

Fall 8-15-2014

# ENG 1001G-012: Composition and Language

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## Recommended Citation

Binns, Donna, "ENG 1001G-012: Composition and Language" (2014). *Fall 2014*. 16.  
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## **English 1001G: Composition & Language (Section 012; 3 Credit Hours)**

Instructor: Donna Binns  
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Office Hours: MWF 11:00 a.m.--11:50 a.m.  
Fridays 1:00 p.m.—2:00 p.m.

**Course Description:** ENG 1001G is a course in the reading and writing of expressive, expository, and persuasive essays. Attention is given to effective expression, clear structure, adequate development, and documentation of sources. This course focuses on the reading and writing of analyses and arguments. Attention is given to effective expression, clear structure, adequate development, and documentation of sources.

**Course Objectives:** In successfully completing English 1001G, students will:

- 1) Write expository and persuasive papers throughout the semester (a minimum of 5,000 words) in which paragraphs, sentences, and words develop a central idea (writing, speaking, critical thinking)
- 2) Write purposeful, adequately developed paragraphs and sentences that are direct, economical, free of ambiguity, and structurally appropriate for the ideas expressed and for the audience to whom they are directed (writing, speaking, critical thinking)
- 3) Develop skills in critical reading and listening for understanding and evaluating culturally diverse course materials and for becoming more discerning readers (writing, critical thinking, citizenship)
- 4) Develop research skills, including effective use of source materials and principles of documentation (writing, critical thinking)
- 5) Develop skills in revising their own writing by participating in peer review workshops and by revising their essays (writing, critical thinking).

### **Texts and Materials:**

*Writing: A Guide for College and Beyond*

*The Contemporary Reader*

*A Pocket Style Manual*

*Webster's Universal Dictionary*

Microsoft Word for Word Processing (Now available for free to EIU students with Panthermail:  
<http://www.eiu.edu/its/helpdesk/swdownloads/office365proplus.php>)

USB-compatible Storage Device

### **Course Requirements:**

**Reading:** We will discuss reading assignments on the day they are listed on the course calendar. Set aside enough time to read, analyze, think about, and re-read if necessary each assignment. Look up unfamiliar words before coming to class. Prepare yourself to contribute to class and group discussions.

**Writing:** Students must complete the three assigned essays and final project in order to be eligible to pass this course. Frequent in-class and out-of-class writing activities will also be assigned as part of our daily work. In-class writing must be completed during the allotted time in class, so promptness and consistent attendance are crucial. Out-of-class writing, including essays, must be

printed prior to class. **E-mail attachments will not be accepted as substitutes for hard copies of your work.** Classroom printers are for in-class activities only.

*Daily Work & Participation:* In addition to in-class writing activities, there will be a substantial amount of daily work (such as an oral presentation, peer response, homework, response papers, in-class writing, and group work) during the semester. Group activities, including peer response, can only be completed during the allotted time in class, so they may not be made up at a later date (even for an excused absence). Homework is due at the beginning of class. Class participation also factors into the overall daily work grade. Each week, I assign a participation grade worth a maximum of five points. Lack of participation in class or group activities and discussions, failure to bring appropriate materials (such as texts) to class, and/or chronic tardiness will result in the loss of some or all of those weekly participation points. Disruptive students will also be required to leave class. **It is the student's responsibility to insure that all work is turned in promptly.**

**Attendance:** Because discussion and peer response are important components of this course, attendance is vital. Six unexcused absences will be tolerated (as indicated above, however, some in-class work cannot be made up at a later date); the seventh absence will lower your course grade by one letter; the eighth will lower your course grade by two letters; and the ninth will result in failing the course. Anyone arriving at class more than fifteen minutes late or leaving before the instructor dismisses class will be counted absent. Missing one class does not excuse you for failing to prepare for the next. Absent students will be responsible for finding out what material was covered and what assignments were made in class. For an absence to be excused, bring proper verification (written documentation approved by me) for illness or emergency.

#### **Grading:**

The percentage breakdown for major graded work is as follows:

Daily Work	20%
Analysis Essay	20%
Evaluation Argument	20%
Proposal Argument	20%
Final Revision Project	20%

#### **Grading Scale**

A= 90% to 100%

B= 80% to 89%

C= 70% to 79%

NC= 0% to 69%

**Late Work:** Late work that is not excused before its due date will be penalized by 10% of the maximum possible points for each day it is late (excluding weekend days). All assignments must be completed within one week of the original due date. Assignments, including essays and drafts, are due at the beginning of class. **Again, e-mail attachments will not be accepted as substitutes for hard copies of your work.** Work turned in after the beginning of class may be penalized by 10% of the maximum possible points. **Computer and printer problems are not an excuse for turning in late work, so draft and print well in advance.**

**Conferences:** Because this course emphasizes writing and revision, we hold a set of mandatory conferences. Instead of meeting as a group on those class days, students will meet with me individually to discuss their writing. Since the conferences replace class meetings, missing a conference counts as an absence. In addition, students are always welcome to meet with me individually during office hours.

**Writing Center:**

Many EIU instructors will encourage you to use EIU's Writing Center located at 3110 Coleman Hall. This free service provides one-to-one conferences with writing consultants who can help you with brainstorming, organizing, developing support, documenting, and revising your papers. The Writing Center is open to work with any student from any major at any stage of his or her writing process, and its system of one-to-one conferences demonstrates value and respect for individual writers, all of whom can benefit from feedback about their works in progress.

