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May 10, 2011

Civil Service Council

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**Civil Service Council Minutes**  
**May 10, 2011**  
**Rathskeller Loft, University Union**  
**8:30am**

**Members Present:**

Angie Campbell, Melissa Coleman, Tami Duzan, Paula Embry, Melissa Gordon, Tonya Green, Patty Hood, Suzanne Mathews, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Amy Richardson (Alt), Cindy Starwalt, Julie Wilkerson

**Members Absent:**

Andrew Clapp, Jenny Stout, Janet Werden

**Guests Present:** William Weber, Vice President, Business Affairs; Derek Markley, Special Assistant to the President; Sandy Bowman, Assistant Director, Human Resources, Linda Holloway, Assistant Director Payroll and Benefits

- I. Angie Campbell, President, called the meeting to order at 8:30 am
- II. Minutes from March 8, 2011 meeting approved electronically
- III. Dr. Weber
- IV. Derek Markley
  - No answer on Health Alliance issue at this time. Performance funding bills are progressing.
  - There is a scholarship bill being proposed to help middle income families.
- V. Sandy Bowman
  - Grants issues – slow this year. Layoff notices to the first group go out this week.
  - Application process is now available online.
- VI. Linda Holloway
  - Linda was named Interim Human Resources Director. She will begin her duties in her new position May 16<sup>th</sup> and is looking forward to working with the council.
- VII. Old Business
  - Culver's Celebration event
    - Profitable success. Sold 544 cartons in 3 days. \$848.14 total sales.
  - Scholarship update
    - Total in Scholarship fund - \$4,689.97
  - Scholarship & Public Relations committees need to work together. Suggested to make a flyer to give to all new employees.
  - Public Relations committee discussed checking on budget availability and possibly coordinating a council function.
  - Michelle Morgan distributed copies of changes to the constitution. Next meeting slated to work on constitution.
  - Strategic Plan – check website for updates.
  - Shared Governance – Finalized assignments were submitted and delivered to President Perry.
- VIII. New Business
  - Michelle Morgan and Tami Duzan were elected to Staff Senate positions.
  - Patty Hood – Benefits updates.
  - Homecoming Steering Committee – The committee is asking for input on the theme for Homecoming and is working to increase involvement of staff and faculty in Homecoming activities.
- IX. Next Meeting – Tuesday, June 14, 2011.

Motion to adjourn (Gordon/Hood). The meeting was adjourned at 10:00 am.

The next scheduled Civil Service Council meeting is Tuesday, June 14, 2011 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.