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ENG 1001G-010: College Composition I

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Eastern Illinois University

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English 1001-010: College Composition

Fall 2022 | 3 Credit Hours

Course Primary Meeting Location: Coleman Hall 3210 (Lab)

We will plan to meet primarily in this lab—if we require a traditional classroom for a class meeting, we will meet in Coleman Hall 3140 (and I will either specify on the syllabus, in D2L, or in person that we will meet in 3140 rather than 3210).

Course Meeting Times: MWF 1:00-1:50 PM

Instructor: Shelly Spear (she/her)

Office: Coleman Hall 3745

Office Hours: MW 10:00-10:50 AM and 12:00-12:50 PM
F from 12:00-12:50 PM

Required Textbooks and Other Resources for this Course

Available at Textbook Rental Services

Book Titles

Initialisms on Course Schedule

Bedford Book of Genres Braziller and Kleinfeld
The Little Seagull Handbook Bullock, Brody, & Weinberg
Who Says?: The Writer's Research Holdstein & Aquiline
Acting Out Culture Miller

BBG
LSH
WS
AOC

Other Texts/Readings

- D2L—Some handouts/readings will be made available to you in D2L.
- TBA—Some readings have yet to be determined, but I will make the specific reading assignments available to you in a timely manner.

COURSE DESCRIPTION

College Composition I focuses on informative, analytical, evaluative, and persuasive writing and introduces students to college-level research. Students will develop sound writing processes, produce cogent writing, strengthen analytical reading skills, and work with sources.

LEARNING OBJECTIVES

Students will demonstrate the ability to:

- Develop effective writing processes for producing documents
- Produce informative, analytical, evaluative, and persuasive prose
- Implement reading processes to evaluate sources
- Adapt written texts to suit the text's purpose, audience, genre, rhetorical situation, and discourse community
- Recognize how to transfer their writing processes, understanding of rhetorical principles, and genre awareness to other writing situations
- Find appropriate sources through secondary research, including the use of academic databases
- Integrate sources ethically and appropriately using at least one recognized citation style
- Use effective language and delivery skills through speaking opportunities
- Present work in edited American English

COURSE OVERVIEW

1. MAJOR WRITING PROJECTS

- a. You will complete **six major writing projects** of various genres in composition and sometimes in diverse media for this course.
- b. You will conference with me over approximately three of your major writing project essays. I typically provide a sign-up sheet for conferences a week ahead of conference days to offer you ample time to sign up for a convenient time.
- c. At the end of the semester, for your final major writing project, you will complete a reflective portfolio and memo that demonstrate how you have integrated the course objectives into your own composition practices.
- d. You must submit major writing project essays in designated Dropbox folders in D2L *before* the class meeting on which they are due and **also** bring a hard copy of project essays to submit to me by their due dates (at the beginning of class). If you have not submitted a project essay in D2L on its due date *before* you arrive in class, the assignment will be considered late.
- e. You must complete and submit ALL of the major writing projects assigned in this class in order to pass the course.

2. PROCESS JOURNAL ENTRIES

- a. You will complete approximately 10 graded process journal entries throughout this semester, which I will assign as we work through the course.
- b. You will complete these process-oriented responses based on provided prompts meant to guide you through the writing process as you work through course materials and writing projects.
- c. Though these process journal entries allow you to pre-write, brainstorm, and work through portions of essay projects in an informal space, you should **always** pay careful attention to journal entry prompt guidelines (the questions, the length, the format, etc.). In other words, though **I won't be grading for surface errors or content, you must follow instructions for each journal or risk losing half or all points for a journal assignment. If you are instructed to write a full page, for instance, but you only submit half a page of writing, you risk losing all 10 points for that week's process journal entry.**
- d. In a week wherein a journal entry is assigned, you will submit your entry via D2L in the designated Dropbox folder no later than 11:59 PM on Sunday of that week.

3. PARTICIPATION The participation grade for this course is 15% of your final grade. This grade includes all of the in-class activities assigned throughout the semester *and* any work in D2L that is additional to work completed in class. These activities will range in point value TBD dependent on the assignment/task. Participation is also graded based on your ability to consistently do the following:

- a. Arrive in class having already read assigned texts
- b. Be prepared for pop quizzes covering reading content
- c. Be prepared to complete short in-class writing assignments
- d. Contribute to in-class group work
- e. Engage thoughtfully in class discussions
- f. Prepare and give presentations in class
- g. Learn how to use new software, technology, applications, etc. as needed
- h. Ensure that you are using technology in class (laptops, cell phones, etc.) only to work on class-related materials
- i. Write all correspondence for this course (emails, text messages, etc.) in a professional manner
- j. Be respectful of your peers and your instructor—we are all learning together and will do so courteously

ACADEMIC INTEGRITY

Students are expected to maintain principles of academic integrity and conduct as defined in EIU's Code of Conduct (<http://www.eiu.edu/judicial/studentconductcode.php>). Violations will be reported to the Office of Student Standards.

