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March 27 & April 3, 2013

Communication Disorders & Sciences

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Communication Disorders & Sciences

Faculty Meeting Minutes

March 27 & April 3, 2013

- I. Communications
 - A. Insight Media catalogs for DVD/video course materials
 - B. Anatomy software modules flyer
 - C. Thank you note from Nichole Mulvey regarding campus interview
 - D. Copy of EIU Recruitment materials
 - E. Diversity Training modules – **Available outside Gail's office in file mailbox.**
- II. Minutes from the February 27 Faculty meeting were approved by consensus (Goldacker/Becker).
- III. Announcements & Discussion
 - A. Spring Calendar of Events – CDS Calendar
 1. Transfer Advisement: April 4 (Calvert), April 17 (McNamara), April 22 (Chambers),
May 28 (Richard), June 20 (Wilson), July 15 (Goldacker), August 13 (Fahy)
 2. April 5 – Sciencefest
 3. April 10 – Summer Clinic Scheduling Meeting
 4. April 11 – Distinguished Graduate Student Awards Ceremony
 5. April 11 – CDS/NSSLHA Banquet and Awards Ceremony
 6. April 22 – Undergraduate Honors Presentation – 12:00-2:00
 7. April 24 – Faculty Meeting
 - B. Chair Discussion Items
 1. An update to the faculty search was provided. Angela Anthony's contract has been returned. She will be on faculty over the summer teaching the sign language component of CDS 4800 and providing clinical supervision for the distance education graduate students. She will begin her tenure track contract in August. Nicole Mulvey has verbally accepted the position, but the contract has been held in the Provost office. The faculty contract does not allow an option for a non-PhD unless it is completed within 3 semesters. Consequently, an alternative had to be created since Nicole will need four semesters to complete her degree. She will function under adjunct status in the fall, with the tenure track clock beginning January, which should accommodate completion of her degree in compliance with the current contract constraints. This does have implications for future faculty hires.
 2. An anonymous letter from an undergraduate major's parent regarding faculty-student interaction was shared with faculty. While anonymous letters are not generally considered credible, it is prudent to consider the tone of interactions with students who are not successful in the major as we advise them into alternative majors.
 3. The CDS Department has been recognized with the Graduate Education Leadership Award for the distance education master's program. It will be awarded at the Distinguished Graduate Students Award Ceremony on April 11. A representative of the program is also invited to speak at a dinner following the ceremony. Gail and Becky will coordinate an invitation to one or two of the cohort students who are relatively local.
 4. Sandi is somewhat concerned about the amount of copying being completed by graduate assistants in the front office. She is concerned about her responsibility for monitoring the appropriateness of the copying. Personal copying (e.g., therapy materials) should not be permitted. A log sheet will be posted that students complete when they copy items for a faculty members as part of their graduate assistantship. Frank will send an email to students to notify them of the change. The process will be implemented for the remainder of the academic year and then re-evaluated.
 5. Award notification since the last faculty meeting included the following:
 - a. Karissa Genenbacher – SURE Award
 - b. Megan Gingerich – Williams Travel Award for ISHA

- c. Jillian Norman – Decatur Sertoma Breakfast Club Scholarship
- d. Megan Miller – Rose Marie Coon Scholarship
- 6. Frank will coordinate the reservation for the Secretary/Staff Luncheon. We will host Sandi, Jong, and Carrie. The faculty meeting scheduled that day will be abbreviated to an hour, from 1:00-2:00.
- 7. Booth Library is soliciting requests for the media collection. Tena will coordinate the request list as our Library Coordinator. Please forward any items to her by April 24.
- 8. Frank's three year tenure as the CDS representative to COSCC will end this spring. Carol Ellis agreed to serve as the next representative for the CDS Department.
- 9. Faculty were reminded to vote in the ASHA election. Gail asked each to try and encourage 10 additional SLP colleagues to vote.
- 10. The CDS graduate assistants will not be expected to be on campus the week of May 6-10, but will probably have some assignments over intersession with faculty to meet those hours. Frank will send out an email notifying graduate assistants of the decision.
- 11. An update was provided on current status of the graduate class for 2013-2015. Waitlist and graduate assistantship options were reviewed.

IV Strategic Planning Discussion

A. Assessment – Discussion on CAA University Learning Goals Executive Summary

- 1. Jill and Becky reviewed major findings from the CAA survey on university learning goals.
- 2. Faculty discussed the current status of the writing/critical thinking rubric and where it is used in classes across the CDS curriculum.
- 3. Suggestions were made for standardizing the rubric use in certain classes and clinical experiences to insure opportunity to develop the skills over time and insure that the feedback is utilized in opportunities for revisions.

B. Curriculum

- 1. General consensus was to initiate the next group of Distance Education Master's degree students next year, with a start date of summer 2014. However, before the next iteration, the course sequence needs to be reviewed and coordinated with the traditional program. Feedback regarding the first year was generally positive, with the exception of lack of classroom space to accommodate the large graduate classes. Gail will continue to work on trying to secure a second classroom that could be equipped with video camera and tables for laptops.
- 3. Becky explained revisions in the Graduate Applicant Rubric. The primary change was to split the points in the GRE section into Quantitative and Verbal. The Review Committee spoke positively regarding the changes to the rubric and how well it facilitated the applicant review process.
- 4. Becky provided a grid that compares the undergraduate and graduate curriculum requirements at Illinois universities. The primary outliers in the EIU curriculum requires are CDS 4760- Voice and CDS 4820-Language and Literacy. It is possible that these courses need to move to the graduate level to facilitate more efficiency in the graduate curriculum for the distance education cohort and external graduate students. The additional hours will require an examination of existing courses and possible consolidation.

C. Autism Center

- 1. The implementation/start date has been moved back to fall of 2014, with 2013 targeted to begin marketing the program to schools, hospitals, etc.
- 2. Gail will provide a more detailed update at the April 24 faculty meeting.

cc: Provost Lord
Dean Ornes
Booth Archives

