

7-12-2011

July 12, 2011

Civil Service Council

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**Civil Service Council Minutes**  
**July 12, 2011**  
**Rathskeller Loft, University Union**  
**8:30 am**

Members Present:

Angie Campbell, Melissa Coleman, Tami Duzan, Paula Embry, Tonya Green, Patty Hood, Michelle Morgan, Mary Jo Montgomery, Laurie Neese, and Cindy Starwalt

Member's Absent:

Andy Clapp, Melissa Gordon, Suzanne Mathews, Amy Richardson(Alt), Jenny Stout, Janet Werden, and Julie Wilkerson

Guests Present:

Linda Holloway, Interim Director of Human Resources; Sandy Bowman, Assistant Director of Human Resources; Julie Benedict, Human Resources

- I. Meeting was called to order at 8:31 am by President Campbell.
- II. Minutes from the June 14, 2011 meeting were reviewed and approved.
- III. Human Resources update was given by Mrs. Holloway and Mrs. Bowman
  - a. Non-negotiated will receive a 1.25% pay increase effective July payperiod.
  - b. Benefits choices remain the same because of a 3 month extension.
  - c. New Interim Director of Employment – Abby Daniels
  - d. Layoff notices were extended to July 31, 2011.
  - e. External Auditors are on campus.
  - f. Tonya volunteered to sit on an Appeal Committee for Sick Leave Bank Program request that was denied.
- IV. The EAC meeting is being held July 20-21. Julie had nothing else to report at this time.
- V. Old Business
  - a. Committee Updates –
    - i. Constitution Committee – See below
    - ii. Election committee – No report
    - iii. Personnel Committee – No report
    - iv. Public Relations Committee –
      1. Several ideas for PR events were suggested by the council; T-shirts, Culver's Ice Cream, possible Ice Cream Social; Possibly do an Annual Fundraiser for the Council. Funds collected would go toward the Scholarship Fund.
      2. Melissa Coleman revised and circulated the flyer that she would like to have given out at New Staff Orientation. She asked Council members to approve or suggest changes.
      3. Discussion on the possibility of purchasing name tags or T-shirts for members to wear at University events.
    - v. Scholarship Committee – No report
    - vi. Scholarship Update -- the Scholarship fund should be fully funded by July 31, 2011.
    - vii. Constitution Update – constitution was partially reviewed some changes were approved. Discussion will continue at the next meeting.

- viii. Shared Governance at EIU – President Perry has received the recommendations from the committee and will meet with them July 13, 2011.
  - b. Patty Hood reported that SURS moved forward with changing the Money Purchase formula. The date for the change is set for July 2, 2012. She also stated there will be more informational meetings held at EIU to keep members informed.
- VI. Motion to Adjourn (Montgomery/Neese). The meeting was adjourned at 9:55 am

The next scheduled meeting of the Civil Service Council is Tuesday, August 9, 2011 at 8:30 am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.