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ENG 1001G-010-024: Composition and Language

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English 1001G--Composition & Language

Fall 2003

sec 010 MWF 9-9:50 CH3130/3120

sec 024 TTh 11-12:15 CH3140/3210

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office hours: MWF 10-12 and TTh 10-11 or by appointment

texts:

The Blair Handbook, 4th ed

American Voices: Culture & Community, 5th ed

Here's How to Write Well, 2nd ed.

Merriam Webster Collegiate Dictionary

Online! A Reference guide to Using Internet Sources

COURSE DESCRIPTION

English 1001G is a **writing-intensive** class in which you will write as well as read expressive, expository, and argumentative essays of varying length. The reading and writing will take place both in and outside of class. During the semester we'll focus on learning how to organize, articulate, and develop your thoughts clearly and effectively. You will write at least one paper that will involve use and documentation of outside sources, and you'll also do some collaborative writing.

There will be quizzes given on the reading material. The frequency of these quizzes can, in part, be controlled by you. If, through discussion, writing assignments, etc., it appears that you are reading and thinking about the assigned material, the number of quizzes will decrease. Slack off on the reading, however, and back come the quizzes....

COMPUTER INFO

This particular section of English 1001G is computer-assisted; some of the reading and much of the writing will be performed on the Gateway computers in CH 3120 or 3210, depending on which section you're in. During the first week of class you will need to get several **formatted 3 1/2" IBM-compatible high-density (HD) disks**, upon which you will copy, store information, and write essays. Make sure to use at least one of these disks to back up your work.

We will alternate classrooms on a weekly basis. One week we'll meet in the traditional classroom (CH3130 or 3140); the next week we'll be in the ETIC/computer lab (CH 3120 or 3210). I tried to set it up so that we will be in the computer lab on the days when you are scheduled to work on rough drafts, do

peer editing, etc. Your syllabus tells you where you need to be each day—check it before you come to class!

It is important to note that this is, first and foremost, an English course.

The computer technology will be an important asset to the course, certainly, but our primary focus will be based on strengthening your writing.

Please be aware that we may encounter occasional unavoidable technology-related problems and as a result may have to make sudden changes in the day's plan or in the syllabus. A few words about computer etiquette: please show respect and do not turn on/work on the computer unless I have said that the class could do so. Do not rush ahead of everyone; and, most emphatically, pornography, game-playing, surfing the Net, catching up on your e-mail, etc. will absolutely not be tolerated while class is in session. Behavior of this sort will result in your dismissal from that day's class.

GRADING:

I. NOTE: To pass English 1001G, you must have a grade of A, B, or C at the end of the semester. Anything below constitutes a mark of "NC" ("no credit") and will result in you having to retake the course.

NOTE: An "NC" is not factored into your semester or cumulative GPA. For example, an "A" would count as a 4.0, a "B" as a 3.0, and so on, but an NC would simply show that you took the class but did not pass/did not receive credit.

II. In my class the final grade will be determined like this:

20% on quizzes, short homework and in-class writing assignments

10% on class participation

70% on essays (the first week's diagnostic essay is not graded. The first three essays are worth 10% each. The research paper is worth 20%, as is the final argument essay)

III. You will have the option of revising ONE of your first three essays. I will average the grade from the original with the grade on the revision. This new grade will replace the original or first grade. (e.g. if on Essay # 3 you first receive a C, and on the revision you get an A, the final grade for Essay # 3 is a B.)

IV. I use the Guidelines for Evaluating Writing Assignments in EIU's English Dept., a copy of which will be given to you. We will review and discuss these standards before your first graded essay is due, as well as throughout the semester.

V. You **MUST** turn in a research paper in order to be considered for a passing or a failing grade. Please understand that **simply turning in a research paper does not guarantee a passing grade**. Failure to turn in a research paper will automatically result in a grade of NC for the semester.

