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## ENG 1001G-004 College Composition I Critical Reading & Source-Based Writing

Glen Davis

*Eastern Illinois University*

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**COMPOSITION AND LANGUAGE**  
**English 1001**  
**Spring 2022**

**Glen Davis**

Office: CH3861

Pronouns: he, him, his

Materials: The Bedford Book of Genres 2<sup>nd</sup> ed.  
Acting Out Culture, 4<sup>th</sup> ed.  
The Little Seagull Handbook with Exercises, 3<sup>rd</sup> ed.  
Who Says?: The Writer's Research, 2<sup>nd</sup> ed.

**Course description from EIU catalog:**

College Composition I focuses on informative, analytical, evaluative, and persuasive writing and introduces students to college-level research. Students will develop sound writing processes, produce cogent writing, strengthen analytical reading skills, and work with sources.

**Course learning objectives from EIU guidelines:**

Students will demonstrate the ability to:

- Develop effective writing processes for producing documents
- Produce informative, analytical, evaluative, and persuasive prose
- Implement reading processes to evaluate sources
- Adapt written texts to suit the text's purpose, audience, genre, rhetorical situation, and discourse community
- Recognize how to transfer their writing processes, understanding of rhetorical principles, and genre awareness to other writing situations
- Find appropriate sources through secondary research, including the use of academic databases
- Integrate sources ethically and appropriately using at least one recognized citation style
- Use effective language and delivery skills through speaking opportunities

## **Absences**

As a college student you will be expected to attend every class. I will allow three absences, for any reason, without hurting your grade (other than in-class assignments you will have missed). Absences beyond three will affect your grade. I do not need or want excuses for these three absences. If you know in advance that you will be missing class, and that these three absences will not be enough, you should see me during office hours. Every absence after three will reduce your overall grade by 5 percent.

I take attendance at the beginning of class. If you come in late and I have already taken attendance, you will be marked absent.

If you miss class, **do not E-mail or call me to ask what you missed.** Get in contact with one of your classmates to find out what you missed.

Attendance means more than simply showing up for class. Your participation and attendance points account for a full ten percent of your grade. In earning this ten percent, I expect that you will come prepared for class, and ready to participate.

I do not, however, want students showing up to class if they are ill. Use your own judgment. We are still dealing with Covid. If you are quarantined, let me know so that we can work out alternatives for attendance.

## **Plagiarism**

*The English Department Statement on Plagiarism: Any teacher who discovers an act of plagiarism—"The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's own original work" (Random House Dictionary of the English Language)—has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Office of Student Standards. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.*

I will not tolerate copying or cheating in this class. If I catch you plagiarizing, I am obligated to report you to the Office of Student Standards. It will certainly result in a failing grade in this class. We will be discussing plagiarism in depth during this class. Each of you will have a thorough understanding of what plagiarism is and how to avoid doing it.

## **Academic integrity**

Students are expected to maintain principles of academic integrity and conduct as defined in EIU's Code of Conduct (<http://www.eiu.edu/judicial/studentconductcode.php>). Violations will be reported to the Office of Student Standards.

### **Students with disabilities**

If you are a student with a documented disability in need of accommodations to fully participate in this class, please contact the Office of Student Disability Services (OSDS). All accommodations must be approved through OSDS. Please call 217-581-6583 to make an appointment.

### **The Student Success Center**

Students who are having difficulty achieving their academic goals are encouraged to contact the Student Success Center ([www.eiu.edu/~success](http://www.eiu.edu/~success)) for assistance with time management, test taking, note taking, avoiding procrastination, setting goals, and other skills to support academic achievement. The Student Success Center provides individualized consultations. To make an appointment, call 217-581-6696, or go to McAfee, Room 1301.

### **Early Alert System**

EIU has an early alert system. This means that if I notice you struggling in this course, I will try to contact you personally. If I don't hear back from you, I will use this early alert system. This system will try to contact you through your RA or through someone from the Academic Success Center. This system is designed to help you and is not intended to be punishment.

## **Grades**

*Percentage break down:*

Participation/attendance= 10%  
Quizzes in class assignments = 10%  
1<sup>st</sup> Essay = 20%  
2<sup>nd</sup> Essay = 20%  
Research paper = 30%  
Final Exam = 10%

## **Late Assignments**

Assignments will be accepted late, but at a penalty to your grade. All assignments have due dates. All assignments that show up after the due date will be graded as late. Late assignments will lose 10% of the grade value. You will lose an additional 10% for every class period the assignment is late until the grade is a zero.

