

Fall 8-15-2009

# ENG 1001G-006-025: Composition and Language

Denise Preston  
*Eastern Illinois University*

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## ENG 1001G – Fall 2009

1001G-006  
-025

Denise Preston  
3860 Coleman  
Office Phone – 581-6287  
Home Phone – 549-4669

Office Hours  
T-TH – 9:30-10:45  
2:00-2:30  
other times by appointment

### Texts

*The Allyn & Bacon Guide to Writing* – Ramage/Bean/Johnson, fifth edition.  
*The Norton Reader* – Peterson/Brereton, twelfth edition.  
*A Pocket Style Manual* – Hacker, fifth edition.

### Course Objectives

This course will focus on various modes of writing, paying particular attention to revision and peer editing methods. Our goals are to produce effective, competent essays, using prewriting, peer editing, self-evaluation, and conferences to achieve the best essay possible.

### Stuff You'll Need

You'll need a thumb drive or compatible disk for your home computer. You also need a pocket folder to hold your revisions, essays, and handouts.

### Class Policy

You will work through several stages of writing prior to submitting a final draft. You must complete all stages of the writing process, and I must see an essay in all stages. I will not accept a final essay I have not seen through the first draft and peer-editing stage. Eng. 1001 is a "writing centered" course and requires a submission for the Electronic Writing Portfolio. We will discuss the EWP and set aside a class period to attend to those who need to complete the submission process. All EWP submissions must be attended to by the announced date.

### Revision Assessment Letters

A revision assessment letter must accompany every stage of your writing. **Before I will read any draft of an essay, you must include a typed letter discussing the writing of the essay.** For example, a letter accompanying a first draft might discuss areas in which you struggled. The letters are a way for you to communicate things you want me to take a closer look at or concerns you want to address that will aid you in revision. Each revision must have a letter that discusses what you have revised and any aspects of the paper that need further work. To me these letters are a valuable tool in our revision process. I expect the letters to be several paragraphs long and not merely a summary of changes; I want them to be a dialogue concerning the on-going development of your essay.

**All three essays must be turned in in order to pass the course. Failure to do three essays and the complete writing cycle will result in a NC.**

### Attendance

Regular attendance is essential. Due dates are in bold on the syllabus. If you are sick, you need to make arrangements to get your essay to me. Do not email or call the office "after the fact." Do not email me to ask what we did in class or email to tell me you will be gone. I do not check or respond to student emails. Call the office or my home. If you know you are going to miss a class, let me know ahead of time. If you are

ill, go to Health Service during our class period to obtain an excused absence. If you are absent, it is your responsibility to inquire the next class session if there was any missed assignments. Missed assignments can be made up only if you have an excused absence.

### **Peer Editing, Revision Workshops and Conferences**

For each peer editing and revision session, the class will sign up for one class session that week. You are expected to attend your session, and you then have the remainder of the week to work on your essay outside of class. Attendance at the session you sign up for is vital. **If you fail to show up for your assigned session, you will lose one letter grade off the final grade for the essay. If you come without a paper to offer into the editing process, you will be asked to leave, and you will be marked down one letter grade for not participating in that session.** You can't miss your session and randomly attend another session. That time has been allotted for me to look at other students' papers. There is one scheduled conference this semester. We will go over your essay and assess your grade and set up the next assignment, so obviously these are important dates. Don't skip out of a conference. There won't be time to reschedule. If you do miss the conference, you will miss out on actively participating in the writing process and the assessment of your essay's grade. Be there.

### **Late Work**

Essays turned in after scheduled due dates will be marked down one letter grade for every class period they are late. No exceptions.

### **Grading**

All final drafts will be given a numeral grade.

450-500 – A	Writing Exercises - 50
400-449 – B	Essay 1 – 100
350-399 – C	Essay 2 – 150
0-349 – NC	Essay 3 – 175
	Quizzes – 25 pts.
	Total 500 pts.

This is a A, B, C, NC course. If you do not fulfill the minimum requirements for a C grade, you will receive an NC and will have to retake the course.

### **Disabilities**

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

### **Plagiarism**

Note: The English department's statement concerning plagiarism.

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one's original work” (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office.

## Course Work

Aug. 25-27	Course Introduction, Diagnostic Writing, Thesis statements
Sept. 1-3	Paragraphing, Sentence Structures <b>Writing Exercise – Description 25 pts.</b>
Sept. 8-10	Setting up Essay One – Illustration/Exemplification Essay Reading Assignment – “How Books Help Shape My Life” – handout
Sept. 15-17	Peer-editing Workshops
Sept. 22-24	Revision workshops
Sept. 28-Oct. 8	Conferences <b>Final Draft of Essay One due on your conference day</b>
Oct. 13-15	Essay Two – Comparison/Contrast Reading: “Faces of the Sky” – handout
Oct. 20-22	Workshops for Essay Two
Oct. 27-29	<b>Revision Work – Great Writing Exercise – 25 pts.</b>
Nov. 3-5	<b>Documentation Review and Quiz – 10 pts.</b> <b>Final Draft of Essay Two due last class session of the week</b>
Nov. 10-12	Essay Three – Argumentation/Persuasion Reading Assignment – “Jack the Giant Mugger” - handout
Nov. 17-19	Workshops for Essay Three
Nov. 25-27	Thanksgiving Recess – no classes
Dec. 1-3	Revision Work – <b>Essay Three due last class session of the week</b>
Dec. 8	<b>MLA Quiz – 15 pts.</b> Course Evaluations
Dec. 10	Looking at final grades