ENG 1001G-014-034-065: Composition and Language

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Eastern Illinois University

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English 1001G--Composition & Language
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Fall 2008
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Office hours: MWF 9-10 a.m. and 12-1
T&Th 9:30-11
or by appointment

texts:
The Blair Handbook
The Norton Reader
Writing Analytically
Merriam Webster Collegiate Dictionary
Online! A Reference guide to Using Internet Sources

COURSE DESCRIPTION
English 1001G is a writing-centered course in which you will write as well as read expressive, expository, and argumentative essays of varying length. The reading and writing will take place both in and outside of class. During the semester we'll focus on learning how to organize, articulate, and develop your thoughts clearly and effectively; we'll also work with online sources: how to find and use, how to judge quality, etc. Additionally, you will write several papers that will involve use and documentation of outside sources, and you'll also do some collaborative writing.

There will be quizzes given on the reading material. The frequency of these quizzes can, in part, be controlled by you. If, through discussion, writing assignments, etc., it appears that you are reading and thinking about the assigned material, the number of quizzes will decrease. Slack off on the reading, however, and back come the quizzes....

COMPUTER INFO
This particular section of English 1001G is computer-assisted; some of the reading and much of the writing will be performed on the computers in CH 3210 although of course you'll be working outside of class on assignments too. We will alternate classrooms on a weekly basis: one week in the traditional classroom (3140), followed by one week in the computer lab (3210). Your syllabus tells you where you need to be each day—check it before you come to class!

GRADING:
I. NOTE: To pass English 1001G, you must have a grade of A, B, or C at the end of the semester. Anything below constitutes a mark of "NC" ("no credit") and will result in you having to retake the course.
NOTE: An "NC" is not factored into your semester or cumulative GPA. For example, an "A" would count as a 4.0, a "B" as a 3.0, and so on, but an NC would simply show that you took the class but did not pass/did not receive credit.

II. In my class the final grade will be determined like this:
   20% on quizzes, short homework and in-class writing assignments
   10% on class participation
   70% on essays (the first week's diagnostic essay is not graded. The first three essays are worth 10% each. The research paper is worth 20%, as is the final argument essay)

III. You will have the option of revising ONE of your first three essays. I will average the grade from the original with the grade on the revision. This new grade will replace the original or first grade. (e.g. if on Essay # 3 you first receive a C, and on the revision you get an A, the final grade for Essay # 3 is a B.)

IV. I use the Guidelines for Evaluating Writing Assignments in EIU's English Dept., a copy of which will be given to you. We will review and discuss these standards before your first graded essay is due, as well as throughout the semester.

V. You MUST turn in a research paper in order to be considered for a passing or a failing grade. Please understand that simply turning in a research paper does not guarantee a passing grade. Failure to turn in a research paper will automatically result in a grade of NC for the semester.

VI. If you fail to turn in one of the non-research essays and do not have a legitimate excuse, the grade for that assignment will consist of two F's instead of one; I don't think it's fair to give equal grades to someone who at least attempted the assignment but may have had problems, and someone who didn't even bother to make the effort.

ATTENDANCE AND LATE WORK
Attendance and participation are very important; this is not strictly a lecture class. I expect you to be prepared to discuss and question the material covered in class and in your writing and reading. If you are unable to attend class due to illness or other legitimate excuse(e.g. a true emergency, unsafe travel condition for commuters--not those walking from the dorms!--or participation in a recognized University-sponsored activity for which I have been notified in advance), it is your responsibility to contact me about make-up work. If you are ill or an emergency arises and you have to leave town, you must contact me ASAP so that I am aware of the situation. (This is something you should also do with your other instructors.)
If you miss several consecutive classes and I don't hear from you, I have to assume that a) you have fallen off the face of the earth and therefore will
receive a failing grade, or b) that you have dropped the class. In most cases work cannot be made up in situations such as this. It is not realistic to assume that you can miss three, four, five classes in a row with no excused absence and/or contact and still pass the class. I will accept late work (homework and essays) only if you have an excused absence—that is, a legitimate illness or situations such as the aforementioned.

Repeated failure to bring appropriate material (e.g. correct textbook, essay draft, etc.) and/or habitual tardiness will get you dismissed from that day’s class.