Remember that kindness, courtesy, respect, and critical thinking are essential for successful discussions in any class; additionally, be mindful of your tone and how your words might be read by your audience (your peers and me). **Bottom Line**—if I notice any individual acting in any way that deviates from appropriate academic conduct and integrity, I will ask them to leave the classroom immediately and I will ensure that the individual encounters the consequences of those actions via the Office of Student Standards.

ATTENDANCE POLICY & ABSENCES

Because your participation grade will reveal how well you are attending (or not attending) class, I do not technically "grade" your attendance in class; in other words, you do not automatically gain or lose five points because of your presence or absence in class, for instance. However, I do take attendance during each class period and keep a record of attendance for the term.

However, keep in mind that 0's on participation assignments will quickly add up; moreover, missing several classes will very likely result in your inability to complete major writing projects, especially those that are group writing projects. Remember, in order to pass this course, you must complete and submit every major writing project.

If you have an excused absence (accommodations for instruction and make-up work will be made for students with documented medical absences according to IGP #43: <https://castle.eiu.edu/auditing/043.php>), it is your responsibility to contact me and to provide the proper documentation of your absence for me; moreover, it is your responsibility to contact me so that we can plan how you can reasonably make up missing work. If you are absent without an acceptable excuse/reason, you will likely receive 0's for the work that you missed (participation assignments, journal assignments, major writing assignments, group work, etc.).

If I notice that you are having difficulty submitting course work, that you are not engaging in the course, and/or that you are having difficulty attending class, I will contact the Early Alert System and other relevant parties to determine the best course of action for you. This report will result in someone contacting you to provide necessary support to help you get back on track in this course (most often, this is your RA).

CURRENT COVID-19 PRACTICES & EXPECTATIONS ON EIU'S CAMPUS

Masking remains optional in most campus settings unless you have tested positive for COVID or been exposed to COVID per CDC guidelines. Masking remains mandatory in EIU's Medical Clinic.

Offices, Office Hours, & Learning Spaces: Faculty and other employees may request and expect masks to be worn in their assigned personal office spaces, as well as labs, studios, or other learning environments where 6 feet physical distancing for the instructor or employee may be impractical. When appropriate, faculty and staff may also choose to meet in a conference room or other available space that is more physically distanced than an individual office, if appropriate. Employees should work with their supervisor, as needed.

As a mask-optional campus, the facial covering decisions and practices of all members of the campus community will be respected.

This information is copied and pasted from the following EIU webpage:
<https://www.eiu.edu/covid/>

I respectfully ask that you mask in our classroom for a number of reasons (which I am happy to discuss with the class at large or with any individual seeking more information about that request). Furthermore, faculty have the right to require that learners wear masks during office hours or during any meetings in that faculty member's office (**I require masking in my office**).

If you are ill you should consult the student health clinic as soon as possible, and, if you might be contagious (with any illness), I ask that you do not come to class. In these instances, contact me via email as soon as possible and let me know that you are ill and will be seeking the proper documentation for your absence (which will allow you to make up any missed work for that class period).

LATE WORK POLICY

OVERVIEW

I do not allow learners to make up missed in-class work unless they have a documented university-approved absence. If you have a university-excused absence (with the proper documentation/verification), you are still responsible for contacting me so that we can discuss how you will reasonably make up any missing work. If you are absent without an acceptable excuse/reason and without contacting me, you risk earning 0's for ALL work that you miss. Accommodations for instruction and make-up work will be made for students with **documented** medical absences according to IGP #43: <https://castle.eiu.edu/auditing/043.php>.

Learners are responsible for conveying documentation of any excused absence to their instructors. Thus, without documentation, I will conclude an absence is unexcused in spite of its nature; this means any work missed in your absence will earn a 0.

If you are a learner who already knows that you will have regularly scheduled university-excused absences, you are responsible for providing an appropriate letter to me and/or a schedule for your events for the semester. When you will miss class for a university-excused event, you are responsible *before* the absence for communicating with me about how you will plan to submit work (and make up work) that you will miss. If I do not receive an email from you or any form of communication from you about an alternate plan to submit work and make up work, I will assume you have decided to forego the points for the assignments you miss in your university-excused absence (including Major Writing Project essays).

LATE PARTICIPATION ASSIGNMENTS & PROCESS JOURNAL ENTRIES

Weekly participation assignments and Process Journal entries will earn a grade of 0 if they are not submitted on time (or if you miss class and/or a journal for an unexcused reason but neglect to supply documentation of a university-approved absence and thus do not complete these assignments).

