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Council on University Planning and Budget

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MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
February 19, 2010

Voting Members Present: Robert Augustine, Roger Beck, Sandra Bowman, Dan Clark represented by Andrew Lilek, Ellen Corrigan, Sarah Daugherty, Karen Drage, Gloria Leitschuh, Sherry McRaven, Tommy Nierman, John Henry Pommier, Gary Reed, Marcus Ricci, Jenny Sipes, John Stimac

Absent: Mona Davenport, Gene Deerman, Karla Evans, Gary Fritz, Diane Jackman, Cay Kolling, Paul Weber

Non-Voting Members Present: Judy Gorrell, Blair Lord, William Weber, Dan Nadler, Robert Martin

1. Call to order

Dr. Drage called the meeting to order at 3:00 p.m.

2. Approval of Minutes of January 15, 2010

Motion (Augustine/Stimac): To approve the minutes of the January 15, 2010 meeting as written. The motion passed by acclamation.

3. Executive Committee Report

Dr. Drage reported that the CUPB Executive Committee met twice to discuss making the Cost Containment Committee a standing committee rather than an ad hoc committee and to discuss the role of the presidential/vice presidential subcommittees, and to set the agenda for the February 19 meeting.

4. Subcommittee Reports

a. Presidential Area – No report

b. Academic Affairs – No report

c. Business Affairs – The subcommittee met to review the current budget situation. Also, it was reported that the timeline for the Campus Master Plan is on schedule, the screening committee for the Director of Planning and Budget is finished with the first round of cuts, and an internal search is underway for the Interim Assistant Vice President for Technology,

d. Student Affairs – Jennifer Sipes shared information regarding teamwork between the University and the City of Charleston to monitor student behavior off-campus and focus on the educational opportunity aspect of students' poor behavioral choices. Ms. Sipes also described an increased emphasis on community service as a sanction for violations of the Student Conduct Code. Excitingly, several students who have performed community service as a behavioral sanction have later returned to the

Office of Community Service and asked to voluntarily continue their service. Information on the University's second annual "Day of Service" on January 18 and the state's "Engaging the Older Adult" initiative for calendar year 2010 was reported.

- e. University Advancement – No report

5. **Reports**

- a. Budget Update – Dr. Weber reported that there is not a lot of change in the FY 2010 budget since the last CUPB meeting. As stated previously, EIU's appropriation for FY 2010 is \$50.5 million, and to date we have received \$17.5 million, roughly one third of our appropriation. For FY 2011 EIU's appropriation is not to be below the FY 2006 appropriation which will result in a reduction of approximately \$3 million.
- b. ESCo III Presentation – Mr. Dave Evers from Honeywell made a presentation on the ESCo III Projects and answered questions.
- c. Cost Containment – The Cost Containment and Cash Flow Management Committee presented plans to develop an online form to collect cost containment suggestions from the campus community. The ad hoc committee stated that they needed the Councils advice on who should approve the comments and how the comments should be distributed after being collected. The committee stated that a survey would be sent to all Councils members to provide the committee with feedback on how to proceed.

6. **Old Business** -- None

7. **New Business**

- a. Amendment to the CUPB Bylaws – Karen Drage distributed a proposed amendment at the January CUPB meeting with the intent to act on the proposed amendment at the February CUPB meeting. The CUPB Bylaws will be amended as follows:
 - 1) "Vice President for External Relations" to be replaced with "Vice President for University Advancement" throughout the document; and
 - 2) External Relations to be replaced with "University Advancement" throughout the document.

Motion (Nierman/Andrew Lilek for Dan Clark): To approve the amendment to the CUPB Bylaws. The motion passed by acclamation.

- b. Other – None

8. **Adjournment**

The meeting was adjourned.