

10-15-2010

October 15, 2010

Council on University Planning and Budget

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**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING AND BUDGET**  
**October 15, 2010**

Voting Members Present: Amanda Bos, Ellen Corrigan, Sarah Daugherty, Gene Deerman, Adam Dodge, Karla Evans, Gary Fritz, Angi Hallowell, Zhenghong (Jane) Hou, Diana Jackman, Andrew Lilek, Sherry McRaven, John Poshepny, Jenny Sipes, Kathlene Shank

Absent: Robert Augustine, Roger Beck, Mona Davenport, Brad Green, Gloria Leitschuh, John Henry Pommier, Gary Reed, Darlene Riedemann

Non-Voting Members Present: Judy Gorrell, Blair Lord, Robert Martin, Michael Maurer, William Perry, William Weber

**1. Call to Order**

Karla Evans called the meeting to order at 3:00 p.m.

**2. Approval of Minutes of September 17, 2010**

Motion (Poshepny/Lilek) to approve the minutes as written. Motion carried.

3. **Executive Committee Report**—Karla Evans reported that the Executive Committee met to set the agenda for the November meeting.

**4. Reports**

Academic Affairs Subcommittee – No report

Business Affairs Subcommittee

- The last opportunity for comment on the Campus Master Plan will be during a series of meeting scheduled on October 20.
- The Strategic Planning process is in its early stage. Co-chairs have been named and the core group will proceed to name other committee members.
- The Education Advisory Board was on campus Thursday, October 7, and some of the CUPB attended the meeting which focused on Alternative Revenues in Higher Education.

Student Affairs Subcommittee

- The NCAA Recertification visit wrapped up last week. As the process moves forward, a written report will be sent to the university for comment.
- The Textbook Rental Services has had some visitors from Southern Illinois University, and the IBHE toured the facility recently while on campus for a budget meeting.
- Work on the Tower Dining Service is complete.
- Dr. Eric Davidson was honored recently with a national award.

University Advancement Subcommittee

- The Capital campaign kickoff is scheduled for October 22.
- Capital campaign kickoff in Chicago is scheduled for December 14.
- Additional information will be forthcoming on the faculty-staff campaign.

### President's Report

- Dr. Perry reported that we are seeing a lot of interest in the Renewable Energy Center related to education, research, and service. The interest may be in terms of an internship or a piece of equipment.
- Cost containment continues to be a most important issue. There has been some discussion about using the font, Century Gothic as the default font for email.
- Eastern is not expecting any state appropriated money for FY 2011 until January 11.
- The appropriated budgets for FY 2011 will be loaded at 75% of base.

Construction/Project Updates – Steve Shrake reported on several campus projects which are complete or nearly complete, such as the roofing and windows of the Renewable Energy Center, steam tunnel, some windows in Old Main, north windows of the Student Services Building, and the design contract for the renovation of Pem Hall.

### **5. Old Business**

Campus Tours – Gary Reed of Facilities Planning and Management offered to conduct campus tours again this year for any council member interested. The tour will concentrate primarily on the new Renewal Energy Center. As soon as some dates/times have been identified, Judy Gorrell will contact the membership to schedule the tours.

Other -- None

### **6. Adjournment** – The meeting was adjourned at approximately 4:30 p.m.

Judy Gorrell  
Executive Secretary