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ENG 1001G-006: Composition and language

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English 1001G

Composition and Language

Course Outline and Syllabus

Bring this syllabus and course schedule to every class so that you may make note of any changes which I announce.

Lynanne Page, Instructor
3037 Coleman

jlpage@eiu.edu (When possible, please email me rather than calling my office.)

Phone: 581-6307

Office hours: MWF 9-10am and by appointment

www.ux1.eiu.edu/~jlpage

Required Texts:

Lunsford, Andrea A. *Easy Writer*. 3rd ed.

Course Description:

English 1001G. Composition and Language is a writing centered course in the reading and writing of expressive, expository, and persuasive texts. Attention is given to effective expression, clear structure, adequate development, and documentation of sources. Prerequisite: English 1000 or proficiency in basic skills as determined by the English Department. Students who have ACT scores of 14 or below, or who have no test scores on file with the University, must pass English 1000 before enrolling in English 1001.

Course Objectives:

Upon completing English 1001, students should be able to:

- Write informative and persuasive essays clearly and concisely in standard written English;
- Build a cohesive argument and identify arguments in texts;
- Utilize the various forms of argument and avoid logical fallacies;
- Revise essays for clarity, cohesion and style;
- Assist fellow students in their writing and revision;
- Think critically about information in their own environments;
- Select and narrow a topic, write about it using outside sources, and document those sources accurately in MLA style.

Grading:

Grades for individual assignments will be determined according to the Guidelines for evaluating Writing assignments in EIU's English Department (attached). Be sure to read these guidelines fully – they will help you to understand what is expected of your work. Keep in mind that adequate, average work will receive a C, and excellent work will receive an A.

The possible final grades for English 1001G are A, B, C, NC and INC. In other words, you cannot pass this course with D-level work. If your grade for the course is less than a C, you will receive an NC for the course and you must then retake the entire course to receive credit. Please remember that your grade for an essay will be determined not just by your final draft, but also by your revision work.

In addition, **you must turn in all assignments** to receive credit for the course. If you fail to turn in one of your assignments, you will receive an NC for the course.

Assignments will be accepted for full credit only on the day on which they are due. Late assignments will lose one letter grade for each day they are late.

Assignments:

Essay 1	10%
Essay 2	10%
Essay 3	10%
Research Project	30%
Reading Guides	20%
Misc. points and daily assignments	20%
<hr/>	
Total	100%

There is no final exam in English 1001.

Keys to Writing Successful Essays:

- Read your prompt carefully **before** you begin.
- After you read your prompt, allow some time (ideally, at least one day) for your ideas to incubate. Think about what you'd like to write while you walk, eat or perform menial tasks.
- Plan your essay carefully (see Writing Guide 1: Planning).
- Write simply and clearly.
- Provide clear organization in your essay, but do not restrict yourself to five-paragraph format.
- When using a direct quote from an outside source, introduce the quote thoroughly, providing the author's name and credentials, and the source title.
- Before your first revision, apply the Revision Checklist I give you in class.
- Allow time after drafting (ideally, at least overnight) before revising or proofreading.
- Ask someone you trust to proofread your essay, referring to the checklists I'll give you in class; then proofread for yourself, using these checklists.
- **If you have any questions, ask them in class or conference.**

Attendance Policy:

Attendance is mandatory. Final course grades may be lowered by one letter grade for each *unexcused* absence over three. Absences may be excused for illness, religious holidays, personal emergencies, and some university events. **You must notify me in advance of absence for reasons other than illness or emergency; if you are ill, you must email me before class in order to be excused. Do not call my office to notify me of your absence. Absences will be excused entirely at my discretion.**

You may make up an assignment **only** if you were absent on the day the assignment was due, and **only** if the absence is excused. If you will be absent for a reason other than illness or emergency, you must submit your assignment **before** your absence.

When you have missed class for any reason, you are responsible for asking a classmate what transpired during class. On the slots below, write the names and telephone numbers of three of your classmates whom you may contact when you miss class:

1. Name: _____
Phone Number: _____
2. Name: _____
Phone Number: _____
3. Name: _____
Phone Number: _____

Disabilities:

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

Conferences:

Your success in this course may also depend on your willingness to schedule voluntary conferences at any point during the semester at which you need help or would like to review your progress in the course. Come to my office during office hours whenever you need assistance or counsel, and keep careful records of your grades.

