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Council on Academic Affairs

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Agenda for the February 24, 2011 CAA Meeting

Items approved: 11-24, MDVL 2000G, Introduction to Medieval Studies (New Course)
11-25, HIS 3120, Ancient Egypt (New Course)
11-26, HIS 3130, Iraq and the Ancient Near East (New Course)

Item Pending: 10-95, Public Relations Minor (Revised Interdisciplinary Minor)
11-21, Political Science (Revised Major)
11-22, Political Science with International Studies Option (Revised Option)
11-23, FILM 4275, Film Studies Internship (New Course)
11-27, MUS 1300, Instrumental Methods Lab (New Course)
11-28, MUS 2071, Music Technology II: Audio and Recording Techniques (New Course)
11-29, Music with Performance Option (Revised Option)
11-30, AFR 2000G, African American Social Movements (Revised Course)
11-31, AFR 2200G, Pan Africanism (New Course)
11-32, AFR 2400, Black Women in the Diaspora (New Course)
11-33, AFR 2500, Introduction to Research Methods in Africana Studies (New Course)
11-34, AFR 2600, African American Men (New Course)
11-35, AFR 3150, Women and Development in Africa (New Course)
11-36, AFR 3500, The African American Intellectual Tradition (New Course)
11-37, AFR 3600, HIV/AIDS and Development in Africa (New Course)
11-38, AFR 3700, Race and Neighborhood Development (New Course)
11-39, AFR 4300, Capstone Seminar (New Course)
11-40, African-American Studies (Proposal to change the program name, curriculum, and degree title)
11-41, African-American Studies (Revised Major)
11-42, African-American Studies (Revised Minor)

**Council on Academic Affairs
Minutes**

February 24, 2011

The February 24, 2011 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440, Booth Library.

Members Present: Ms. Green, Dr. Hoerschelmann, Dr. Klarup, Dr. Lucas, Dr. Mitchell, Ms. Prillaman, Ms. Ruholl, Dr. Shelton, Dr. Sterling, Dr. Throneburg, and Dr. White.

Members Absent: Ms. Henry.

Staff Present: Provost Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guest Present: Dr. Cornebise, CASL and Geology/Geography; Ms. Leschke, Intern, Academic Advising Center; Ms. Miller, College of Arts & Humanities; Dr. Murray, English and Film Studies; Dr. Patterson, History; Dr. Pommier, Faculty Senate; Dr. Sanders, CASL and CASA; Dr. Young, History and Medieval Studies; and Ms. Zeigler, Academic Advising Center.

I. Approval of the January 27, 2011 CAA Meeting Minutes.

The minutes of January 27, 2011 were approved as written.

II. Communications:

a. Curriculum Committee Minutes:

1. Minutes of the January 26, 2011 College of Arts & Humanities Curriculum Committee meeting.
2. Minutes of the January 28, 2011 College of Sciences Curriculum Committee meeting.
3. Minutes of the February 9, 2011 College of Arts & Humanities Curriculum Committee meeting.
4. Minutes of the February 16, 2011 College of Arts & Humanities Curriculum Committee meeting.
5. Minutes of the February 16, 2011 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.

b. Executive Action Request:

1. January 28, 2011 memorandum from Dean Izadi, LCBAS, requesting executive action to change the initial term of offering for ENT 3700 to Fall 2011 and ENT 4500 to Spring 2012.
2. January 28, 2011 memorandum from Dean Hanner, COS, requesting executive action to revise the course description for PLS 2513 and PLS 2611, effective Fall 2011.
3. February 18, 2011 memorandum from Dean Izadi, LCBAS, requesting executive action to change the prerequisites of AET 4673, 4843, and 4943, effective Fall 2011.

c. Waiver Reports:

1. Academic Waiver Reports for January 2011 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

d. Other:

1. February 8, 2011 email from Dr. Jeffrey Stowell, Psychology, regarding senior seminars. *Dr. White requested that the council members look over the email and then discuss it at a future CAA meeting. The item will be included as a discussion item on a future agenda.*
2. February 14, 2011 memorandum from Dean Augustine, Graduate School, regarding interviews for the Assistant Vice President for Information Technology Services.
3. Document from Provost Lord regarding the integrative learning awards. *Provost Lord provided background information and asked the CAA members whether the group would consider serving as a jury or form a subcommittee to jury the integrative learning awards. In response, the council formed a subcommittee consisting of the following council members:*

*Dr. Stephen Lucas, CEPS representative
 Dr. Olaf Hoerschelmann, CAH representative
 Dr. Larry White, LCBAS representative
 Dr. Rebecca Throneburg, COS representative
 Ms. Jennifer Prillaman, Student representative*

Dr. Stephen Lucas will chair the subcommittee.

III. Committee Reports:**1. CASL Subcommittee Report**

Dr. Throneburg reported on a CASL subcommittee that's currently looking at how integrative learning appears in the undergraduate catalog and working on catalog revisions. Later in the semester the subcommittee will have something to share with CAA.