LATE SCAFFOLDING ASSIGNMENTS FOR MAJOR WRITING PROJECTS

Scaffolding assignments for major writing projects will earn a grade of 0 if they are not submitted on time (or if you miss class for an unexcused reason or neglect to supply documentation of a university-approved absence and thus do not complete in-class participation assignments). Scaffolding assignments for MWP's include but are not limited to the following: topic proposal memos, rough drafts, conferences, peer review, and group evaluations.

LATE MAJOR WRITING PROJECTS

Late Major Writing Project essays (the final components of these projects) will lose ten (10) points each day they are late, beginning on the day they are due. This means, for instance, that if an essay were due at the beginning of class on a Monday at 10:59 AM, said essay would automatically lose ten (10) points if turned in after 11:00 AM on that same Monday. For every day thereafter that the essay were late, another ten (10) points would be deducted from its final grade.

CONTACTING YOUR INSTRUCTOR

Because I expect you to be actively engaged in this course, I am readily available to help with any course-related questions or concerns that may arise this semester. I can be reached via email during business hours (9AM-5PM, Monday-Friday) either via the D2L email interface or Panthermail (rispear@eiu.edu). If you abide by the email etiquette established in class, I will provide timely responses to your emails (within 24-48 hours during normal business hours/9-5 on M-F). If you do not abide by established email etiquette, I may require you to revise and resend the email before I respond to your question/concern.

I am also available throughout the semester during my scheduled office hours. I am also willing, **upon request**, to meet with you during these office hours via Teams or Zoom.

A NOTE ON D2L IN THIS COURSE

We will use D2L regularly as a hub for information and communication, a place where you can access the weekly detailed schedule (and any changes to that schedule), a location for assignment submissions, and much more.

Resultingly, if you are not yet familiar with D2L, I encourage you to set aside time this week to get to know this software. You should also plan to check in on our course page in D2L regularly throughout the week for the duration of the semester.

Below are the suggested notifications you might enable for this course (most provide the option for email notifications, some for SMS text message notifications). Many learners find these notifications helpful reminders of assignment due dates for the course. Other settings ensure that you are notified of and are able to view feedback for essays once they are graded

Suggested D2L Notification Settings to Update for ENG 3005

Content: 1) content item created; 2) content item updated

Dropbox: 1) assignment feedback released; 2) assignment feedback updated; 3) Dropbox folder due date or end date is 2 days away

Grades: 1) grade item released, 2) grade item updated

News: 1) new item available, 2) item updated

Do not rely on your phone to access D2L— you will miss important notifications and other significant information.

TECHNOLOGY NEEDS

Because this is a writing-intensive course with a heavy focus on various genres in composition, academic research, and sometimes working in diverse media, there are technology needs to consider for the course. Without access to these, it will be very difficult to pass the course:

- 1) You will need easy and consistent access to a computer or laptop that has a reliable internet connection (among many other things, this will allow you to access D2L regularly, to work on assignments outside of class, to more fully access word processing software, and submit assignments online).
- 2) You will need Microsoft 365—you have access to this software via your Panthermail account.
- 3) Software to open and view PDF's (Adobe, Preview, etc.).
- 4) Your EIU email address/Net ID and password
- 5) One location in which to save all your files for this course. EIU offers OneDrive, which is an excellent place to keep your course-related files. Dropbox is another convenient app for storing documents if you prefer a location other than OneDrive.
- 6) Other technology needs beyond the aforementioned may arise.

IF YOU ARE STRUGGLING TO MEET ANY OF THESE TECHNOLOGY NEEDS, THE FOLLOWING RESOURCES ON CAMPUS MAY HELP YOU TO MEET THEM:

- ♦ If you have headphones, you can go to Gregg Triad and use the computers there; terminals may also be reserved on a regular basis (please let me know if you are interested in this arrangement)
- ♦ The Center for Student Innovation (CSI) (located in Booth Library) also provides technology rentals and may be able to help you meet the technology requirements for this course

COURSE GRADING POLICY & POINT SUMMARIES FOR COURSEWORK

Major Writing Project 1: Reflective Personal Narrative	5%
Major Writing Project 2: Rhetorical Analysis of a Print Poster/Flier (4)	10%
Major Writing Project 3: Informative Essay (3)	10%
Major Writing Project 4: Compare and Contrast Essay (5)	15%
Major Writing Project 5: I-Search Annotated Bibliography	5%
Major Writing Project 5: I-Search Research Prelude Project (7)	20%
Major Writing Project 6: Reflective Writing Portfolio & Reflective Memo (2)	10%
Reflective Process Journals	10%
Participation Grade	15%

Total 100%

GRADING SCALE:

A	90-100
B	80-89
C	70-79
NC	0-69

A passing grade for English 1001 is a C or higher. If you receive a grade lower than a C, you will receive a No-Credit (NC) for the course. While NC does not affect your GPA, you will have to retake this course if you fail to earn a C or higher this semester.

