11-13-2009

November 13, 2009

Council on University Planning and Budget

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MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
November 13, 2009

Voting Members Present: Robert Augustine, Sandra Bowman, Dan Clark, Sarah Daugherty, Mona
                               Davenport, Cay Kolling, Sherry McRaven, John Henry Pommier, Gary
                               Reed, Marcus Ricci, Jenny Sipes, John Stimac, Paul Weber, Roger Beck

Absent: Ellen Corrigan, Gene Deerman, Karen Drage, Karla Evans, Gary Fritz,
                               Diane Jackman, Gloria Leitschuh, Tommy Nierman, Millie Parikh

Non-Voting Members Present: Judy Gorrell, Dan Nadler, Jill Nilsen, Bill Perry, William Weber, Derek
                               Markley, Steve Shrake

1. **Call to order**

    Dr. Augustine called the meeting to order at 3:00 p.m.

2. **Approve minutes of October 23, 2009**

    Motion (Ricci/Stimac): To approve the minutes of the October 23, 20098 meeting as
    written.   Motion carried by acclamation.

3. Executive Committee Report

    Dr. Augustine reported that the CUPB Executive Committee met on November 2 to
    discuss the agenda.

4. Reports

    a. President's Report

        Dr. Perry brought before the Council a draft Furlough Policy. Dr. Perry presented
        some of the reasons for the development of such a policy. The FY 10 budget
        contains stimulus dollars from the federal government. The money has not been
        received as of this time, but Dr. Perry is confident that the funds will be
        forthcoming. However, the budget in FY 11 and beyond is much more uncertain.
        EIU's budget is proposed to be funded at the FY 06 level which is 6 percent ($3
        million) less that our FY 10 budget.

        Dr. Perry brought the draft furlough policy before the CUPB because of its
        advisory role in planning and budgeting for the university. He gave the Council
        members points to consider with a furlough policy. Adoption of a furlough policy
        and a possible implementation of furloughs will: be a more equitable method of
        cost-savings for all employees; hopefully avoid long-term separation of
        employment; permit employees to begin planning and budgeting ahead of time;
        allow for use of an analytical system of cost Savings versus across the board

layoffs; and offer the potential to maintain the staffing levels necessary to continue delivery of valuable services to students.

An email was sent to members of the campus community this afternoon with the draft Furlough Policy and a letter of explanation.   Dr. Perry is asking the Council members to do the following:

1.   Collect feedback from their constituency groups.
2.   Acknowledge feedback by saying, "Thank you. I will be sharing your feedback at the CUPB meeting on December 11."
3.   Direct forward questions regarding implementation procedures to Mr. Lloyd Leonard, Interim Director of Employee and Labor Relations at lmleonard@eiu.edu.
4.   Come to the CUPB meeting on December 11 prepared to give the president and vice presidents feedback. The President and vice presidents will take the feedback into consideration in the development of the final policy.

Dr. Augustine commented on the tremendous responsibility that has been asked of the membership, and he encouraged members present to ask questions. Since half of the Council was not in attendance, Dr. Augustine announced each Council member present would choose a Council member absent as a buddy. It is the present Council member's responsibility to explain in detail the charge given to us by Dr. Perry regarding the draft Furlough Policy. The buddies are:

Robert Augustine	Karen Drage, Millie Parikh
Roger Beck	Eunseong Kim
Sandra Bowman`	
Dan Clark	Tommy Nierman
Sarah Daugherty	Gloria Leitschuh
Mona Davenport	
Cay Kolling	Karla Evans
Sherry McRaven	Ellen Corrigan
John Pommier	
Gary Reed	
Marcus Ricci	Gary Fritz
Jenny Sipes	
John Stimac	Diane Jackman
Paul Weber	

b. Campus Master Plan Update -- Dr. Weber commented on the Campus Master Plan. Three firms were interviewed on campus and one firm has been selected. The University will be taking the proposal to the Board of Trustees on November 20. After the proposal receives Board approval, the process will take move of the 2010 calendar year.

c. IT Restructuring – Information Technology is being restructured, and staff in the positions being eliminated are receiving training according to the restructuring

process. Dr. Weber was available to answer questions posed by the Council members.

   d. Subcommittee Reports
      1) Academic Affairs – The Academic Affairs subcommittee met and discussed a report about budgets in FY 09, FY 10, and FY 11, the IBHE video conference, and the fact that 70 % of EIU faculty is tenure-tenure track.

      2) Business Affairs – The Business Affairs subcommittee met and discuss the FY 10 budget with is funded at the FY 06 plus stimulus dollars bring it up to the FY 09 funding level.

      3) Student Affairs – The Student Affairs subcommittee met and several items were discussed – the H1N1 Clinic dispensing > 1,000 doses, the death of Coach Moore, and the Textbook Rental Service. In the spring, textbooks will be returned to the new Textbook Rental facility.

      4) External Relations – The External Relations subcommittee and discussed goals for External Relations, the search for new Vice President for University Advancement, and the capital campaign.

      5) President's Area – no report.

5. Old Business – None

6. New Business -- Submit two names of Council members willing to serve on Search Committee for a Director of the Planning, Budget, and Institutional Research

   Mona Davenport, John Stimac, and John Pommier volunteered to serve on this committee. Dr. Weber will select one person to represent CUPB on the search committee.

8. Adjournment – The meeting was adjourned at approximately 4:00 p.m.