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April 22, 2011 Revised

Council on University Planning and Budget

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MINUTES
COUNCIL ON UNIVERSITY PLANNING AND BUDGET
April 22, 2011

Voting Members Present: Robert Augustine, Roger Beck, Amanda Bos, Ellen Corrigan, Gene Deerman, Adam Dodge, Karla Evans, Zhenghong (Jane) Hou, Angie Hallowell, Diane Jackman, Andrew Lilek, , John Henry Pommier, Gary Reed, Kathlene Shank, Jenny Sipes, Richard Wandling

Absent: Sarah Daugherty, Mona Davenport, Brad Green, Gloria Leitschuh, John Poshepny, Darlene Riedemann

Non-Voting Members Present: Judy Gorrell, Blair Lord, Robert Martin, Michael Maurer, Dan Nadler, William Weber

1. Call to Order/Introductions

Karla Evans called the meeting to order at approximately 3:00 p.m.

2. Approval of Minutes of March 25, 2011

Motion (Augustine/ Jackman): To approve the minutes as written. Motion carried.

3. Executive Committee Report

The Executive Committee met to set the agenda for the April meeting and to discuss some updates to the CUPB website.

4. Sub Committee Reports

President's Report – No report

--Legislative Update/Outcomes-based Funding

VPAA Report

--Fall 2011 Enrollment/ Recruitment Efforts

Dr. Lord reported that applications are down for Fall 2011. Most perspective students have applied by now, and now we need to get them to come to Eastern. He also talked about some of the things that EIU is planning to do. We may start accepting applications for Fall 2012 and may allow students to enroll even if they have small hold on their record.

VPBA Report

--Proposed Tuition Increase. Dr. Weber gave a presentation on the proposed 5.9% tuition increase that will be presented to the /Board of Trustees on Monday, April 25, for approval. The cost of tuition per semester hour for first time undergraduate students will increase \$15, from \$254 to \$269.

--Strategic Planning. Dr. Weber reported that the Strategic Planning process is in Phase II.

--Facilities Report. Currently work is being done or planned on the following projects: completion of the Renewable Energy Center has been moved from late June to mid July; track and turf is being delayed one year; Honors College, bidding and beginning consideration late fall and early spring; power outage is scheduled for May 11 and should be completed by 0900; steps at Coleman, and green area at Klehm and south of Union.

--Budget Advisory Group

Mr. Mike Maurer reported that the EIU Budget Advisory Group had its inaugural meeting on March 24, 2011. Thirty financial managers and administrators from across the campus have been asked to participate in this working group. The next meeting, of what will be a series of monthly on-going sessions, will be held April 28, 0900-1100 Booth Library 4440. CUPB members are welcome to attend. The Budget Advisory Group was formed to enhance communications, develop best practices, and to assist financial managers in dealing with the complexities of budget management in an era of diminished resources. The sessions will be largely technical—e.g., how to work with a new OLAP multi-year budget analysis tool in analyzing your budget and [engaging in line-item and overall budget status](#) forecasting.

VPSA Report

On behalf of the VPSA subcommittee, Jenny Sipes provided an update on Student Veterans of Eastern activities. Over 900 9”x12” United States flags were folded by students, faculty, and staff during the Flag in Their Pocket project. These flags, along with a small note, will be sent to deployed soldiers. More than 900 larger notes have also been written to military personnel as part of Project Hero. Next week, more information will be made available regarding drop-off points for items for Project Hero care packages. The campus community will be asked to donate items such as baby wipes, hard candy, pocket-sized toys, and microwavable food for these care packages. CUPB members were given an opportunity to write notes for Flags in Their Pocket and/or Project Hero. Dr. Sipes also reported that 350 volunteers participated in Panther Service Day on April 16. Volunteers assisted at more than 13 sites including Douglas Hart Nature Center, HOPE, Salvation Army in Mattoon, and the 4-H barbeque lunch at the Coles County fairgrounds. Additionally, 91 participants in the 1st Annual Panther Service Day Charity 2.5K Walk/Run raised \$1,100 for the Children’s Advocacy Center of East Center Illinois. Amanda Bos reported on the recent Intercollegiate Athletics awards banquet and the impressive scholastic achievements of EIU’s student athletes.

VPUA Report

Amanda Bos reported on several topics within University Advancement: the capital campaign to date exceeds \$44 million or 88% of goal; the EIU& Foundation is currently searching for a new Executive Officer; to date 25 alumni events have been coordinated by the Alumni Services staff with a total of 1,871 attendees; through April 8, annual fund receipts were \$217,476; the Faculty-Staff campaign kickoff was March 21 and currently 22% of faculty-staff have made a gift, compared to final employee participation in FY 2010 of 20%; and the Panther Club broke the \$100,000 mark in fundraising during Spring Fling. At the request of the Office of the Governor, three members of the Association’s executive committee recently conducted a review of applicants for the EIU Board of Trustees.

Cost Containment Report – No report.

5. **New Business** -- None

6. **Old Business**

Motion (Lilek/Reed) To Approve the proposed revision to the CUPB Bylaws. Yes: Beck, Bos, Corrigan, Deerman, Dodge, Evans, Hallowell, Hou, Lilek, Pommier, Reed, Shank, Sipes, Wandling

7. **Adjournment** -- The meeting was adjourned at approximately 4:20 p.m.

Judy Gorrell
Executive Secretary