REVISION POLICY

I strongly encourage you to revise any major writing project essays if you are unsatisfied with the grade you earn on the final draft of an essay. **After you have received your final grade for a major writing project essay**, you will have a week to submit revisions of said essay to me. I will expect **deep revision** (more than just editing surface issues). I will also require a revision memo (one full page of single-spaced writing, 12-point Times New Roman font) in which you discuss the changes you made in your essay (I will talk further about the details of each revision memo as the semester progresses).

If you submit a deeply and meticulously revised essay within a week of receiving it, and if you include all documentation I request alongside this revision, there is a possibility that you might earn a higher grade on the essay which will replace your original grade.

FREE PASSES

I very rarely provide opportunities for extra credit. Occasionally, I offer a Free Pass to learners. A Free Pass allows you to miss either ONE journal entry or ONE participation assignment. The participation assignment cannot be a collaborative assignment (peer reviews and other group work) or a major project process assignment (topic proposal memos, rough drafts, etc.). If you are ever unclear about whether you can use an earned Free Pass on an assignment, ask me.

ELECTRONIC WRITING PORTFOLIO (EWP)

Fall 22 EWP submission are due on December 16th

English 1001 is a writing intensive course, so you can submit an assignment from this course that meets the general requirements for an EWP submission (it is 750+ words, it is written solely by you, and it is a cohesive essay). **Should you decide to submit an assignment from this course to your EWP, please speak to me before you do so.**

If you have further questions about the EWP, the following website contains detailed information about the portfolio: <https://www.eiu.edu/assess/ewpmain.php>

THE WRITING CENTER

The Writing Center will be offering face-to-face consulting sessions on weekdays and online sessions evenings and Sundays. Learners are able to book either a face-to-face or online appointment through the Writing Center website (www.eiu.edu/writing).

3110 Coleman Hall
Eastern Illinois University
600 Lincoln Avenue
Charleston, IL 61920

At The Writing Center, excellent writing consultants will meet with you, one-on-one, and help you with any part of the writing process (brainstorming, prewriting, introductions, conclusions, organizing a paper that has already been written—seriously, they can help with ANY part of the writing process). Please use this resource! It is not a requirement for this course that you visit The Writing Center, but I cannot stress enough how helpful this service can be for you.

ACADEMIC INTEGRITY AND PLAGIARISM

The EIU Code of Conduct (<https://www.eiu.edu/judicial/studentconductcode.php>) defines plagiarism as follows:

the use, without adequate attribution, of another person's words or thoughts as if they were one's own, failing to cite outside sources used in completion of the work, improperly citing sources, and submitting work that was previously completed for another class without prior approval from the instructor

Moreover, the English Department clearly defines plagiarism and the consequences of plagiarizing:

Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's own original work" (Random House Dictionary of the English Language)—has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.

In other words, plagiarism (**even unintentional plagiarism**) is a serious offense that will be met with serious consequences. There will be class assignments geared toward guiding you in the best practices for quoting, citing, and interacting with sources in your work; additionally, there will be exercises and opportunities for you to work with sources appropriately. Keep in mind that plagiarism does include actions such as neglecting to give proper attribution to a source and plagiaphrasing (presenting a source's words as your own paraphrase, even when you give proper attribution to an author). If you are not sure how to work with a source, I can be reached via email and during office hours to discuss how to properly and ethically use sources in college writing.

A plagiarized paper (**either intentional or unintentional**) in this course risks earning a 0 for the writing project and may result in your failure of this course (No Credit). I report all incidents of plagiarism to the Office of Student Standards.

COLEMAN HALL RESTROOMS

There is an all-gender restroom on the 2nd floor of Coleman Hall, directly under the main English Dept. office. This bathroom was only recently designated all gender, so it does not yet appear on the map of gender-inclusive restrooms at EIU (<https://www.eiu.edu/lgbtqa/all-gender-restrooms.php>). This restroom has a lockable door and two stalls. Gendered restrooms are located on every floor in Coleman Hall.

IMPORTANT ADD/DROP/WITHDRAW DEADLINES

- Aug. 26: Last day to add a class
- Sept. 2: Last day to drop a course with no grade
- Sept. 2: Last day to withdraw from all classes with full tuition and fees refund
- Sept. 19: Last day to withdraw from all classes with 50% tuition and fees refund
- Nov. 4: Last day to withdraw from a class

Learners with questions about these deadlines should contact the Registrar [(217) 581-3511, (217) 581-3831, records@eiu.edu].