VI. If you fail to turn in one of the non-research essays and do not have a legitimate excuse, the grade for that assignment will consist of two F's instead of one; I don't think it's fair to give equal grades to someone who at least attempted the assignment but may have had problems, and someone who didn't even bother to make the effort.

ATTENDANCE AND LATE WORK

Attendance and participation are very important; this is not strictly a lecture class. I expect you to be prepared to discuss and question the material covered in class and in your writing and reading. If you are unable to attend class due to illness or other legitimate excuse (e.g. a true emergency, unsafe travel condition for commuters—not those walking from the dorms!—or participation in a recognized University-sponsored activity for which I have been notified in advance), **it is your responsibility to contact me about make-up work**. If you miss several consecutive classes and I don't hear from you, I have to assume that a) you have fallen off the face of the earth and therefore will receive a failing grade, or b) that you have dropped the class. It is not realistic to assume that you can miss three, four, five classes in a row with no excused absence and/or contact and still pass the class. **I will accept late work** (homework and essays) **only if you have an excused absence**—that is, a legitimate illness or situation such as the aforementioned.

Repeated failure to bring appropriate material (e.g. correct textbook, essay draft, etc.) and/or habitual tardiness will get you dismissed from that day's class.

I do give you the option of turning in ONE non-research essay of your choice one class day late. For example, if the essay is due on Tuesday I will accept it at the start of class on Thursday but no later. (Unless prior arrangements have been made, you must be in class to turn in the paper—no sliding it into my mailbox or office. **Other than this one instance, I will not accept late work unless you have an excused absence**. Quizzes are given at the start of class, so be on time, as these cannot be made up unless you have the excused absence. Please note that oversleeping and rides going home for the weekend are NOT excused absences!

CONFERENCES

Twice this semester there will be mandatory individual conferences during which we'll discuss your writing , progress, grade, etc. They will be held near midterm time and during work on the research paper. We will not meet for class on conference days.

NOTE: I encourage you to schedule an appointment or just stop by my office throughout the semester if you have questions or difficulties with an assignment. You may phone me at home --at a reasonable hour!--if you can't reach me at the office. I truly enjoy getting to know my students.

ESSAYS

Essays are to be done on computer. Final versions must be printed out. Papers need to be double-spaced with one-inch margins. Include name, essay number, date, and a creative title .You will need to include a separate audience analysis page. **Essays are due at the beginning of class. They must be printed out before you come to class. Essays placed in my mailbox, office, slid underneath my office door, etc. will not be accepted if the writer of the essay does not attend class that day unless prior arrangements have been made with me.**

EIU POLICY ON PLAGIARISM

"Any teacher who discovers an act of plagiarism--'the appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work"--has the right and responsibility to impose upon the guilty student an appropriate penalty , up to and including immediate assignment of a grade of F for the course and to report the incident to the Judicial Affairs Office."

FINAL EXAM

Yahoo! There is no final exam in 1001C! We will not meet for class during finals week.

ELECTRONIC WRITING PORTFOLIO

As an EIU graduation requirement, you are required to submit one essay per year to the electronic writing portfolio. The first EWP document (e.g. during your freshman year) must come from a 1000-level class that's classified as writing-intensive (e.g. English 1001). If you wish to submit an essay that you have written for my class, you must do so *during the semester that you are enrolled in the course*. You must also *discuss it with me, obtain my signature on the appropriate documents, etc. before Thanksgiving break*. **I will not be able to discuss EWP material during the last two weeks of the semester, as well as during finals week.** You will receive an EWP pamphlet during the semester, and/or you can check out the website at _____ for further information.

WRITING CENTER

Occasionally I may refer you to the Writing Center, located on the third floor of Coleman Hall. The trained English graduate assistants are there to help you--free of charge(who ever said that nothing in life is free?)--with grammar, punctuation, and essay problems. **THEY ARE NOT PROOFREADERS.**

DOCUMENTED DISABILITIES

If you have a documented disability and wish to receive academic accommodations, please let me know about it; you should also contact the Coordinator of the Office of Student Disability Services (581-6583) as soon as possible.

