

Fall 8-15-2003

ENG 1001G-006-013: Composition and Language

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ENG 1001G – Fall 2003

1001G- 006
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Office Hours
W – 9:00-11:00
T-TH – 12:30-2:00

Texts

Here's How to Write Well – McMahon/Funk
The Bedford Reader – Kennedy/Kennedy/Aaron
The Blair Handbook – Fulwiler/Hayakawa

Course Objectives

This course will focus on various modes of writing, paying particular attention to revision and peer editing methods. Our goals are to produce effective, competent essays, using prewriting, peer editing, self-evaluation, and conferences to achieve the best essay possible.

Stuff You'll Need

You must have two formatted 3.5-inch computer disks (PC compatible). You also need a pocket folder to hold your revisions, essays and handouts.

Class Policy

You will work through several stages of writing prior to submitting a final draft. You must complete all stages of the writing process, and I must see an essay in all stages. I will not accept a final essay I have not seen through the first draft and conference stage.

Cover Letter

Each draft of an essay must be accompanied by a "cover letter." This letter discusses changes that have taken place throughout the writing stage. It should also address areas of concern or questions concerning the writing process. The letter must be at least several paragraphs long, and I will not look at a draft without an accompanying cover letter.

All four essays must be turned in in order to pass the course. Failure to do four essays and the complete writing cycle will result in a NC.

Attendance

Regular attendance is essential. Due dates are in bold on the syllabus. If you are sick, you need to make arrangements to get your essay to me. Do not email or call the office "after the fact." If you know you are going to miss a class, let me know ahead of time. If you are ill, go to Health Service during our class period to obtain an excused absence. You must ask to make up any missed work. The class period immediately following the absence.

Conferences

If you have a scheduled conference, be there. I can't reschedule conferences because you overslept or forgot. You miss a conference and you miss part of the writing process and missing part of the writing process is practically fatal. Illness or an emergency will be addressed on an individual basis. Call prior to your scheduled time to make arrangements.

Late Work

Essays turned in after scheduled due dates will be marked down one letter grade for every class period they are late. No exceptions.

Grading

All final drafts will be given a numeral grade.

450-500 – A	Essay 1 – 75
400-449 – B	Essay 2 – 100
350-399 – C	Essay 3 – 125
0-349 – NC	Essay 4 – 150
	Documentation Quizzes – 50 pts.
	Total 500 pts.

This is a A, B, C, NC course. If you do not fulfill the minimum requirements for a C grade, you will receive an NC and will have to retake the course.

Disabilities

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

Plagiarism

Note: The English department's statement concerning plagiarism.

Any teacher who discovers an act of plagiarism—"The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office.

Course Work

Weeks 1-2	Course Introduction and Diagnostic writing “How to Put a Paper Together” – Chapters 1, 2 and 4 in <i>Here’s How to Write Well</i>
Week 3	Setting up Essay One – Description Readings: Edward Hopper’s “Nighthawks” 1942 p. 165 – Bedford “Strategies for Descriptions” 33-35 – <i>HHTWW</i>
Week 4	Conferences
Week 5	Revision Work
Week 6	Essay Two – Comparison/Contrast Readings: “Faces of the Sky” – handout Strategies for Comparing/Contrasting – 41-45 – <i>HHTWW</i> Final Draft of Essay One due Oct. 2
Week 7	Conferences
Week 8	Revision Work “Polishing Your Sentences” 71-76
Week 9	Essay Three – Argument and Persuasion Readings: “Arguing Positions” 110-127 <i>The Blair Handbook</i> “An American Classic Rides into Town” Handout Final Draft of Essay Two due Oct. 23
Week 10	Conferences – Finalize topics for research paper
Weeks 11-12	Essay Four – Research Paper – Work on MLA style Readings: “Conducting Research” 117-136 <i>HHTWW</i>
Week 13	Conferences Final Draft of Essay Three due on your conference day
Nov. 24-28	Thanksgiving Recess
Weeks 14	Revision Work Final Draft of Research Paper due Dec. 4
Week 15	Conferences