ENG 1001G-012: Composition and Language

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Course Policy

Goals: I have two primary goals for this course. My first is that you become more comfortable with the writing process and more aware of yourselves as writers negotiating numerous demands and audiences. To this end, you will write informal process comments on your own writing strategies, and we will read about and discuss the writing tactics of professional writers. My second goal is that you be able to use your insights into the writing process in the production of college-level papers. With this purpose in mind, you will draft, revise, polish and critique four formal papers—a personal essay, an argument paper, an article review, and a research paper.

Materials:
* Books
* Folder (in which to keep hard copies of drafts and informal writing)
* Computer disks
* 20 copies of one final paper to be determined later in the semester

Conferences: There are two required conferences during the semester, and we may set up additional conferences if necessary. If you do not attend a scheduled conference, I will count you absent for one class period. Feel free to initiate conferences with me whenever you feel it would be helpful.

Computers: Every other day, we will be using a computer classroom. During these days, you must be sure to bring a disk. Also, please be prepared for occasional glitches and changes of plan. These classrooms are new to everybody, and we are learning about them together.

Attendance and lateness: The attendance policy is part of the grading policy. While I will not mark you down a specific number of points for missing a certain number of classes, unexcused absences will figure strongly into my assessment of your classroom participation grade. In addition, if your lateness becomes a problem, I will begin to count latenesses as absences.

Late work: A class like this cannot run smoothly if people do not bring their work in on time, if they are unprepared for workshops and other due dates. For this reason, students who expect to make As or Bs MUST bring their work in at class time on the assignment due date. Also, due dates are all on the syllabus. I will not necessarily REMIND you of them, and absences do not excuse you from knowing about assignments. If you don’t get an assignment sheet because of an absence or you do not hear about an extension, that is your responsibility and your problem. You are welcome to call me for information, and it is a good idea to get the telephone numbers of some of your classmates who can tell you if anything on the syllabus has been changed or if you have any additional assignments.

Plagiarism: Taking the words or ideas of another person without crediting that person is a serious matter and will be treated as such. Cases of intentional plagiarism will result in an NC for the course. Unintentional plagiarism, however, is also serious. You are responsible for knowing how to properly cite other writers and will be penalized for failing to do so. If you have questions about a particular paper, please see me.

Problems: If you have any problems regarding scheduling, grades, papers, etc., please call us, come to office hours, or make an appointment. We’d be happy to talk to you about any of your concerns.
Students with Disabilities: If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (6583) as soon as possible.

Grades:

Along with each assignment sheet will be an explanation of the goals I have for that assignment, but in general I will follow the Standards for Evaluating

15%--personal essay
15%--argument essay
20%--critique essay
25%--research paper
25%--classroom participation, including attendance, workshopping, group work, informal writings, drafts, reading responses, and all other in-class activities. I will determine this part of your grade by looking at your folders and my own record of your participation.

Syllabus

| TA22 | introduction
| RA24 | Charles Ball; Mary Antin: Connections
| *TA29 | The Student Writer: Chapter 1
| *RA31 | in-class writing
| TS5 | first drafts of paper 1
| RS7 | full-class workshop 1-4
| *TS12 | The Student Writer: Chapter 2
| *RS14 | final draft paper 1
| TS19 | Lewis P. Johnson; Raymond Carver; Grace Paley: Connections
| RS21 | continued
| *TS26 | free-writing
| *TS28 | first drafts paper 2
| TO3 | conferences 1-6
| RO5 | conferences 7-12
| *TO10 | conferences 13-18
| *RO12 | final drafts paper 2
| The Student Writer: Chapter 4
| TO17 | Jackson; Stimpson; Steele: Connections
| RO19 | continued
| *TO24 | The Student Writer: Chapter 13
| *RO26 | first drafts paper 3
| TO31 | full-class workshops 9-12
| RN2 | full-class workshops 13-18
| *TN7 | final drafts paper 3
| research
TN9    conferences 1-6
TN14   conferences 7-12
RN16   conferences 13-18
*TN21  The Student Writer: Chapter 15
*RN23  first drafts paper 4
TD5    business
RD7    final drafts paper 4