STUDENTS WITH DISABILITIES

If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please stop by McAfee Gym, Room 1272, or call 217-581-6583 to make an appointment.

THE STUDENT SUCCESS CENTER

Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center (www.eiu.edu/~success) for assistance with time management, test taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. The Student Success Center provides individualized consultations. To make an appointment, call 217-581-6696, or go to McAfee Gym, Room 1301.

SYLLABUS ADJUSTMENT DISCLAIMER

I reserve the right to make changes to the syllabus policies, assignments, and schedule if I see fit to do so at any point in the semester. In other words, all portions of this syllabus are tentative and subject to change at any point in the semester.

English 1001 Tentative Course Schedule

A "tentative" schedule simply means one that is subject to change based on my decisions about which material should be prioritized to best serve your learning experience as the semester progresses.

We will almost always meet in Coleman Hall 3210 (Lab) unless otherwise specified: once you have arrived and are seated, always begin the process of logging in to the computer at your station and then D2L (You are welcome to work on your own computer, but do use your technology to log in to D2L once you are seated).

Disclaimer about in-class writes and any written assignments you are asked to bring to class: you will often be asked to share these writings, either in part or whole, either with peers or with the class.

Unit 1: Reflective Genres: Reflective Personal Narrative

Week 1 August 22nd-26th

Topics: Syllabus; Introductions; What is College Composition? (Profound Learning Principles); Building a Learning Community; How We Use D2L for this Course; Major Writing Project 1 (Reflective Genre: Reflective Personal Narrative)

Monday 8-22

Survey

Wednesday 8-24 Continue Course Intros Through MWP 1

Assignments Due on Friday, 8-26 (before you arrive in class)

- Read or Review in BBG (*The Bedford Book of Genres*) pages 68-75 and 83-88
- Read or Review in LSH (*The Little Seagull Handbook*) "Writing Processes" and "Developing a Tentative Thesis Statement" pages 9-11
- **MWP 1 Process Work: Submit your MWP 1 Tentative Thesis Statement in D2L**

Friday 8-26

Complete Major Writing Project 1 & Learner Introductions; Schedule Updates: Full Syllabus Policies and Schedule; Personal Narratives & Thesis Statements; Writing as a Process

Assignments Due on Monday, 8-29 (before you arrive in class)

- Read in BBG pages 4-15
 - **MWP 1 Process Work: (VERY) Rough Draft—bring this to class either as a Word Document or handwritten document (be sure you have a copy of this work if it is handwritten, or take a picture of it) so that you can submit it for credit in the prepared Dropbox folder before the end of class**

PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, AUGUST 28TH

Unit 2: Rhetorical Analysis of A Poster/Flier

Week 2 August 29th-September 2nd

Topics: The Rhetorical Situation (A Deep Dive); Understanding the Process of Rhetorical Analysis; Introduction to MWP 2; Writing as a Process; The Anatomy of the College Essay

Monday 8-29

Light Intro to Rhetorical Situation; MLA Style Formatting; Submission Procedures for MWP 1; In-Class Work: MWP 1 Rough Draft

Assignments Due on Wednesday, 8-31 (before you arrive in class)

- Glance at MWP 2 Prompt in D2L
- **Submit MWP 1 Final Draft: Submit your final draft of MWP 1 in D2L before you arrive in class on Wednesday, August 31st (You will submit the essay in the folder titled "Submit MWP 1 Final Here")**

Wednesday 8-31

Submission of MWP 1 Before Class Today; MWP 1 Writing Reflection; Intro to MWP 2 Prompt

Assignments Due on Friday, 9-2 (before you arrive in class)

- Read MWP 2 Prompt in Depth
- Read in **D2L "Elements of Rhetorical Situations"** by *Purdue Owl* (**link is available in D2L Week 2 Module**)
- Read in **D2L "Rhetorical Situations"** by *Purdue Owl* (**link is available in D2L Week 2 Module**)
- Read in **D2L "Aristotle's Rhetorical Situation"** by *Purdue Owl* (**link is available in D2L Week 2 Module**)
 - **MWP 2 Process Work: Read the prompt in full; Note any questions you have about the assignment; Begin to notice posters and fliers around campus**

Friday 9-2

Further Discussion of MWP 2 Prompt; Examining the Rhetorical Situation in Depth (TAAPS and Purdue OWL Readings); Practicing Rhetorical Analysis

Assignments Due before and on Wednesday, 9-7 (before you arrive in class)

- Read in LSH "Developing Paragraphs" pages 17-28
- Read in BBG pages 16-26
 - **MWP 2 Process Work: Capture your Top 3 Posters/Fliers and post them in "Top 3 Posters/Fliers" Discussion Forum (this is where I'll confirm your chosen poster or flier for MWP 2)**

