

1981

April 15, 1981

Library Advisory Board

Follow this and additional works at: <http://thekeep.eiu.edu/lab>

Recommended Citation

Library Advisory Board, "April 15, 1981" (1981). *Minutes*. 10.
<http://thekeep.eiu.edu/lab/10>

This Article is brought to you for free and open access by the Library Advisory Board at The Keep. It has been accepted for inclusion in Minutes by an authorized administrator of The Keep. For more information, please contact tabruns@eiu.edu.

Eastern Illinois University
Booth Library
LIBRARY ADVISORY COMMITTEE
MINUTES
April 15, 1981
3:30 p.m.

Booth Library Archives
Eastern Illinois University
Charleston, Illinois

IT WAS AGREED UPON TO CALL A SPECIAL MEETING OF THE LIBRARY ADVISORY COMMITTEE TO BE HELD ON WEDNESDAY, APRIL 22 AT 3:30 P.M. ALL MEMBERS AND THOSE ALTERNATES WHO WILL BE MEMBERS FOR THE NEXT YEAR ARE ASKED TO ATTEND.

The meeting of the Library Advisory Committee was held April 15, 1981. Seven of nine members and one alternate were present.

Minutes
The minutes of the previous meeting held March 11, 1981 were brought to a motion for approval. The motion was seconded and the Committee unanimously agreed to carry the motion.

Library Instruction Proposal
A proposal of Library Instruction was distributed to the Committee and reviewed for endorsement. Motion was made and seconded. The Committee approved the statement by unanimous vote.

Faculty Carrels (Studies)
It was brought to the attention of the Committee that the Library should have a policy on the assignment of the Faculty Studies.

It was decided to change the word from "Carrel" (giving the impression of the type of study space similar to those within the stack areas) to "Study". A suggestion was given to help publicize the fact that the Studies are available via the Faculty Newsletter. There are twelve Studies and two faculty per Study is recommended. There are about 600 faculty members on Eastern's campus.

It was also suggested to have one Study open for general faculty use with access to that key being through the Reference Desk.

To get full use of the Studies, it was recommended to have some type of sign-in sheet to show the number of times a person used a Study. By doing this, the library would be able to see patterns of faculty use in reviewing the assignments of Studies for the next time period [fall-semester/summer (including intersession)].

A motion for endorsement of the amended Faculty Studies Proposal was made, seconded and unanimously passed.

Collection Development Policy (First Draft)
The First Draft of the Collection Development Policy was distributed to the Committee. Two omitted pages were also added to the Policy. It was agreed by all Committee members to review the Policy and wait to discuss it until the special meeting to be held Wednesday, April 22 at 3:30 p.m.

Serials/Standing Order Review Subcommittee
The Advisory Committee was made aware that cancellations for the Standing Orders are now being put into effect. The periodical review is not yet complete and

Library Advisory Committee Minutes -- April 15, 1981
Page 2

will be reviewed once again by the subject librarians before any cancellations are effected. Even though cancellations will begin to be made, appeals may still be made through the office of the Dean of Library Services.

Formula/Criteria Review
The Committee opted to accept "in principle" having some form of "distribution methodology". A motion was made, and seconded for support of the experimental formula for allocated funds, but that for now, a maximum 10% increase or decrease of fund allocations based on this year's (FY81) book funds, be effected based upon the total monies available for books in FY82. In the meantime, more study would be given the formula and weights and criteria in light of historical allocations and in light of the new periodical costs for and by department. Also, the periodical lists of titles selected by a department would be implemented to the extent possible, for FY 82.

Motion carried by unanimous decision.

Adjournment

PLEASE SHARE WITH FACULTY
AND SUPPORT STAFF