English 1001G
 Olsen
 Fall 2003
 Sec 010 9-9:50 MWF CH 3130/3120

COURSE SYLLABUS

PLEASE NOTE: Assignments are to be completed by the date on which they appear on the syllabus. This is a tentative syllabus; changes may be made as needed throughout the semester. Bring book(s) to class if requested or if an assignment is due that day.

HHWW = *Here's How To Write Well*
AV = *American Voices*
Blair = *The Blair Handbook*

WEEK ONE—CH3130

M(8/25) course introduction, policies
 W(8/27) in-class diagnostic writing
 F(8/29) audience, purpose. Read HHWW pp 3-5 & 18-29

WEEK TWO—CH3120

M(9/1) LABOR DAY—NO SCHOOL
 W(9/3) computer intro, thesis. Read HHWW pp 7-13
 F(9/5) idea development. Read HHWW pp 30-49

WEEK THREE—CH3130

M(9/8) in-class presentations r.e. audience assignment
 W(9/10) " " " "
 F(9/12) paragraphs. Read HHWW pp 51-58

WEEK FOUR—CH3120

M(9/15) unity and coherence. Bring HHWW to class
 W(9/17) Read AV: "Small Talk" pp 526 +. Discuss Essay # 1 topic
 F(9/19) in-class work on essay # 1 draft. Bring a disk!

WEEK FIVE--3130

M(9/22) peer editing of essay # 1 draft. Bring at least 2 print copies of draft
 W(9/24) read and discuss "The Rhetoric of Advertising" (handed out in class)
 F(9/26) ESSAY # 1 DUE. Advertising, persuasion. Read Blair pp 122-124.
 Discuss Essay # 2 topic

WEEK SIX—CH3120

M(9/29) colon and semicolon review

W(10/1) in-class work on essay # 2

F(10/3) peer or group editing of essay # 2 draft (details TBA)

WEEK SEVEN—CH3130

M(10/6) ESSAY # 2 DUE. Read "True Worker" and "Soup" (handed out in class)

W(10/8) read AV: "The Politics of Violent Crime" pp 551+

F(10/10) read Blair pp 77-92. Discuss essay # 3 topic

WEEK EIGHT—CH3120

M(10/13) finish discussion of previous week's material and/or conference day
(details TBA)

W(10/15) NO CLASS MEETINGS FOR NEXT FOUR CLASS DAYS. INSTEAD,
MEET IN MY OFFICE—3055CH—FOR MANDATORY MIDTERM
CONFERENCE. BRING DRAFT OF ESSAY # 3 WITH YOU.

F(10/17) Fall Break—No school

WEEK NINE—3130

(10/20-10/24) CONFERENCES

WEEK TEN—CH3120

M(10/27) ESSAY # 3 DUE. Class resumes! Begin group research discussion.
Read AV pp 702-711.

W(10/29) in-class research day. Read Blair pp 195-202

F(10/31) turn in tentative topic proposal. Discuss MLA documentation.

WEEK ELEVEN—CH3130

M(11/3) more documentation. Bring HHWW and Blair.

W(11/5) groups show examples of good and bad online sources

F(11/7) in-class progress check/groupwork day

WEEK TWELVE—CH3120

M(11/10) in-class WC examples and groupwork. Conference signup

W(11/12) NO CLASS MEETING THE NEXT 3 CLASS DAYS. INSTEAD,
MEET IN MY OFFICE FOR GROUP RESEARCH CONFERENCES.
BRING APPROPRIATE MATERIALS AS ANNOUNCED IN CLASS.

F(11/14) Conferences

WEEK THIRTEEN—CH3130

M(11/17) conferences

W(11/19) class resumes. **LAST DAY TO DISCUSS/GET SIGNATURE FOR EWP** . Final in-class work/question day, or turn in finished essay and Sources.