IV. Items Added to the Agenda:

1. 11-27, MUS 1300, Instrumental Methods Lab (New Course)
2. 11-28, MUS 2071, Music Technology II: Audio and Recording Techniques (New Course)
3. 11-29, Music with Performance Option (Revised Option)
4. 11-30, AFR 2000G, African American Social Movements (Revised Course)
5. 11-31, AFR 2200G, Pan Africanism (New Course)
6. 11-32, AFR 2400, Black Women in the Diaspora (New Course)
7. 11-33, AFR 2500, Introduction to Research Methods in Africana Studies (New Course)
8. 11-34, AFR 2600, African American Men (New Course)
9. 11-35, AFR 3150, Women and Development in Africa (New Course)
10. 11-36, AFR 3500, The African American Intellectual Tradition (New Course)
11. 11-37, AFR 3600, HIV/AIDS and Development in Africa (New Course)
12. 11-38, AFR 3700, Race and Neighborhood Development (New Course)
13. 11-39, AFR 4300, Capstone Seminar (New Course)
14. 11-40, African-American Studies (Proposal to change the program name, curriculum, and degree title)
15. 11-41, African-American Studies (Revised Major)
16. 11-42, African-American Studies (Revised Minor)
17. 11-43, OPD 3000, Learning Analysis Through Portfolio Development (New Course)
18. 11-44, OPD 4700, Leadership in Organizations (New Course)
19. 11-45, OPD 4865, Diversity in Organizations (New Course)

Ms. Ruholl moved and Dr. Mitchell seconded the motion to add these items to the agenda.

V. Items Acted Upon:**1. 11-23, FILM 4275, Film Studies Internship (New Course).**

Dr. Murray presented the proposal and answered questions of the council. The proposal was tabled until a future CAA meeting so the department could address questions about whether the course should be cross listed.

2. 11-24, MDVL 2000G, Introduction to Medieval Studies (New Course).

Dr. Young presented the proposal and answered questions of the council. The council requested that an explanation be added to Part II, 6 of the proposal indicating how the course satisfies the criteria for the writing intensive designation.

Ms. Green moved and Dr. Shelton seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, *effective Fall 2011*.

NOTE: MDVL 2000G will be placed under the Humanities designation within the Humanities and Fines Arts segment of General Education.

MDVL 2000G. Introduction to Medieval Studies. (3-0-3) On Demand. Intro to Medieval Studies. Introduction to the disciplines and discipline-specific practices that comprise Medieval Studies. WI

3. 11-25, HIS 3120, Ancient Egypt (New Course).

Dr. Patterson presented the proposal and answered questions of the council. The council requested minor revisions to the course outline (Part III of the proposal).

Dr. Shelton moved and Dr. Klarup seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, *effective Fall 2011*.

HIS 3120. Ancient Egypt. (3-0-3) On Demand. The course surveys the history, culture, literature, and institutions of ancient Egypt, beginning with the Predynastic period and finishing with the coming of the Romans. WI, NUS

4. 11-26, HIS 3130, Iraq and the Ancient Near East (New Course).

Dr. Patterson presented the proposal and answered questions of the council. The council requested minor revisions to the course outline (Part III of the proposal).

Ms. Ruholl moved and Dr. Sterling seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, *effective Fall 2011*.

HIS 3130. Iraq and the Ancient Near East. (3-0-3) On Demand. The course surveys the history, culture, literature, and institutions of pre-Islamic Iraq and neighboring regions of the Middle East, from the early Sumerian period to the conquest of the Persian Empire by Alexander the Great. WI, NUS

VI. CASL Presentation:

Dr. Sanders and Dr. Cornebise presented executive summaries (See list below), distributed copies of the materials, and answered questions of the council.

1. AY10 Executive Summary of Data Related to Writing Goal
2. 2010 Speaking Data Executive Summary
3. CASL's Critical Thinking Assessment AY10 Executive Summary
4. 2006 Freshman/2010 Senior Global Citizenship Surveys Executive Summary

Following discussion, Dr. White encouraged council members to send him suggestions for possible curriculum initiatives that CAA could discuss in the future about improving the numbers outlined in the executive summaries presented today.

VII. Pending:

1. 10-95, Public Relations Minor (Revised Interdisciplinary Minor)
2. 11-21, Political Science (Revised Major)
3. 11-22, Political Science with International Studies Option (Revised Option)

VIII. Meeting Adjournment:

1. Dr. Sterling moved and Dr. Mitchell seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 3:15 p.m.

The next meeting will be held Thursday, March 3, 2011.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
 March 3, 2010
 Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 11-27, MUS 1300, Instrumental Methods Lab (New Course)
2. 11-28, MUS 2071, Music Technology II: Audio and Recording Techniques (New Course)
3. 11-29, Music with Performance Option (Revised Option)
4. 11-43, OPD 3000, Learning Analysis Through Portfolio Development (New Course)
5. 11-44, OPD 4700, Leadership in Organizations (New Course)
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7. 11-30, AFR 2000G, African American Social Movements (Revised Course)
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16. 11-39, AFR 4300, Capstone Seminar (New Course)
17. 11-40, African-American Studies (Proposal to change the program name, curriculum, and degree title)
18. 11-41, African-American Studies (Revised Major)
19. 11-42, African-American Studies (Revised Minor)

Pending:

1. 10-95, Public Relations Minor (Revised Interdisciplinary Minor)
2. 11-21, Political Science (Revised Major)
3. 11-22, Political Science with International Studies Option (Revised Option)
4. 11-23, FILM 4275, Film Studies Internship (New Course).