If you are not available during my office hours, I will be more than happy to schedule an appointment for you at another time.

Plagiarism:

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one’s original work” – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of theirs should encompass all formats, including print, electronic, and oral sources. The University also uses TURNITIN to detect instances of plagiarism.

Electronic Writing Portfolio (EWP):

English 1001G is a writing centered course. All EIU students are required to submit one of their essays from *either* English 1001 *or* English 1002 to their Electronic Writing Portfolios. To submit an essay for the EWP:

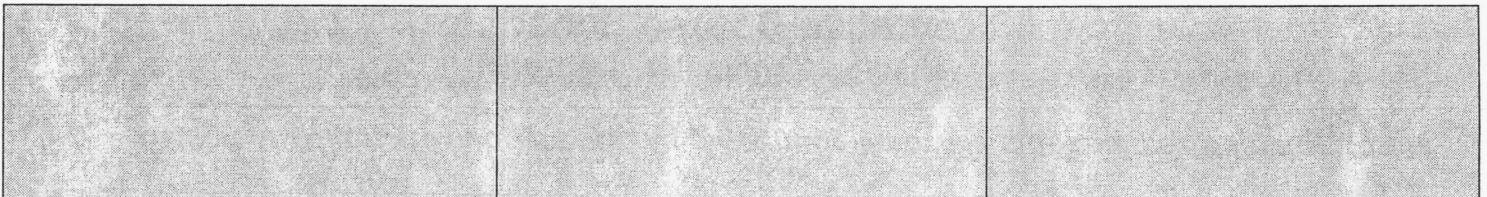
1. Go to my website (listed on page one of this syllabus); click on "Links," and then on "Electronic Writing Portfolio."
2. At the EWP website, click "Submission Form." Read the instructions and then complete the form online.
3. Print, sign and date your form.
4. Choose an essay I've already graded, and bring the form and a hard copy of the graded essay and grade sheet to me during class.

Tentative Course Schedule

(shading = computer classroom)

Note: Reading assignments are to be completed by the date on which they are listed.

January 7 Introduction to course Diagnostic due Tuesday by 12:00 noon	January 9 Writing Guide 1	January 11 Writing Guide 2
January 14 Essay 1 polished draft due on WebCT Research Project: Topic Workshop	January 16 Writing Guide 3 Research Project: topic due	January 18 Essay 1 peer review letters on WebCT
January 21 University Holiday – No Classes	January 23 Writing Guide 4	January 25 Essay 1 revised draft due through WebCT Fallacy Contest
January 28 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	January 30 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	February 1 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop
February 4 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	February 6 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	February 8 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop
February 11 Research Project: Outline and highlighted sources due	February 13 Article 1 & completed Reader's Guide (bring a hard copy of both to class)	February 15 Essay 1 final draft due
February 18 Article 2 & completed Reader's Guide (bring a hard copy of both to class) Essay 2 polished draft due on WebCT	February 20 Research Project: source list in MLA format due Essay 2 peer review letters due on WebCT	February 22 Article 3 & completed Reader's Guide (bring a hard copy of both to class) Essay 2 revised draft due on WebCT



February 25 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	February 27 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	February 29 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop
March 3 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	March 5 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	March 7 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop
March 10 University Holiday – No Classes	March 12 University Holiday – No Classes	March 14 University Holiday – No Classes
March 17 Essay 2 final draft due	March 19	March 21
March 24 Research Project polished draft due on WebCT	March 26 Research Project peer review letters due on WebCT	March 28 Research Project revised draft due on WebCT
March 31 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	April 2 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	April 4 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop
April 7 Essay 3 polished draft due on WebCT Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays	April 9 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop	April 11 Writing Workshops (Come only to your scheduled workshop, and bring a hard copy of your and your group members' essays) Read group members' revised essays before coming to your workshop

before coming to your workshop		
April 14 Essay 3 peer review letters due on WebCT	April 16	April 18 Research Project final draft due
April 21 Critical thinking workshop	April 23 Critical thinking workshop Essay 3 final draft due	April 25 Critical thinking workshop