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November 8, 2013

Communication Disorders & Sciences

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Communication Disorders & Sciences

Faculty Meeting Minutes

November 8, 2013

- I. Communications
 - A. Grand Valley State University Faculty Positions Announcement
 - B. Program from Publishing Scholars Reception
 - C. Letter from Dean Augustine regarding CDS Alumni Newsletter
 - D. Invitation from Haiti Connection regarding annual Hunger Banquet

- II. Announcements
 - A. Fall Calendar of Events – CDS Calendar
 - 1. Friday, November 8 – Transfer Advisement
 - 2. November 11, Monday – Open House (Wilson AM; Smitley PM)
 - 3. November 14-16 – Thursday to Saturday – ASHA Convention in Chicago
 - 4. Thursday, November 21 – Transfer Advisement
 - 5. November 22, Friday – CDS Graduate School Visitation Day
 - 6. Tuesday, December 3 – Transfer Advisement
 - 7. December 6, Friday – Faculty Meeting
 - 8. December 12, Thursday – CDS Holiday Luncheon
 - 9. Tuesday & Wednesday, January 7-8 – Comprehensive Exams
 - 10. Friday, January 10 - Transfer Advisement

- III. Minutes from October 18, 2013 were approved by consensus (Anthony/Mulvey).

- IV. Discussion Items
 - A. Chair Discussion Items
 - 1. The final schedule for summer was distributed. A proposed schedule for Fall 2014 was distributed for feedback. All classes are assigned to current faculty, but there will be changes once the new faculty member is hired.
 - 2. EIU is using the Autism Center as a pilot for a new form of raising money for targeted projects called crowdfunding. Trina and Gail have been involved in working with CATS and the Foundation to prepare a video and website, which was shown to the faculty. It will be piloted next week with ECISHA members, but is projected to go live before Thanksgiving. Please send it to as many individuals as possible. It has a short timeframe to reach the goal. Current resources are approximately \$35,000 from past events.
 - 3. The deadline for the undergraduate Student Commencement Speaker Competition is November 30. Two faculty expressed that they had students working on it.
 - 4. Award nominations/ applications for departmental awards were discussed.
 - a. Nilsen Graduate Research: There is \$1,000 available and two students are presenting at ASHA, Caitlin Maxheimer and Clare Kilbride. Faculty decided to award \$500 each to them.
 - b. Kaylee McCollum was selected for the Margaret Hollowell Graduate Award.
 - c. Clare Kilbride was selected for the Ryan Struebing Graduate Award.
 - d. Two students are being nominated for the Livingston Lord - Bailey McClellan and Sydney Scamihorn.
 - 5. Faculty were reminded to complete the Ethics Training by November 14.

6. Several alumni are planning to visit campus with their children who are considering EIU and Communication Disorders. Julie Dietrich Ciero & her daughter will be at the Graduate visitation on November 22; Her daughter is completing her undergraduate degree at Illinois State university. Kim Jarvis Briggs & her daughter will be attending the November 11 Open House and Departmental Showcase.
7. Gail discussed some of the current and future university budget constraints. The College of Science needs to eliminate 5 positions this year. Data being evaluated doesn't represent our Department well, because we are heavy on service through the EIU Speech-Language-Hearing Clinic. For example, we have multiple Clinical Practicum sections with very low enrollment to accommodate the personalized accreditation need for supervision. Each of the departments asked to complete a Program Analysis Report, which will be reviewed to programmatic funding decisions. While the typical data doesn't show our department well (i.e., student credit hours, publications), our accomplishments and entrepreneurial activities position the future. It will be important to remain a significant community outreach in the department needs.

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innovative
the Department well for
dynamic, professional department with
years ahead to justify the faculty and

B. Graduate Program

1. Faculty members who volunteered to serve on the Graduate Application Review Committee were Becky, Tena, Jean and Beth. CSDCAS has a new system that will allow some of the preliminary quantitative review to be completed electronically, which might streamline some of the committee's initial review.
2. Friday, November 22 is the second Graduate Visitation Day from 10:00-12:00.
3. Becky provided an update on two graduate students who were having problems midterm. An additional student with concerns in classes and clinic was discussed. Specific progress on these students will be an agenda item for December Faculty Meeting.
4. Becky was asked to work with Chris or Sandi to complete a graduate advisement curricular grid that reflects the revised graduate curriculum approved by councils. It also needs to be sent to Beth to put on the website.
5. The national Praxis exam in Speech-Language Pathology summary for the year was shared with faculty. EIU students exceeded the national average in all areas and the state averages in all but one area. Gail commended faculty for their investment of time and energy in the graduate program.
6. Brenda reported that students are doing exceptionally well in medical internships this semester.