Approved Executive Actions:**CAH****Effective Fall 2011**

1. Delete the prerequisites of CMN 4910.

CMN 4910 - Applied Health Communication.

(3-0-3) S. An examination of applied health communication in the interpersonal, organizational, and mediated contexts. Emphasis is on higher order application of skills from different occupational perspectives. Cross-listed with HST 4910. Prerequisites and Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of "C" or better, and CMN/HST 3910 or permission of instructor. Credits: 3

Pending Executive Actions:**COS****Effective Fall 2011**

1. Revise the course description of PLS 2513.

PLS 2513 - Moot Court.

(1-Arr-1) F, S. A role-playing simulation in which students represent attorneys in simulated appellate court competitions. Students will attend at least one competition per semester of enrollment as determined by the instructor, with learning activities ranging from oral arguments to the preparation of written legal briefs. The course may be repeated for a total of six semester hours, but no more than ~~two~~ **three** semester hours may count toward the Political Science major or the Political Science minor. Students may pay expenses associated with registration, travel, room and meal charges while attending competition. Prerequisites and Notes: Restricted to students selected to represent EIU at the moot court competitions designated by the department; completion of the fall semester course or permission of instructor is required for registration in the spring semester course. Credits: 1

2. Change the course description of PLS 2611.

PLS 2611 - Model Illinois Government.

(1-0-1) S. (Credit/No Credit) This course is designed to prepare students for the Model Illinois Government simulation held in Springfield. At the simulation, students take a hands-on approach to understanding the legal authority, structure, functions and processes of the state legislature in Illinois. The course may be repeated for a total of three semester hours, ~~but no more than two semester hours may count toward the Political Science major or the Political Science minor.~~ Students may pay expenses associated with registration, travel, room and meal charges while attending the simulation. Prerequisites and Notes: Restricted to students selected to represent EIU at the simulation. Credits: 1

LCBAS**Effective Fall 2011**

1. Update the prerequisites of AET 4673.

AET 4673 - Work Measurement and Method Design.

(3-0-3) S. Principles of motion and time study and methods engineering for the purpose of increasing productivity and reducing human effort. Special emphasis will be given to design and measurement of work in industrial environments. Prerequisites and Notes: **AET 1323 and MAT 2120G or 1441G.** Credits: 3

2. Change the prerequisites of AET 4843.

AET 4843 - Statistical Quality Assurance.

(3-0-3) F, S. Principles of total quality control; Shewhart control charts; acceptance sampling; capability and reliability studies. Prerequisites and Notes: ~~MAT 1271 or its equivalent.~~ **AET 1323 and BUS 2810 or MAT 2250G.** Credits: 3

3. Revise the prerequisites of AET 4943.

AET 4943 - Manufacturing Management.

(3-0-3) F, S. Survey of technical management areas in a manufacturing operation. This course will include but not be limited to a study of production control methods, plant layout, scheduling, inventory control, and other phases of planning, organizing, and controlling a manufacturing operation. Prerequisites and Notes: AET 1323, **and MAT 2120G or 1441G, and either BUS 2810 or MAT 2250G.** WI Credits: 3

4. Change the initial term of offering for ENT 3700 from Fall 2012 to Fall 2011.

ENT 3700 - Financing for Entrepreneurial Ventures.

(3-0-3) F. A study of financial and legal issues related to financing entrepreneurial ventures. Topics include sources of financing, working with attorneys and accountants, legal aspects of reducing owners' risk, fundamentals of financial statement analysis, and analyzing and developing the financial section of a venture plan. Prerequisites and Notes: ENT 3300 and enrollment in the Entrepreneurship Minor; or permission of the Chair, School of Business.

Note: This is a new course, effective Fall ~~2012~~ 2011. Credits: 3

LCBAS

Effective Spring 2012

1. Change the initial term of offering for ENT 4500 from Spring 2013 to Spring 2012.

ENT 4500 - Entrepreneurial Management and Venture Plan Development.

(3-0-3) S. An exploration and application of the venture development and operations process including start-up issues; organizing, planning, and launching the venture; management of people and growth; and other entrepreneurial challenges are explored. Course culminates in development and presentation of a venture plan. Prerequisites and Notes: ENT 3500 and ENT 3700 and enrollment in the Entrepreneurship Minor or permission of the Chair, School of Business.

Note: This is a new course, effective Spring ~~2013~~ 2012. Credits: 3