## **Assignments**

All written assignments will be turned in to D2L, in the appropriate drop box. This is the only place I will grade them, and they need to be in Word format. (Pdf, and other word processing files should be converted to Word before uploading). I do not accept papers through email. All assignments should meet the minimum requirements. Do not submit assignments that are not full length or do not include the required sources. I will not grade incomplete assignments.

I will be using D2L for this class, and all assignments and readings will be posted there. It is possible to set up D2L so that it reminds you of assignments but failing to do this is not an excuse for not getting the assignments done. Make sure that you check into D2L at least once or twice a week to see if anything has changed there.

## Conferences

Paper writing is stressful. I prefer to talk about issues with paper writing in person, but that may not be an easy option this semester. If you have concerns, questions, or just want to vent about a paper assignment, you will have to contact me through email.

## Questions

I check my email several times a day, and I will be checking D2L regularly. If I do not reply to your questions immediately, please be patient. I do have obligations outside of this class, and sometimes I simply need more time. Allow time for me to reply and ask questions early rather than at the last minute. If my reply arrives so late that it keeps you from completing an assignment on time, you are welcome to ask for an extension.

If for some reason you think that I missed seeing your email, email me again. I will not be offended by the reminder if you have not heard from me in a normal amount of time.

**Please use Panthermail for emails and not D2L. I check my email often but can only reply to emails in Panthermail using my phone. Emails through D2L require me to be at my desk and get much slower replies.**

## Electronic Writing Portfolio (EWP)

Submissions from 1001 and 1002 are encouraged. Any of the three essays you will write for this class should meet the EWP requirements. I would recommend submitting the final essay, but the portfolio is yours and you must decide what to submit. If you have questions about your essays and submitting to EWP, please let me know.

## **Covid-19 Information**

COVID-19 Practices & Expectations on EIU's Campus.

The University is asking all of us to take precautions to prevent the spread of COVID-19. EIU's policy is intended to protect all of us on campus, as well as the community, your roommates, and loved ones at home. All students, regardless of vaccination status, are required to wear face coverings during class. Students may sit in any classroom seat where they are most comfortable. All reasonable efforts will be made to provide modifications to classroom seating arrangements if needed; however, this may not be possible in all situations. Students should not attend class if they are ill and should consult the student health clinic if they have any COVID-19-like symptoms. EIU's COVID-19 campus practices including face coverings, when and where required, avoiding campus if sick, sanitizing surfaces, social distancing, and hand washing all of which are based on the best available public health guidance. Everyone in the campus community is responsible for following practices that reduce risk. If you have a health condition that may require a potential classroom accommodation or variation from current EIU COVID-19 policy, please contact Student Disability Services ([studentdisability@eiu.edu](mailto:studentdisability@eiu.edu) or 581-6583) to determine what options may be available based on current CDC guidance. If you are unable to follow EIU's COVID-19 guidelines, you may be asked to leave class or office hours as compliance with public health guidance is essential. Accommodations for instruction and make-up work will be made for students with documented medical absences according to IGP #43 [ <https://castle.eiu.edu/auditing/043.php> ]. To view the latest EIU COVID-19 related information and any policy updates, please visit <https://www.eiu.edu/covid/>.

**Dates for adding/dropping classes:** Students with questions about these deadlines should contact the Registrar [(217) 581-3511, (217) 581-3831, [records@eiu.edu](mailto:records@eiu.edu)].

- Jan. 14: Last day to add a class
- Jan. 24: Last day to drop a course with no grade
- Jan. 24: Last day to withdraw from all classes with full tuition and fees refund
- Feb. 7: Last day to withdraw from all classes with 50% tuition and fees refund
- Apr. 1: Last day to withdraw from a class

## Schedule

(Schedule may change as needed)

	<b>Required Reading</b>	<b>Assignments</b>
<b>Week 1</b>	<b>Chapter 1 “Who Says” Essay 1 instructions Thinking About Paper Topics (lecture notes) You, Me, Contractions (lecture notes)</b>	
<b>Week 2:</b>	<b>Chapter 2 “Who Says” Evaluating Sources (lecture notes)</b>	<b>Proposal 1</b>
<b>Week 3:</b>	<b>Chapter 3 “Who Says” Plagiarism (lecture notes)</b>	<b>Plagiarism quiz</b>
<b>Week 4:</b>	<b>Chapter 4 “Who Says” Research (lecture notes)</b>	<b>Group Revision</b>
<b>Week 5:</b>	<b>Chapter 5 “Who Says” Citation (lecture notes) Essay 2 Instructions</b>	<b>Essay 1</b>
<b>Week 6:</b>	<b>Chapter 6 “Who Says” Grading Rubric</b>	
<b>Week 7:</b>	<b>Chapter 7 “Who Says” In-text citation (lecture notes) Credible Sources (lecture notes) More Style Issues (lecture notes).</b>	<b>Proposal 2</b>
<b>Week 8:</b>	<b>Chapter 8 “Who Says” Group revision Worksheet</b>	<b>Group Revision</b>
<b>Week 9:</b>	<b>Chapter 9 “Who Says” Group Revision Letter Example</b>	
<b>Week 10:</b>	<b>Chapter 10 “Who Says” Peer Reviewed Sources (lecture notes)</b>	<b>Essay 2</b>
<b>Week 11:</b>	<b>Finding Sources (lecture notes) Library resources (lecture notes)</b>	
<b>Week 12:</b>	<b>More Style Issues (lecture notes)</b>	<b>Proposal 3</b>



