

5-14-2010

May 14, 2010

Council on University Planning and Budget

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**MINUTES  
COUNCIL ON UNIVERSITY PLANNING AND BUDGET  
May 14, 2010**

Voting Members Present: Robert Augustine, Sandra Bowman, Ellen Corrigan, Sarah Daugherty, Mona Davenport, Gene Deerman, Karen Drage, Diane Jackman, Newton Key for Roger Beck, Cay Kolling, Gloria Leitschuh, Sherry McRaven, John Henry Pommier, Gary Reed, Marcus Ricci, Steve Shrake for Gary Reed, Jenny Sipes, Grant Sterling for Gary Fritz, John Stimac,

Absent: Dan Clark, Karla Evans, Tommy Nierman, Paul Weber

Non-Voting Members Present: Judy Gorrell, Blair Lord, Robert Martin, Dan Nadler, Bill Perry, William Weber

**1. Call to order**

Dr. Drage called the meeting to order at 3:00 p.m.

**2. Approval of Minutes of April 16, 2010**

Motion (Augustine/Jackman): To approve the minutes of the April 16, 2010 meeting, as written. One correction was made: The Textbook Rental Service will be open for summer school pickup. Motion (Leitschuh/Jackman) to approve the minutes as corrected. The motion passed by acclamation.

**3. Executive Committee Report**

Karen Drage reported that the CUPB Executive Committee met and discussed the adoption of an attendance policy. Since CUPB cannot enforce a policy, constituent groups have an opportunity to monitor their representation through the minutes on the CUPB website. The Executive Committee also set the agenda for the May meeting.

**4. Subcommittee Reports**

- a. Presidential Area – No report
- b. Academic Affairs – No report
- c. Business Affairs – No report
- d. Student Affairs – The subcommittee did not meet but Jenny Sipes mentioned the email threat to the University, and she informed the Council that the scheduled emergency drill later that same week was canceled to avoid confusion.
- e. University Advancement – Vice President Martin reported University Advancement is continuing to plan for the Capital Campaign kickoff scheduled for October 22, 2010.

## **5. Reports**

### Cost Containment

Recommendations/ideas for cost containment:

No more mass mailings (Drage/Ricci)

Recommend departments reduce mass mailings (Ricci/McRaven)

Use of digital signatures instead of physical signatures on documents (Stimac/Bowman)

Cut athletic budget before cutting academic budget

Areas of concern – athletics and consultants (Augustine/Stimac)

Direct deposits

Derek Markley will be printing the comments off the Cost Containment website.

The Council asked for the Athletic budget/expenditures and the library acquisition budget. Bill Weber will provide this information.

### Campus Master Plan

The Campus Master Plan is on schedule. The consultant and Steve Shrake met with existing departments and will soon meet with the deans, and vice presidents.

## **6. Old Business**

### Budget Discussion Document

The Council reviewed the one-page budget discussion document detailing the historical budget for FY 2009 and the current budget for FY 2010. Based on the facts/figures provided on the document, Dr. Perry engaged the Council in a “What would you do if you were president of the university?” scenario.

## **7. New Business**

Bob Augustine thanked Karen Drage for her fine leadership this year.

## **8. Adjournment**

The meeting was adjourned.