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Communication Disorders & Sciences

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Communication Disorders & Sciences

Faculty Meeting Minutes

February 27, 2013

- I. Communications
 - A. Lash & Associates - Brain Injury catalog
 - B. Summer course offering from St. Xavier on Bilingual/English/Spanish Training
 - C. CAA Summary Information on EIU Learning Goals
 - D. EIU Fact Sheet
 - E. Council for Exceptional Children catalog
- II. Minutes from the February 6 faculty meeting were approved by consensus (Wilson/Throneburg).
- III. Announcements & Discussion
 - A. Spring Calendar of Events – CDS Calendar
 1. March 8 – Graduate Application Meeting – 8:00-1:00
 2. March 22- (Friday) Prospective Grad Visit Day
 3. March 27 – Faculty Meeting
 4. Transfer Advisement: April 4 (Calvert), April 17 (McNamara), April 22 (Fahy Chambers), May 28 (Richard), June 20 (Wilson), July 15 (Goldacker), August 13 (Chambers Fahy)
 5. April 11 – CDS/NSSLHA Banquet and Awards Ceremony
 6. April 22 – Undergraduate Honors Presentation – 12:00-2:00
 7. April 24 – Faculty Meeting

Note: Chambers and Fahy agreed to switch dates for Transfer Advisement.

 - B. Chair Discussion Items
 1. Offers were made to two of the three faculty candidates interviewed. One accepted and the other declined. The Search Committee returned to the pool of applicants and decided to interview two additional candidates. Interview schedules were distributed for March 4 and March 7. Faculty were reminded to encourage seniors and graduate students in their classes to attend the teaching presentations of each candidate.
 2. The Undergraduate Admit List was distributed. Twenty-seven students were admitted and 27 additional were denied for gpa and courses deficiencies but may be admitted at the end of the spring term pending grades.
 3. A revised fall 2013 schedule was distributed.
 - C. Clinic Director
 1. Clinic security recommendations were approved by consensus (Becker/McNamara). Effective after spring break, Monday through Thursday evening hours will end at 8:00. Sunday hours are eliminated. The Materials Center will open at 7:30 a.m. weekdays to compensate for shortened evening hours. Crime prevention tips available on the University Police webpage will be added to the clinic orientation. Distress call procedures will be developed for distribution faculty and staff.
 2. Clinic room 2702 had been designated as a resource for special client training activities. After discussion, it was agreed that when no other clinic rooms are available, 2702 can be scheduled for weekly therapy provided that when needed for special training, scheduled therapy would be moved to another clinic room.
 3. Supervisors were reminded to complete the ICD/CPT diagnostic code sheet for each diagnostic client.
 4. Frank announced that errors in the Excel summative calculations of the diagnostic evaluation form were identified and have been corrected.

- D. Committees
1. Awards
- due
- a. Brenda proposed Sertoma Scholarship criteria. Approved by consensus (Wilson/Smitley). A Sertoma representative is expected to attend the spring banquet to present the scholarship.
 - b. Faculty should send names to Brenda for the COS Student Assistance Award, March 1.
 - c. Karissa Genebacher and Kaylee McCollough will be nominated for the Distinguished Senior Award, due March 20.
 - d. Brenda emailed information to faculty and students concerning the Sciencefest Faculty awards due March 1.
 - e. Brenda emailed information to faculty regarding the IDEAS Award, COS due April 12.
 - f. Chelsea Fitch will be the Department's nominee for the Frances Meyer Hampton Award.
 - g. The faculty selected Kara Davis to be nominated for the Betty Wright Downing Scholarship.
2. Assessment
- a. Data related to critical thinking was collected and reviewed by Jill. Discussion was deferred to a later date.
 - b. Jill provided an update on the dedicated writing GA imbedded in CDS 3500 as a pilot project.
3. Departmental Honors
The names of the new departmental honors students were emailed to faculty.
4. Graduate Program
- scheduled service
- a. The Personnel Preparation Grant for the next Distance Cohort class is being revised for submission.
 - b. Grand Rounds Schedule for summer 2013 was distributed. The question was raised whether it would be better for the early intervention section to be the first week of Grand Rounds to follow a developmental sequence of delivery. Scheduling conflicts prevent such a change this year.
 - c. Graduate Applications – Round 1 Decisions were completed. Faculty were reminded that final graduate admission decisions will be made at its meeting on March 8 which begins at 8:00.
 - d. The CDS Graduate Program is up for 1st Choice renewal next week. Becky and Gail will attend.
 - e. Becky provided a comparison of PRAXIS scores which showed that CDS students exceeded state and national averages in all subtest areas.

Action Plan Grid for 2012-2013

Action	Person/Committee Responsible	Time Frame
Update CDS Website & Tour of Facility	Beth, Becky	Fall 2012
Monitor SLP Distance Education Program	Gail, Frank, Becky, Lynn	Spring 2013
Partner with ALS Association for AAC Evaluations	Clinic Committee	Spring 2013
Monitor Transition to Digital Clinic Viewing	Clinic and Technology Committees	DONE
Development of Autism Center	Clinic Committee	Fall 2013
Review Graduate Curriculum	Curriculum Committee	Spring 2013
Develop Online Graduate Handbook	Becky	Fall 2012
Monitor plan for writing across the curriculum	Jill, Jean, Tena	Spring 2013