<b>Week 13:</b>	<b>Including Research in Essays (lecture notes)</b>	<b>Group Revision</b>
<b>Week 14:</b>	<b>Markup Symbols (lecture notes)</b>	
<b>Week 15:</b>		<b>Essay 3</b>
<b>Week 16:</b>		<b>Reflection Essay</b>

## Guidelines for Evaluating Writing Assignments in EIU's English Department

Grades on written work range from A to F. The categories listed below are based on rhetorical principles and assume intellectual responsibility and honesty. Strengths and weaknesses in each area will influence the grade, though individual teachers may emphasize some categories over others and all categories are deeply interrelated.

	A	B	C	D	F
Focus	Has clearly stated purpose or main idea/thesis quite thoughtfully and/or originally developed within the guidelines of the assignment	Has clearly stated purpose or main idea/thesis developed with some thoughtfulness and/or originality within the guidelines of the assignment	Has a discernible purpose or main idea/thesis which is not very clearly stated and is developed with limited originality and/or thoughtfulness; may have missed or failed to conform to some element of the assignment's guidelines	Has no apparent purpose or main idea/thesis and/or shows little thoughtfulness and/or originality; may not conform to significant elements of the assignment's guidelines	Has no purpose or main idea/thesis; shows little or no thoughtfulness and/or originality; may not conform to the guidelines of the assignment
Organization	Is logically organized but without overly obvious organization devices; has unity, coherence, strong transitions; has well defined introduction, body, conclusion	Is logically organized; has unity, coherence, competent transitions; has well defined introduction, body, conclusion	Is organized, but not necessarily in the most logical way; has unity and coherence but may make inconsistent use of transitions; has introduction, body, conclusion, one of which may be weak	Is somewhat organized, but is confusing to readers; shows significant problems with coherence, unity, transitions; no or poorly written introduction, body or conclusion	Is not organized; has little or no coherence and unity; poor or no use of transitions; no or poorly written introduction, body or conclusion
Development	Supports purpose or main idea with abundant, fresh details; details are specific and appropriate; uses sources well when sources are called for in the assignment	Supports purpose or main idea with sufficient details; details are fairly specific and appropriate; uses sources adequately	Supports purpose or main idea with details, but some parts of the paper are inadequately/inappropriately developed or vague	Makes an attempt to use details to develop purpose or main idea but is, for the most part, inadequately/inappropriately developed	Does not develop main idea; may use sources inadequately/inappropriately
Style & Awareness of Audience	Word choices show consideration of purpose and audience; shows thoughtfully and imaginatively constructed sentences; incorporates sources well	Word choices are appropriate to purpose and audience; sentences often constructed thoughtfully and imaginatively; incorporates sources adequately	Word choices are mostly appropriate to purpose and audience; sentences aren't particularly thoughtful or imaginatively constructed; sources may sometimes be awkwardly incorporated	Word choices may be inappropriate to purpose or audience; sources incorporated poorly	Word choices are generally poor; sources are incorrectly or very awkwardly incorporated
Mechanics	Has very few grammatical, spelling and punctuation errors; uses appropriate documentation style correctly when necessary for assignment	Has minor grammatical, punctuation or spelling errors that do not interfere with reading of essay; uses appropriate documentation style correctly	Has some grammatical punctuation and/or spelling errors that occasionally interfere with reading of essay; uses appropriate documentation style but may have some errors	Has grammatical, punctuation and/or spelling errors that make reading difficult; documentation style may be poorly used	Has grammatical, punctuation and/or spelling errors that make reading very difficult; documentation style poorly used
Process	Shows abundant evidence of careful planning and drafting and attention to peer and teacher comments	Shows evidence of careful planning and drafting and some attention to peer and teacher comments	Shows some evidence of planning and drafting, though some drafts may be less considered, and some attention to peer and teacher feedback	Shows only a little evidence of planning and drafting and attention to peer and teacher feedback	Shows little or no evidence of planning, drafting, or attention to peer and teacher feedback