**NO PROCESS JOURNAL ENTRY DUE
ON SUNDAY, SEPTEMBER 4TH**

Week 3: September 5th-September 9th

Topics: Organizational Patterns for a Rhetorical Analysis; Research for a Rhetorical Analysis; Academic and Non-Academic Resources; Library Resources; Plagiarism Avoidance

Monday 9-5 Labor Day (No Class Meeting)

Wednesday 9-7 Digging In: The Rhetorical Situation in Your Poster/Flier; Analyzing Visual & Textual Elements; Intro to Topic Proposal Memo Genre (for MWP 2)

Assignments Due on Friday, 9-9 (before you arrive in class)

- Read in BBG pages 27-39
- Readings in LSH and WS TBA
- **MWP 2 Process Work:** Edit and finalize the MWP 2 Topic Proposal Memo (MWP 2 TPM) to submit before you arrive in class on Friday, September 9th (You will submit the Topic Proposal Memo in the folder titled "Submit MWP 2 Topic Proposal Memo Here.")

Friday 9-9 Rhetorical Analysis: The Finer Details; The Anatomy of a College Essay: Composing an Introduction with a Tentative Thesis Statement; Body Paragraphs

Due Today MWP 2 Topic Proposal Memo (MWP 2 TPM) due in D2L before you arrive in class on Friday, September 9th (Submit the Topic Proposal Memo in the folder titled "Submit MWP 2 Topic Proposal Memo Here.")

Assignments Due on Monday, 9-12 (before you arrive in class)

- Read in D2L the MLA Documentation Worksheet
- Readings in LSH and WS TBA
- **MWP 2 Process Work: Source Identification & Bibliographic Citation; Source Integration and In-Text Citation; Drafting MWP 2: Outlining the Essay**

PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM ON SUNDAY, SEPTEMBER 11TH

Week 4 September 12th-September 16th

Topics: Organizational Patterns for a Rhetorical Analysis; MLA Style In-Text Citations; Plagiarism Avoidance

Monday 9-12 The Anatomy of a College Essay Continued; MLA Style Source Documentation: In-Text Citations

Assignment Due on Wednesday, 9-14 (before you arrive in class)

- **MWP 2 Process Work: Rough Draft of MWP 2 for Peer Review**

Wednesday 9-14 Peer Review of MWP 2 Rough Draft

Friday 9-16 No Class Meeting

Assignments Due on Monday, 9-19 (before you arrive in class)

- Review all MLA Style Citation Information; Bring Questions about Specific In-Text and Works Cited Citation Matters
- **MWP 2 Process Work: Submit Full Rough Draft of MWP 2 in D2L**

PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM ON SUNDAY, SEPTEMBER 18TH

Week 5 September 19th-September 23rd

Topics: MWP 2 & Correct Citation Practices Continued

Monday 9-19

Final Plagiarism Avoidance Workshop for MWP 2

Assignment Due Before Your Individual MWP 2 Conference (Held in CH 3745)

- Review Turnitin Score and Re-Submit Full Rough Draft of MWP 4 in D2L before your scheduled conference meeting time

Wednesday 9-21 and Friday 9-23 No Class Meeting: individual Conferences over MWP 3

Assignments Due on Monday, 9-26 (before you arrive in class)

- Revise and Submit MWP 2 Full Rough Draft for Second Round of Peer Review; Review Turnitin Score

**PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, SEPTEMBER 25TH**

Week 6 September 26th-September 30th

Topics: Recognizing Excellent Habits in Source Documentation; MWP 2 Submission

Monday 9-26

Final Peer Review of MWP 2 Full Rough Draft

Assignment Due on Wednesday, 9-28 (before you arrive in class)

Final Draft of MWP 2 (Submit the final version of MWP 2 in D2L BEFORE you come to class on Friday, September 28th)

Wednesday 9-28

MWP 2 Reflection

Due Today

Final Draft of MWP 2 (Submit the final version of MWP 3 in D2L BEFORE you come to class on Wednesday, 9-28)

Assignments Due on Friday, 9-30 (before you arrive in class)

- Read in D2L MWP 3 Assignment Prompt
- Read in WS "What is Information?" 1-6

Friday 9-30

Introduction to Information Literacy and MWP 3

Assignments Due on Monday, 10-3 (before you arrive in class)

- Read in LSH "Who Cares? Identifying the Problem" 47-5; "Reports" 54-57
- Navigate *Issues & Controversies* Database
- **MWP 3 Process Work: List of Subjects, Topics, and Sub-Topics**

**PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, OCTOBER 2ND**

Week 7 October 3rd-October 7th

Topics: Researching for an Informative Report; Organizing an Informative Report

Monday 10-3

MWP 3 Workshop: Researching Based on a List of Subjects, Topics, and Sub-Topics;
Identifying Key Words and Key Phrases

Assignments Due on Wednesday, 10-5 (before you arrive in class)

- Review WS "But You Said This Was Collaborative: Plagiarism" 19-31
- **MWP 3 Process Work: MWP 3 TPM: Chosen Topic, List of Key Words and Key Phrases, & Resulting Potential Sources**

Wednesday 10-5

MWP 3 Workshop: Working with Sources in an Informative Report

Due Today

MWP 3 Topic Proposal Memo (MWP 3 TPM) due in D2L before you arrive in class on Wednesday, October 5th (Submit the Topic Proposal Memo in the folder titled "Submit MWP 3 Topic Proposal Memo Here.")