I do give you the option of turning in ONE non-research essay of your choice one class day late. For example, if the essay is due on Monday I will accept it at the start of class on Wednesday but no later. Unless prior arrangements have been made, you must be in class to turn in the paper—no sliding it into my mailbox or office. Other than this one instance, I will not accept late work unless you have an excused absence. Quizzes are given at the start of class, so be on time, as these cannot be made up unless you have the excused absence.

Please note that oversleeping and rides going home for the weekend are NOT excused absences!

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<th>CLASSROOM ETIQUETTE, CELL PHONES &amp; EMAIL/PHONE CONTACT</th>
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<tbody>
<tr>
<td>A few words about computer etiquette: please stay on task. No surfing the Net, catching up on your e-mail, checking PAWS, etc, whether during class discussions, in-class writing, or in-class researching.</td>
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Make sure cell phones are turned off while you’re in class. No texting, checking messages, etc. during class.

If you need me to return your phone call, please do not leave a long-distance cell phone number. I cannot make long-distance calls from my office. Instead, leave me a dorm room number (581-xxxx), an email address, or speak to me during class or office times.

EMAIL: I try my best to respond to emails in a timely manner, but sometimes problems may occur. Occasionally I do not receive emails sent by students, or I may have been away/out of town, or may simply have missed your email. Therefore, if you email me and don’t get a response with 48 hrs. or so, you need to immediately contact me by an alternate method: come by the office, talk to me during class, phone my office, etc. If you don’t hear back from me, don’t assume that I received or read your message.

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<th>CONFERENCES</th>
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<td>Twice this semester there will be mandatory individual conferences during which we’ll discuss your writing, progress, grade, etc. They will be held near midterm</td>
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time and during work on the research paper. We will not meet for class on conference days.

NOTE: I encourage you to schedule an appointment or just stop by my office throughout the semester if you have questions or difficulties with an assignment. I can usually meet at times other than my "official" office hours.

ESSAYS
Papers need to be double-spaced with one-inch margins and a size 10-12 font. Include name, essay number, date, and a creative title. You also will need to include additional material such as peer editing sheets and essay description/purpose page. (These will be discussed in class before your begin your first essay.) Essays are due at the beginning of class. They must be printed out before you come to class.

EIU POLICY ON PLAGIARISM
"Any teacher who discovers an act of plagiarism--'the appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work'--has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources."

FINAL EXAM
Yahoo! There is no final exam in English 1001! We will not meet for class during finals week.

ELECTRONIC WRITING PORTFOLIO
As an EIU graduation requirement, you are required to submit one essay per year to the electronic writing portfolio. The first EWP document (e.g. during your freshman year) must come from a 1000-level class that's classified as writing-intensive (e.g. English 1001). If you wish to submit an essay that you have written for my class, you must do so during the semester that you are enrolled in the course. Essays submitted from my class for the EWP must be turned in to the EWP site before Thanksgiving break. This will allow all of us to be able to focus on final English 1001 assignments/essays, etc. for the last couple of weeks after Thanksgiving break. You will receive more EWP details during the semester, and/or you can check out the website at www.eiu.edu/~access for further information.

DOCUMENTED DISABILITIES
If you have a documented disability and wish to receive academic accommodations, please let me know about it; you should also contact the Coordinator of the Office of Student Disability Services (581-6583) as soon as possible.
IMPORTANT: REMEMBER—if you wish to use an essay from this class for your EWP (Electronic Writing Portfolio) submission, you must have it submitted to the EWP site by Wednesday, Nov. 19—THIS WEEK!—in order for me to have enough time to respond and process them. I will not review or sign off on essays that have been submitted to the EWP site after Thanksgiving Break.

WEEK THIRTEEN—CH3140
M(11/17) last day for in-class work, progress check, questions, etc.
W(11/19) ESSAY # 4 DUE (this includes copies of all sources, all sections of your paper, and all other required elements) at the START of CLASS APA style review
F(11/21) TBA

WEEK FOURTEEN

Thanksgiving break!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

WEEK FIFTEEN—CH3210
M(12/1) Begin argument. Read Blair pp 136-148
W(12/3) more argument. Read Blair pp 149-163. Discuss Essay # 5 topic
F(12/5) Read "Why Shouldn’t Society Treat..." and "Adventures in Equality" (handed out)

WEEK SIXTEEN—CH3140
M(12/8) in-class workday, peer editing, etc. (TBA)
W(12/10) Essay # 5 DUE
F(12/12) Last class day. TBA

REMEMBER: There is no final exam in English 1001. Class will not meet during finals week.
COURSE SYLLABUS

PLEASE NOTE: Assignments are to be completed by the date shown on the syllabus. This is a tentative syllabus; changes may be made as needed throughout the semester and will be announced in class. Bring book(s) to class if requested or if an assignment is due that day.

