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April 3, 2007

Civil Service Council

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**Civil Service Council Minutes**  
**April 3, 2007**

**Member Present:**

Julie Likins, Suzanne Mathews, Brad Green, Angie Campbell, Tami Duzan, Janet Werden, Paula Embry, Michelle Morgan, and Cathy Kimball.

**Others Present:**

Chuck Phillips

**Members Absent:**

Jerilyn Hutson, Dennis Malak, John Bailey, Heidi Hawkins, and Teresa Sims, Kathy Murphy, Jenny Stout, Lionel Sanders and Julie Wilkerson.

Vice President Brad Green called the meeting to order at 8:35 am.

**Approval of Minutes:**

- Minutes from the March 6, 2007 meeting were approved (Campbell/Werden).

EAC Report – No report

**Committee Reports:**

- Legislative – SURS representative will be on campus April 10, 2007. Jill Nilsen will give a report when she has more information.
- Personnel/Grievance – No Report
- Recycling -- No report

Financial Report – No report

**Human Resources Report – Chuck Phillips**

- Vice President Cooley would like to set up a special meeting with the Council. Paula Embry will schedule a 30 minute meeting sometime this week if possible.

**Old Business:**

- Archive Disposal – No report
- Civil Service Council Scholarship – Michelle Morgan, Angie Campbell, Brad Green
  - The criteria and proposed email were reviewed and approved. The Scholarship Committee is requesting volunteers for doing the flyer, getting labels and mailing it out. Janet Werden and Julie Likins volunteered for doing the flyer; Paul Embry will get the labels; Michelle Morgan will check on the payroll deduction form.

- Constitution Committee Report – Brad Green
  - The Constitution Committee presented some revision recommendations to the Council. A copy will be emailed to the members that were not present at the meeting for review. Please let the committee know of any suggestions by the next Council meeting.

New Business:

- Spring Fling – Committee Tami Duzan, Brad Green and Paula Embry
  - Proposed date for the annual Spring Fling is May 30, 2007 from 11 am to 1 pm. Chuck Phillips will cook. Brad Green will check with campus scheduling about the use of the Pavilion. Paula Embry will get the labels. Tami Duzan will do the flyer.
  - Volunteers needed for setup and cleanup and if you would like to help with anything contact Tami Duzan.

Motion to adjourn: Meeting adjourned at 8:55 a. m. (Mathews/Campbell)

Respectfully submitted,

Michelle Morgan, Recorder

The next scheduled meeting of the Civil Service Council is Tuesday, May 1, 2007 at 8:30 am in the Oakland room of the University Union. All Civil Service, non-negotiated employees are welcome and encouraged to attend.