Friday 10-7 Fall Break (No Class Meeting)

Assignments Due on Monday, 10-10 (before you arrive in class)

- **MWP 3 Process Work: Source Integration Exercise**

NO PROCESS JOURNAL DUE
ON SUNDAY, OCTOBER 9TH

Week 8 (MIDTERM WEEK) October 10th-October 14th

Topics: Source Integration in an Informative Report; MWP 3 Conferences; Revision and Editing Essay MWP 3

Monday 10-10 MWP 3 Source Integration Workshop

Assignments Due on Wednesday, 10-12 (before you arrive in class)

- **MWP 3 Process Work: Two Hard Copies of Rough Draft of MWP 3 for Peer Review**

Wednesday 10-12

MWP 3 Peer Review

Assignment Due Before Your Individual MWP 3 Conference (Held in CH 3745)

- **Submit Full Rough Draft of MWP 3 in D2L before your scheduled conference meeting time**

Friday 10-14 No Class Meeting: Individual Conferences over MWP 3

PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, OCTOBER 16TH

Week 9 October 17th-October 21st

Topics: MWP 3 Conferences; Revision and Editing Essay MWP 3; MWP 3 Peer Review

Monday 10-17 No Class Meeting: Individual Conferences over MWP 3

Assignments Due on Wednesday, 10-19 (before you arrive in class)

- **MWP 3 Process Work: Two Hard Copies of Full Rough Draft of MWP 3 for Peer Review**

Wednesday 10-19 Peer Review over MWP 3

Assignments Due on Friday, 10-21 (before you arrive in class)

Final Draft of MWP 3 (Submit the final version of MWP 3 in D2L BEFORE you come to class on Friday, October 21st)

Friday 10-21

Due Today Final Draft of MWP 3 (Submit the final version of MWP 3 in D2L BEFORE you come to class on Friday, 10-21)

Assignments Due on Monday, 10-24 (before you arrive in class)

- Read in D2L MWP 4 Assignment Prompt
- Read in LSH "Comparing and Contrasting" 21-22

PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM ON SUNDAY, OCTOBER 23rd

Week 10 October 24th-October 28th

Topics: "Automated Identification of Media Bias in News Articles" by Hambourg, Donnay and Gipp (Basis for MWP 4 Codebook); Applying the Codebook to Investigate Media Bias; Organizing a Comparison/Contrast Essay

Monday 10-24 Introduction to MWP 4: Comparing and Contrasting Media Bias

Assignments Due on Wednesday, 10-26 (before you arrive in class)

- Read in D2L PDF of Selection from "Automated Identification of Media Bias in News Articles: An Interdisciplinary Literature Review" by Hambourg, Donnay and Gipp
- **MWP 4 Process Work: MWP 4 TPM**

Wednesday 10-26

Understanding Media Bias; Ad Fontes Media Bias Chart

Due Today MWP 4 Topic Proposal Memo (MWP 4 TPM) due in D2L before you arrive in class on Wednesday, October 26th (Submit the Topic Proposal Memo in the folder titled "Submit MWP 4 Topic Proposal Memo Here.")

Assignments Due on Friday, 10-28 (before you arrive in class)

- Read in D2L "New CPS program puts free condoms in nearly every school – including elementaries" by Nader Issa (*Chicago-Sun Times*)
- Read in D2L "Free Condoms Available at Chicago Public Schools Beginning this fall" by Kennedy Hayes (FOX32)
- Read in D2L a selection from *Ideas and Aims for College Writing* by Taylor and Copeland (pages 361-376)
- Review in D2L Codebook before class
- **MWP 4 Process Work: Comparing and Contrasting Exercise Using Codebook Terms**

Friday 10-28: Applying the Codebook to Investigate Media Bias in Assigned Readings

Assignments Due on Monday, 10-31 (before you arrive in class)

- **MWP 4 Process Work: Rough Draft of MWP 4 for In-Class MWP 4 Workshop**

**NO PROCESS JOURNAL DUE
ON SUNDAY, OCTOBER 30TH**

Week 11 October 31st-November 4th

Topics: Submitting MWP 3; Applying the Codebook to Investigate Media Bias to Your Chosen Articles; Organizing Comparison/Contrast Essay