WA = Writing Analytically
NR = The Norton Reader
Blair = The Blair Handbook

*REMEMBER THAT WE ALTERNATE CLASSROOMS ON A WEEKLY BASIS!

WEEK ONE—CH3140
M(8/25) course introduction, policies
W(8/27) in-class diagnostic writing
F(8/29) audience, purpose. Read Blair pp 63-70.

WEEK TWO—CH3210
M(9/1) Labor Day—no school
F(9/5) thesis. Read WA pp 198-207

WEEK THREE—CH3140
M(9/8) paragraphs. Read Blair pp 511-520.
W(9/10) Read, discuss "Laundry" (handed out in class). Introduce essay # 1 topic
F(9/12) revising, proofreading. Read Blair pp 200-213.

WEEK FOUR—CH3210
M(9/15) in-class work on draft of essay # 1. Bring required material (TBA)
W(9/17) in-class peer editing. Bring two copies of your draft .
F(9/19) ESSAY # 1 DUE for 10:00 class only. Discuss selective detail and Essay # 2 topic.

WEEK FIVE—CH3140
M(9/22) ESSAY # 1 DUE FOR 2:00 CLASS. Read, discuss "Soup" and "True Worker" (handed out)
W(9/24) better sentences. Bring WA text to class. Also read Blair pp 563-567
F(9/26) fun with punctuation day.
WEEK SIX—CH3210  
M(9/29) in-class work on essay #2 draft and/or peer editing (TBA).  
W(10/1) **ESSAY #2 DUE for 2:00 class.** Read “Paper or Plastic” (handed out)  
F(10/3) **ESSAY #2 DUE for 10:00 class.** **Meet at south doors (in the lobby) of Booth Library)—the clock tower side—for a day in e-classroom.

WEEK SEVEN—CH3140  
M(10/6) documenting. Bring Blair. Sign up for midterm conferences  
W(10/8) more documenting. Bring Blair.  
F(10/10) Fall Break—no school

WEEK EIGHT—CH3210  
M(10/13) **CLASS WILL NOT MEET THIS WEEK; INSTEAD, COME TO MY OFFICE—3055—FOR MANDATORY MIDTERM CONFERENCE.**  
F(10/17) BRING REQUIRED MATERIALS (tba).

WEEK NINE—CH3140  
M(10/20) NO CLASS—CONFERENCES  
W(10/22) NO CLASS—CONFERENCES  
F(10/24) **ESSAY #3 DUE FOR ALL CLASSES.** Discuss collaborative research project. Read Blair pp 295-320.

WEEK TEN—CH3210  
M(10/27) more discussion of research project—Bring Blair  
W(10/29) turn in tentative group topic proposal. Also discuss wordiness, redundancy. Read Blair pp 577-586  
F(10/31) in-class work on researching, note-taking

WEEK ELEVEN—CH3140  
M(11/3) First note card check. Come prepared to show required material and be prepared to work with your group.  
W(11/5) second day of notecard check, etc. Also sign up for group conferences. Miscellaneous citation info.  
F(11/7) student groups show class examples of good and bad sources, sites, etc.

WEEK TWELVE—CH3210  
M(11/10) NO CLASS MEETING THIS WEEK. INSTEAD, MEET IN CLASS-ROOM FOR YOUR ASSIGNED GROUP CONFERENCE.  
W(11/12) **NOTE: OPTIONAL REVISION DEADLINE IS MON 11/10 for the 10:00 CLASS and WED 11/12 for the 2:00 class**


COURSE SYLLABUS

PLEASE NOTE: Assignments are to be completed by the date on which they appear on the syllabus. This is a tentative syllabus; changes may be made as needed throughout the semester and will be announced in class. Bring book(s) to class if requested or if a reading assignment is due that day.

WA = Writing Analytically
NR = The Norton Reader
Blair = The Blair Handbook

*REMEMBER THAT WE ALTERNATE CLASSROOMS ON A WEEKLY BASIS!

