

8-5-2008

## August 5, 2008

Civil Service Council

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**Civil Service Council Minutes**  
**August 5, 2008**  
**Sullivan Room, MLK Union**  
**8:30 am**

**Member Present:**

Tami Duzan, Angie Campbell, Janet Werden, Heidi Hawkins, Cathy Kimball, Amy Richardson, Jenny Stout, Cindy Starwalt, Judy Konrad, Melissa Gordon and Michelle Morgan

**Special Guest:**

Julie Benedict, EAC Representative

**Members Absent:**

John Bailey, Julie Winnett, Lionel Sanders, Laurie Lysinger, Brian Hyder, Melissa Coleman, Paula Embry, Julie Wilkerson, and Thomas MacMullen.

- I. President Tami Duzan called the meeting to order at 8:30 am.
- II. The minutes from the meeting on July 1, 2008 were approved. (Gordon/Werden)
- III. EAC Report (Benedict) – Julie Benedict reported that EAC is looking at various policy, procedures and rules changes in order to standardize them throughout the Illinois Civil Service System. Julie will send out a copy of proposed revisions to the Council. The next EAC meeting will be held October 8-10, 2008 at the Quad Cities hosted by Western Illinois University. Julie's term is up in October if anyone is interested in running for the position.
- IV. Human Resources Report – No report
- V. Committee Reports
  - a. Election Committee (Richardson) – Cheryl Hochstetler has volunteered to serve on the committee from District 3. We are still looking for someone who will serve from District 2. If anyone is interested in serving on the committee, email Amy Richardson [amrichardson@eiu.edu](mailto:amrichardson@eiu.edu). Julie Wilkerson emailed there are 82 hourly and 79 salary positions in District 2 that are eligible to run. That means we need 8 members and at least one hourly and one salary member. Please encourage anyone from that area to run for Council.
  - b. Personnel Committee – No Report
  - c. Salary Plan Committee (Duzan) – This committee is on hold for now pending constitutional changes.
  - d. Special Committees
    - 1) Constitution Committee (Duzan) – On hold, pending Executive Committee update.
    - 2) Scholarship Committee (Morgan) – Nothing new to report.
    - 3) Public Relations Committee (Morgan/Campbell) – Nothing new to report.
- VI. Old Business
  - a. Archive File disposal (Kimball) – Pending with State Records Commission Office.
  - b. President Perry (Duzan) – Tuition Waivers for retired employees – Nothing new to report. No date has been set for our September 2008 meeting.
- VII. New Business
  - a. Constitution (Duzan) – The Executive Committee hopes to be finished with revisions by the October elections. The Salary Plan Committee language will be left in the constitution for now. The Constitution needs to be ratified by 2/3 of the EIU Civil Service Non-Negotiated membership.
  - b. Other Business (Duzan) – Tami asked that all council members review the election procedures. The Nomination form has been posted to the web.
  - c. Other Business (Duzan) – The Comments/Suggestion box has been removed from the website for the time being.
  - d. Julie Benedict requested the Council's survey data on the "smoke free campus" policy for the Tobacco Coalition. Michelle Morgan will email Julie that data.

Motion to adjourn (Kimball/Gordon): Meeting adjourned at 9:19 a.m.

Respectfully submitted, Michelle Morgan, Secretary

The next scheduled meeting of the Civil Service Council is Tuesday, September 2, 2008 at 8:30 am in the Sullivan Room. All Civil Service, non-negotiated employees are welcome and encouraged to attend.