Monday 10-31 Workshop: Introducing and Concluding a Compare and Contrast Essay; Organizing a Compare and Contrast Essay; In-Class Time to Work on MWP 4

Assignment Due Before Your Individual MWP 4 Conference (Held in CH 3745)

- **Submit Full Rough Draft of MWP 4 in D2L before your scheduled conference meeting time**

Wednesday 11-2 and Friday 11-4

No Class: Individual Conferences over MWP 4

Assignments Due on Wednesday, 11-9 (before you arrive in class)

Final Draft of MWP 4 (Submit the final version of MWP 4 in D2L BEFORE you come to class on Wednesday, November 9th)

**PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, NOVEMBER 6TH**

Week 12 November 7th-November 11th

Monday 11-7 Election Day (No Class Meeting)

Wednesday 11-9

Due Today Final Draft of MWP 4 (Submit the final version of MWP 4 in D2L BEFORE you come to class on Wednesday, November 9th)

Assignments Due on Friday, 11-11 (before you arrive in class)

- Read in D2L a selection from *Ideas and Aims for College Writing* by Taylor and Copeland (pages 361-376)
- Read in LSH "Personal Narratives" 58-61.
- **Read in D2L MWP 5 Assignment Prompt**

Friday 11-11

Assignments Due on Monday, 11-14 (before you arrive in class)

- Read in LSH "Evaluating Resources" 102-118; "Arguments" 43-48; "Annotated Bibliographies" 74-48
- Read in D2L a selection (TBA) from *They Say/I Say* by Graff, Birkenstein, and Durst

**PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, NOVEMBER 15TH**

Week 13 November 14th-November 18th

Topics: Transitioning from What You Know to What the Experts ("They") Say; Outlining Research; I-Search Essay Organization

Monday 11-14 What We Are Learning; What the Experts Are Saying; Intro to MWP 5 Annotated Bibliography Component

Assignments Due on Wednesday, 11-16 (before you arrive in class)

- Read in D2L MWP 5 Annotated Bibliography Component Assignment Sheet
- **MWP 5 Process Work: MWP 5 TPM**

Wednesday 11-16 Annotating Sources Purposefully

Due Today MWP 5 Topic Proposal Memo (MWP 5 TPM) due in D2L before you arrive in class on Wednesday, November 16th (Submit the Topic Proposal Memo in the folder titled "Submit MWP 5 Topic Proposal Memo Here.")

Assignments Due on Friday, 11-18 (before you arrive in class)

- **MWP 5 Process Work: Annotated Bibliography Source Progress**

Friday 11-18 Annotating Sources Purposefully

Assignments Due on Monday, 11-28 (before you arrive in class)

- Read in LSH "Giving Presentations" pages 37-42
- WS "Presenting Your Research" 140-145
- D2L MWP 6 Assignment Prompt
- **MWP 5 Process Work: Bring two hard copies of your MWP 5 Rough Draft (With Sections I, II, and III) for Peer Review**

**NO PROCESS JOURNAL ENTRY DUE
ON SUNDAY, NOVEMBER 20TH**

Week 14 Thanksgiving Break November 21st-November 25th

Week 15 November 28th-December 2nd

Topics: MWP 3 Conferences; Best Presentation Practices; MWP 5 Peer Review; Intro to MWP 6

Monday 11-28 Best Presentation Practices; Instructions for MWP 5 Take-Home Peer Review

Assignment Due Before Your Individual MWP 5 Conference (Held in CH 3745)

- **Submit Full Rough Draft of MWP 5 in D2L before your scheduled conference meeting time**

Wednesday 11-30 and Friday 12-2

No Class: Individual Conferences over MWP 5

**PROCESS JOURNAL ENTRY DUE IN THE DESIGNATED DROPBOX FOLDER IN D2L BY 11:59 PM
ON SUNDAY, DECEMBER 4TH**

Week 16: (LAST WEEK OF CLASSES) December 5th-December 9th

Monday 12-5

MWP 5 (I-Search Essay) Presentations

Wednesday 12-7

MWP 5 (I-Search Essay) Presentations

Friday 12-9

MWP 5 (I-Search Essay) Presentations

Due Today Final Draft of MWP 5 (Submit the final version of your I-Search essay in D2L BEFORE you come to class on Friday, December 9th)

Unit 5: Reflective Portfolio & Reflective Memo Narrative

Week 17: FINAL EXAM WEEK December 12th-December 16th

~~Final Exam: Tuesday, Dec. 13th 12:30-2:30~~

my No final exam for this course. Instead, you will prepare and submit MWP 6, the Reflective Portfolio and Reflective Memo.