

Spring 1-15-2019

# ENG 1001G-004: College Composition I

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# ENG 1001G – Spring 2019

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Office Hours  
T&TH – 8:45 – 9:15  
3:15 – 3:45  
Weds. 10:00 – 12:00

## Texts

*The Bedford Book of Genres*  
*The Blair Reader* - Ninth Edition  
*The Little DK Handbook* – Third edition

## Learning Objectives

Students will demonstrate the ability to:

- Develop effective writing processes for producing documents
- Produce informative, analytical, evaluative, and persuasive prose
- Implement reading processes to evaluate sources
- Adapt written texts to suit text's purpose, audience, genre, rhetorical situation, and discourse community
- Recognize how to transfer their writing processes, understanding of rhetorical principles, and genre awareness to other writing situations
- Find appropriate sources through secondary research, including the use of academic databases
- Integrate sources ethically and appropriately using at least one recognized citation style
- Use effective language and delivery skills through speaking opportunities
- Present work in Edited American English

## Stuff You'll Need

You'll need a flash drive to save your work. You also need two pocket folders to hold your revisions, essays, and handouts.

## Class Policy

You will work through several stages of writing prior to submitting a final draft. You must complete all stages of the writing process, and I must see an essay in all stages. I will not accept a final essay I have not seen through the first draft and peer-editing stage. **All essays and assignments must be in print form. I will not accept course work through email.** Eng. 1001 is a "writing centered" course and fulfills the requirement for the Electronic Writing Portfolio. We will discuss the EWP and set aside class time to attend to those who need to complete the submission process. **All EWP submissions must be attended to by April 25, 2019.**

## Assessment Letters

An assessment letter must accompany your final draft. **I will not grade read any essay that does not include a typed letter discussing the writing of the essay.** The letters are a way for you to communicate things you want me to take a closer look at or concerns you want to address that will aid you in future essays. To me these letters are a valuable tool in our writing process. **I expect the letters to be at least 200 words long and not merely a summary of changes. They should discuss the on-going development of your writing skills.**

**All essays must be turned in in order to pass the course. Failure to do all essays will result in a NC.**

## Attendance

Regular attendance is essential. Due dates are in bold on the syllabus. If you are sick, you need to make arrangements to get your essay to me. Do not email or call “after the fact.” Do not email me to ask what we did in class or email to tell me you will be gone. If you know you are going to miss a class, let me know ahead of time. If you are ill, go to Health Services during our class period to obtain an excused absence. If you are absent, it is your responsibility to inquire the next class session if there were any missed assignments. Missed assignments can be made up only if you have an excused absence.

## Editing Workshops and Conference

Attendance at editing sessions is essential. **If you fail to show up, you will lose one letter grade off the final grade for the essay. If you come without a paper to offer into the editing process, you will be asked to leave, and you will be marked down one letter grade for not participating in that session.** There is one scheduled conference each semester. We will go over your essay and assess your grade and set up the next assignment, so obviously these are important dates. Don't skip out of a conference. **If you don't get your paper to me on your scheduled time, your paper will be marked down one letter grade for every class session it is late.** There won't be time to reschedule. If you do miss the conference, you will miss out on actively participating in the writing process and the assessment of your essay's grade. Be there.

## Late Work

Essays turned in after scheduled due dates will be marked down one letter grade for every class period they are late, unless you have a university approved absence.

## Plagiarism

Note: The English department's statement concerning plagiarism.

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one's original work” (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office.

## Academic Integrity

Students are expected to maintain principles of academic integrity and conduct as defined in EIU's Code of Conduct (see EIU's website). Violations will be reported to the Office of Student Standards.

## Students with disabilities

If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please stop by Ninth Street Hall, Room 2006, or call 217-581-6583 to make an appointment.

## Student Success Center

Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center for assistance with time management, test taking, note taking, avoiding procrastination, setting goals, and

other skills to support academic achievement. The Student Success center provides individualized consultations. To make an appointment, call 217-581-6696, or go the 9<sup>th</sup> Street Hall, Room 1302.

### Policies in regards to Classroom Etiquette:

Our classroom is a writing community where each student and the instructor is guaranteed a safe and respectful environment. Below are policies that are going to be enforced to ensure that every person in that community feels both safe and respected.

- Late to Class

Arriving late to class is disruptive and disrespectful. **You will lose 3 points off your course grade every time you arrive late to class.** If you have a physical impediment, please alert me prior to arrival. **If you come in late and a quiz is in process, you will not be able to take the quiz.** I will not keep starting a quiz over for late arrivals. Usually, I will close the door and reopen it after the quiz is finished.

- Cell Phones

No cell phones out during class. **If I see you texting or looking at your phone, I will deduct 10 points from your final course grade for every warning you receive.** If you have an emergency situation that requires you to stay in contact with someone, please tell me at the beginning of class and we will make arrangements that will allow for the least amount of interruption.

- Sleeping/Head on Desk

**I will deduct 10 points from your final course grade every time you either sleep or place your head down on your desk.** If you are ill, go to Health Services. If you want to sleep, please stay home and do so.

### Grading

All final drafts will be given a numeral grade.

500 – 450 A	Great Writing Exercise – 20 pts. (2)
449 - 400 B	Descriptive Essay – 50 pts. (3)
399 – 350 C	Process Essay – 75 pts. (4)
349 – NC	Visual Analysis – 100 pts. (3)
	Persuasive/Argumentation Essay – 150 pts. (5) not including title and works cited
	Reflection/ Mini Portfolio – 75 pts (3)
	MLA Quiz – 20 pts.
	Vocabulary Exercise – 10 pts.
	Total 500 pts.

This is an A, B, C, NC course. If you do not fulfill the minimum requirements for a C grade, you will receive an NC and will have to retake the course. There is no final in 1001.

## Course Work

Jan. 8	Course Introduction – Words, Sentences and Paragraphs
Jan. 10	Sentence Structures and “Building” an Essay
Jan. 15	Setting up Descriptive Essay – Trip to Tarble Reading Assignment – Excerpt from <i>The Confessions of Nat Turner</i> - handout
17-22	In class work on essay
Jan. 24	<b>Editing Workshop</b>
29-31	Revision Workshops
Feb.5-12	Conferences <b>Final Drafts of Descriptive Essay due on your conference day</b>
Feb.14	Setting up the Process Essay Reading assignment – <i>My Daily Dives in the Dumpster</i> - handout
Feb.19	In class work
Feb. 21	<b>Peer editing</b>
26 -28	Visual Analysis set up Readings –p.182-185 in <i>Bedford</i> “PSA Analysis” – handout <b>Process Essay due Feb.28</b>
Mar. 5	In class work
Mar. 7	<b>Editing</b>
11-15	Spring Recess
19-21	<b>Visual Analysis Presentations</b>
Mar. 26	Work on Great Writing Assignment
Mar. 28	Documentation review – Bring <i>Little DK Handbook</i>
Apr.2-4	<b>MLA Quiz on the 2nd</b> Setting up the Persuasive/Argumentation Essay Readings – “An American Classic Rides into Town”- handout “Jack the Giant Mugger” - handout
April 9	In class work <b>Great Writing and Vocabulary Exercises due</b>

Apr.11	<b>Editing</b>
Apr. 16	Set up of Reflection Essay - <b>Persuasive/Argumentation Essay due</b>
April 18	In class work on essay
April 23	No class -Work on Reflection Essay
April 26	Last Class Day <b>Reflection/Mini Portfolio due</b>