To schedule an appointment, you can drop by the Writing Center (3110 Coleman Hall), or you can call 581-5929. When you visit, bring your work in progress (including a copy of the assignment) and an idea of what you would like to work on—planning, prewriting, organization, support, documentation, editing, etc. Please check the Writing Center Website at [[www.eiu.edu/~writing/](http://www.eiu.edu/~writing/)] for more information.

**Plagiarism:** Students are expected to maintain principles of academic integrity and conduct as defined in EIU's Code of Conduct (<http://www.eiu.edu/judicial/studentconductcode.php>). Violations will be reported to the Office of Student Standards. In accordance with English Department and University policies, "Any teacher who discovers an act of plagiarism—'The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation as one's original work' (Random House Dictionary of the English Language)—has the right and responsibility to impose upon the guilty student an appropriate penalty up to and including immediate assignment of the grade of F for the assigned essay and a grade of F for the course."

The best argument against plagiarism is that you cheat yourself out of the education you are here to obtain when you copy someone else's work. If you believe that a specific instance in your writing might constitute plagiarism, please consult me prior to turning in the final draft.

**Students with Disabilities:** If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please stop by Ninth Street Hall, Room 2006, or call 217-581-6583 to make an appointment.

**The Student Success Center:** Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center ([www.eiu.edu/~success](http://www.eiu.edu/~success)) for assistance with time management, text taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. The Student Success Center provides individualized consultations. To make an appointment, call 217-581-6696, or go to 9th Street Hall, Room 1302.

**Electronic Writing Portfolio:** EIU students must submit a sample of their best writing from a writing-centered or writing-intensive course for the Electronic Writing Portfolio. The first essay may come from either 1001G or 1002G (or the honors equivalent of those courses). Instructors assess each sample according to a rubric. These forms and further information about the Electronic Writing Portfolio are available at [<http://www.eiu.edu/~assess>]. If you wish to submit an essay from ENG 1001G, you must submit it during this semester.

## ENG 1001G: Course Calendar (Fall 2014)

This schedule is subject to additions and changes at my discretion. Assignments are due on the date that they are listed on the schedule.

### Part I Drafting, Revising, Narrative, and Analysis

- 8-25 Course Introduction
- 8-27 *Writing: A Guide for College and Beyond* Chapters 1-2
- 8-29 *Writing: A Guide for College and Beyond* Chapters 3-5; Write Diagnostic Essay in Class
  
- 9-1 NO CLASS: University Holiday
- 9-3 *Writing: A Guide for College and Beyond* Chapter 6
- 9-5 *Writing: A Guide for College and Beyond* Chapter 7
  
- 9-8 *Writing: A Guide for College and Beyond* Chapter 9; Response Paper Due
- 9-10 *The Contemporary Reader* Pages 206-28 and 322-26
- 9-12 *The Contemporary Reader* Pages 228-249
  
- 9-15 **Analysis Essay Draft Due for Peer Response**
- 9-17 **Revised Analysis Essay Draft Due for Peer Response**
- 9-19 **Analysis Essay Due; *The Contemporary Reader* Pages 189-205**

### Part II Evaluation Arguments, Editing, Arguments about Culture

- 9-22 *Writing: A Guide for College and Beyond* Chapter 11
- 9-24 *The Contemporary Reader* Pages 145-65
- 9-26 *The Contemporary Reader* Pages 166-79; Response Paper Due
  
- 9-29 *Writing: A Guide for College and Beyond* Chapters 26-28
- 10-1 *Writing: A Guide for College and Beyond* Chapters 19-20
- 10-3 *The Contemporary Reader* Pages 123-46
  
- 10-6 **Evaluation Argument Essay Due for Peer Response**
- 10-8 **Revised Evaluation Argument Essay Due for Peer Response**
- 10-10 **Evaluation Essay Due; *The Contemporary Reader* Pages 91-114**

### Part III Proposal Arguments, Informative Writing, and Multimodal Writing

- 10-13 *Writing: A Guide for College and Beyond* Chapter 13
- 10-15 *Writing: A Guide for College and Beyond* Chapters 21-23
- 10-17 NO CLASS: Fall Break
  
- 10-20 *Writing: A Guide for College and Beyond* Chapter 8
- 10-22 *Writing: A Guide for College and Beyond* Chapters 14-15
- 10-24 *Writing: A Guide for College and Beyond* Chapter 12; Response Paper Due
  
- 10-27 *The Contemporary Reader* Pages 251-70
- 10-29 *The Contemporary Reader* Pages 271-89
- 10-31 *The Contemporary Reader* Pages 53-71
  
- 11-3 **Proposal Argument Essay Due for Peer Response**
- 11-5 **Revised Proposal Argument Essay Due for Peer Response**
- 11-7 **Proposal Argument Due; *The Contemporary Reader* Pages 72-81**

**Part IV Causal Arguments, Presentations, and Revision Project**

11-10 *Writing: A Guide for College and Beyond* Chapter 10

11-12 *Writing: A Guide for College and Beyond* Chapter 10

11-14 *Writing: A Guide for College and Beyond* Chapters 16-18

11-17 Proposal Argument Oral Presentations

11-19 Proposal Argument Oral Presentations

11-21 Proposal Argument Oral Presentations

11-24--28 Thanksgiving Recess

12-1 Proposal Argument Oral Presentations

12-3 Proposal Argument Oral Presentations

12-5 NO CLASS: Mandatory Conferences

12-8 NO CLASS: Mandatory Conferences

12-10 **Final Project Revised Essay and Self Analysis Drafts Due for Peer Response**

12-12 **Final Project (Revised Essay and Self-Analysis) Due**