F(11/21) **ESSAY # 4** (group research paper) and sources due. APA review

WEEK FOURTEEN—CH3120

(11/24-11/28) Thanksgiving break!!!!

WEEK FIFTEEN—CH3130

M(12/1) begin argument. Read Blair pp 110-117

W(12/3) more argument. Read Blair pp 118-129. Discuss essay # 5 topic

F(12/5) read Blair "On the Trail" pp 130-136 . Also read "Last Rites for Indian Dead" (handed out in class)

WEEK SIXTEEN—CH3120

M(12/8) in-class work and/or peer editing on essay # 5 draft

W(12/10) Essay # 5 due.

F(12/12) Last class day

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HHWW = *Here's How to Write Well*

AV = *American Voices*

Blair = *The Blair Handbook*

WEEK ONE—CH3140

T(8/26) course introduction, policies, diagnostic writing

Th(8/28) audience and purpose. Read HHWW pp 3-5 and 18-29

WEEK TWO—CH3210

T(9/2) computer intro, present examples r.e. audience assignment

Th(9/4) thesis. Read HHWW pp 7-13

WEEK THREE—CH3140

T(9/9) idea development. Read HHWW pp 30-49

Th(9/11) paragraphs. Read HHWW pp 51-58

WEEK FOUR—CH3210

T(9/16) read AV "Small Tawk" pp 526 +. Discuss essay # 1 topic

Th(9/18) in-class work on essay # 1 draft. Bring disk!!

WEEK FIVE—CH3140

T(9/23) group editing. Bring draft of essay # 1. (details TBA)

Th(9/25) ESSAY # 1 due. Read "The Rhetoric of Advertising" (handed out
 In class)

WEEK SIX—CH3210

T(9/30) more advertising and persuasion. Read Blair pp 122-124. Discuss
 Essay # 2 topic

Th(10/2) in-class work on essay # 2. Colon and semi-colon review

WEEK SEVEN—CH3140

T(10/7) ESSAY # 2 due. Read "Soup" and "True Worker" (handed out)

Th(10/9) Read AV: "The Violent Politics of Crime" pp 551. Read Blair pp 77-92

WEEK EIGHT—CH3210

T(10/14) finish discussion of 10/9 material. Discuss unity and coherence. Bring HHWW to class. Conference sign up

Th(10/16) NO CLASSES FOR NEXT 3 CLASS DAYS. INSTEAD, MEET IN MY OFFICE—3055CH—FOR MANDATORY MIDTERM CONFERENCES. BRING DRAFT OF ESSAY # 3

WEEK NINE—CH3140

(10/21-10/23) NO CLASS—CONFERENCES

WEEK TEN—CH3210

T(10/28) ESSAY # 3 due. Begin group research project. Read AV pp 702-711

Th(10/30) documenting intro. read Blair pp 195-202. Time for research in class.

WEEK ELEVEN—CH3140

T(11/4) turn in tentative topic proposal. More documenting. Bring HHWW

Th(11/6) groups show examples of good and bad online sources

WEEK TWELVE—CH3210

T(11/11) examples of WC page. In-class progress check and group work.

Conference sign up

Th(11/13) (OPTIONAL REVISION DUE TODAY). No class today. Instead, Group research conferences in my office. Bring appropriate material As announced in class.

WEEK THIRTEEN—CH3140

T(11/18) No class—conferences.

Th(11/20) Research paper and sources due. APA review. **Last day to discuss Or get signature for EWP.**

WEEK FOURTEEN

(11/25-11/27) Thanksgiving break!!

WEEK FIFTEEN—CH3210

T(12/2) argument. Read Blair pp 110-129

Th(12/4) read Blair: "On the Trail..." pp 130-136. Also read "Last Rites for Indian Dead" (handed out)

WEEK SIXTEEN—CH3140

T(12/9) in-class work or peer editing on essay # 5 draft

Th(12/11) ESSAY # 5 due. Last class day