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C. Clinic Director

1. It was determined that faculty would request that graduate assistants be back on campus by Thursday, January 9 at 9:00, with a few exception who will need to return earlier in the week.
2. Faculty willing to supervise in the summer were asked let Gail know so supervision sections for summer can be generated.
3. The Beecher City School District contacted the Clinic. They have been unable to hire a speech-language pathologist to meet their students' needs. They asked if we would consider providing services to their district for the semester. Frank told them that we are already committed for off-campus placements for this year.

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D. Committees

1. Curriculum

Summer All curricular revisions have been approved by university councils at both the graduate and undergraduate levels. New course will take effect beginning 2014.

2. Assessment

Jill was working with CATS through the spring and summer on updating our assessment program. It was finally determined that they are not able to program a system to meet our needs. She has now been working with ITS with positive feedback regarding the possibility of patching things to get us through this year and working to develop a new system for next year. Stay tuned!

3. Honors

- a. In the past, the Departmental Honors students were required to take a statistics class, specifically PSY 2610. Since the new CAA standards now require a statistics class of all students, Angela asked if the Honors students could take any statistics class rather than the specified one. Faculty agreed to the change and Angela will initiate the approval.
- b. Angela is working with the new junior group of honors students to confirm thesis projects and faculty mentors. One student has dropped out, so 4 students will be continuing in Departmental Honors.

4. Other

Brenda has received word that Susan Harned who was an ACF on faculty several years ago is critically ill and her family is discontinuing life support this week-end.

Action Plan Grid for 2013-2014

Action	Person/Committee Responsible	Time Frame
Update CDS Website & Tour of Facility	Beth, Becky	Fall 2013
Monitor SLP Distance Master's; Develop and implement modifications for admission of second cohort	Gail, Frank, Becky, Lynn, Angela	Spring 2014
Review, update, and secure university approvals for graduate curricular changes	Curriculum Committee	DONE
Review, update and develop undergraduate curriculum in concert with EIU General Education Learning Goals	Curriculum Committee	Spring 2014
Develop materials, structure, and procedures to implement initiation of Autism Center	Clinic Committee	Fall 2014
Review and develop appropriate graduate curricular changes to meet revised ISBE standards	Curriculum Committee	Spring 2014
Develop Online Graduate Handbook	Becky	Fall 2013

Committee Goals 2013-2014

Assessment (Jill)

1. Evaluate CAA Learning Goals (i.e., speaking, writing, critical thinking, global citizenship) across the curriculum and evaluate strengths and limitations/ gaps.
2. Serve as a liaison with the university community and CAA regarding departmental initiatives in assessment, writing, and critical thinking.
3. Monitor outcomes in DLOs for critical thinking and writing, as well as provide assessment summaries each semester to students and faculty.
4. Maintain ongoing departmental assessment (data collection and analysis) for various entities (i.e., EIU, IBHE, ISBE, CAA).

Curriculum (Angela)

1. Review revised course proposals for submission to university councils for graduate curricular revisions.
2. Prepare and submit revised undergraduate and graduate major requirements to appropriate university councils.
3. Monitor and make appropriate graduate curricular modifications for second admission of master's degree cohort and revised ISBE standards.

Awards (Brenda)

1. Provide end of the year summary of student awards, presentations, publications
2. Coordinate email notification of awards to each class of majors

Clinic (Trina)

1. Develop details for implementation of the Autism Center in Fall 2014.
2. Develop online submission for pre-diagnostic information.

Special Events (Jean)

1. Coordinate departmental events (i.e., Graduate Forum, Autism Conference, Picture Gallery)
2. Compile and publish the Alumni Newsletter
3. Coordinate the Graduation Reception in the Department

Technology (Becky/Lynn)

1. Coordinate revisions and updates to the Departmental Website
2. Monitor technology needs in conjunction with the online graduate program.

cc: Provost Lord
Dean Ornes
Library Archives