: Due: Reading Response 7 - *Revising*, Writing, 50 – 57.

Wednesday: Assignment 2 – Presentations Part 1

Friday: Due: Reading Response 9 - *Sh&^y First Drafts* - (Handout)
Assignment 2 – Presentations Part 2

Week Six [September 28 – October 02]

Monday: Due: Reading Response 8 – Case Article 1 (handout)

Wednesday: Due: Draft of Research Memo
Peer Review & Workshop

Friday: Due: Reading Response 10 – Case Article 2 (handout)
Workshop

UNIT 3 – CASE PRESENTATION

Week Seven [October 05 - 09]

Monday: Due: FINAL Research Memo
Introduction to Assignment 3

Wednesday: Due: Reading Response 11 – Case Article 3 (handout)

Friday: Due: Reading Response 12 – Case Article 4 (handout)

Week Eight [October 12 - 16]

Monday: Due: Reading Response 13 – *Position Argument*. Writing, 403-407, 442-452.

Wednesday: Due: Reading Response 14 – Case Article 5 (handout)

Friday: NO CLASS (Fall Break)

Week Nine [October 19 - 23]

Monday: Due: Draft of Case Presentation
Peer Review &/ Workshop

Wednesday: Conferences

Friday: Conferences

UNIT 4 – CAREER PROFILE

Week Ten [October 26 - 30]

Monday: **Due: FINAL Case Presentation**
 Introduction to Assignment 4

Wednesday: Due: Summary of career to be profiled

Friday: Due: Reading Response 15 – (Research Interview article) (Handout)

Week Eleven [November 02 - 06]

Monday: Due: Reading Response 16 – Career Profile article (handout)

Wednesday: Presentations 2 – Interview Report

Friday: Presentations 2 – Interview Report

Week Twelve [November 09 - 13]

Monday: Due: Reading Response 17 – News articles (handout)

Wednesday: **Due: Draft Career Profile**
 Peer Review & Workshop

Friday: Workshop

UNIT 5 – PROFESSIONAL DOCUMENTS

Week Thirteen [November 16 - 20]

Monday: **Due: FINAL Career Profile**
Introduction to Assignment 5

Wednesday: Due: Reading Response 18 – Cover Letter articles (handout)

Friday: Due: Reading Response 19 – News Articles (Handout)

Week Fifteen [November 23 - 27]

NO CLASS (Thanksgiving Break)

Week Fifteen [November 30 – December 04]

Monday: **Due: Draft of Cover Letter**

Wednesday: Due: Reading Response 20 – Resume Articles

Friday: Resume work

Week Sixteen [December 07 - 11]

Monday: **Due: Draft of Resume**

Wednesday: Peer review &/ workshop - Cover Letter

Friday: Peer review &/ workshop - Resume

Finals Week [December 14 – December 18]

Monday: **Due: FINAL Cover Letter and Resume**