WEEK ONE—CH3140
T(8/26) course introduction, policies, in-class writing sample
Th(8/28) audience, purpose. Read Blair pp 63-70

WEEK TWO—CH3210
T(9/2) p.o.v., style, tone. Read Blair pp. 589-595

WEEK THREE—CH3140
T(9/9) read, discuss “Laundry” (handed out last week); introduce Essay #1 topic
Th(9/11) paragraphs. Read Blair pp 511-520. Also discuss grading standards, in-class workday prep, etc.

WEEK FOUR—CH3210
T(9/16) in-class work on Essay #1 draft. Bring required materials (TBA).
Th(9/18) in-class peer editing. Bring 2 copies of your draft.

WEEK FIVE—CH3140
T(9/23) ESSAY #1 DUE at start of class. Discuss selective detail and Essay # 2 Topic
Th(9/25) read, discuss “Soup” and “True Worker” (handed out in class)

WEEK SIX—CH3210
T(9/30) in-class work day on essay #2 draft—bring required materials. ALSO Read Blair pp 577-586 r.e. wordiness and redundancy
Th(10/2) peer editing for part of class time. Fun with punctuation the rest of time!

WEEK SEVEN—CH3140
T(10/7) ESSAY #2 DUE. Do NOT MEET IN CLASSROOM. INSTEAD, MEET AT SOUTH LOBBY (the clock tower side!) OF BOOTH LIBRARY.
Th(10/9) Bring Blair to class. Also, read, discuss “Paper or Plastic” (handed out
Earlier). Discuss Essay #3 topic and sign up for midterm conferences.

**WEEK EIGHT—CH3210**
T(10/14) more documenting info. Bring Blair to class.
Th(10/16) CLASS WILL NOT MEET TODAY; INSTEAD, COME TO MY OFFICE—3055—FOR MANDATORY MIDTERM CONFERENCE. BRING REQUIRED MATERIALS(TBA).

**WEEK NINE**
T(10/21) NO CLASS THIS WEEK—CONFERENCES
Th(10/23) IN MY OFFICE.

**WEEK TEN—CH3210**
T(10/28) ESSAY # 3 DUE. Return to class! Begin collaborative research project.
Th(10/30) Bring Blair. Research info, in-class group research on topics.

**WEEK ELEVEN—CH3140**
T(11/4) turn in tentative group topic proposals (one proposal per group, not per Person). Bring Blair for more citation discussion etc.
Th(11/6) group notecard check. Bring material to work on during class (TBA).
Sign up for mandatory group conferences.

**WEEK TWELVE—CH3210**
T(11/11) NO REGULAR CLASS MEETINGS THIS WEEK. INSTEAD, COME
Th(11/13) TO CLASS AT ASSIGNED GROUP CONFERENCE DAY + TIME
WITH REQUIRED MATERIALS(TBA)

**WEEK THIRTEEN—CH3140**
T(11/18) DEADLINE FOR OPTIONAL REVISION. ALSO last day for in-class work, progress check, questions, etc.
Th(11/20) Essay # 4 and all required elements due at start of class.

**WEEK FOURTEEN**
Enjoy your Thanksgiving Break!!!!

**WEEK FIFTEEN—CH3210**
****REMEMBER: IF YOU WISH TO USE AN ESSAY FROM THIS CLASS FOR YOUR EWP(ELECTRONIC WRITING PORTFOLIO)SUBMISSION, YOU MUST HAVE IT SUBMITTED TO THE EWP WEBSITE BY THURSDAY, DEC. 4 (THIS WEEK!!) IN ORDER FOR ME TO HAVE ENOUGH TIME TO RESPOND AND PROCESS THEM. I WILL NOT BE ABLE TO REVIEW OR SIGN OFF ON ANY ESSAY THAT HAS BEEN SUBMITTED TO THE EWP WEBSITE AFTER THIS DATE. ****
T(12/2) argument, persuasion. Read Blair pp 110-119
Th(12/4) fallacies. Read Blair pp 149-163. Also read “Why Shouldn’t Society…”
And “Adventures in Equality” (handed out). Discuss Essay # 5 topic.

**WEEK SIXTEEN—CH3140**
T(12/9) in-class work and/or peer editing on draft of Essay # 5.
Th(12/11) ESSAY #5 DUE. Last class day.