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Communication Disorders & Sciences

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Communication Disorders & Sciences

Faculty Meeting Minutes

October 31, 2012

- I. Communications
 - A. Faculty Position Advertisement – Radford University; West Chester University
 - B. Request for Honorary Degree Award nominations
 - C. Pro-Ed Desk Copies for Fall 2012 in Speech & Language
 - D. Illinois University Comparison Data
- II. Minutes from October 3, 2012 Faculty Meeting were approved by consensus (Smitley/Becker).
- III. Announcements & Discussion
 - A. Fall Calendar of Events – CDS Calendar
 1. November 2 – CDS Faculty Training on Desire 2 Learn – 2:00-4:00 p.m.
 2. November 7 – Clinic Scheduling Meeting – 12:00-2:00
 3. November 8 – Transfer Advisement – Wilson
 4. November 12 – Open House –Wilson, a.m.; Becker, p.m.
 5. November 15-17 - ASHA
 6. November 19-23 – Thanksgiving Break
 7. December 3 – Transfer Advisement - Smitley
 8. December 3 – Graduate Research Posters – 12:00-1:45
 9. December 5 – Faculty Meeting - President Perry and Provost Lord
 10. December 14 – CDS Holiday Luncheon – Charleston Country Club 11:30
 11. January 2, 3 – Graduate Comprehensive Exams
 12. January 4 – Transfer Advisement - Chambers
 - B. Chair Discussion Items
 1. Advisee list for enrollment in BIO 2001.013 for Spring 2013 was distributed for faculty review. Gail will forward names to the BIO Department and reserve a few seats for late transfer students.
 2. The Summer 2013 Schedule was distributed and discussed. Gail has solicited input regarding possible adjunct faculty to teach the Stuttering class this summer for the cohort group. Three faculty (i.e., ISU, UI, SIU-C) have expressed interest. Gail will follow up to confirm a time and instructor.
 3. A tentative schedule for Fall 2013 was distributed for feedback. Faculty were asked to consider teaching assignments, particularly CDS 2500 which needs to be assigned.
 4. Faculty were reminded of the new College of Sciences Undergraduate Travel Award option available to students engaged in undergraduate research. The application form is online at the College of Sciences website.
 5. The DAC Revision Committee (Goldacker, Ellis, Fahy, Throneburg, McNamara) has met and made significant changes. The group will meet again on Friday for faculty input and feedback.
 6. The format for the November 12 Open House has changed. They are now including a message from the Deans of each college at 1:00. Department Chairs will be introduced and then can walk interested individuals to the Department for Showcase options, which will not be printed/publicized. Discussion regarding the CDS participation in the Showcase determined that we will move the Honors Class that day to accommodate the Showcase and conduct it from 1:30-2:30.
 7. Mike Murray has attempted to contact family members of the Rose Marie Coon Communication Disorders Scholarship to address criteria issues. He has not received a response, so will now proceed to take the proposed changes directly to the Foundation Board early next semester. Gail distributed proposed changes for faculty feedback. She will forward the decision to Mike for the Foundation Board to consider so the scholarship can be awarded this spring.

8. Carrie Miller, nominated by Chris Chambers, is a recipient of one of the Nontraditional Student Recognition Awards.
9. Becky Throneburg was named as a recipient of an Achievement and Contribution Award in the area of Service.
10. Dr. Augustine is hosting an Alumni Reception in Atlanta in conjunction with the ASHA Convention. Faculty attending ASHA are welcome to attend. Gail will forward the email to faculty.
11. Carol Ellis is defending her doctoral dissertation this Friday!

C. Clinic Director

1. Dr. Baker offered to provide a scheduled time to give flu shots to clinicians and graduate assistants. Frank will arrange times and notify students.
2. The BSW has been washing walls and completed various other facility clean-up. Let Frank know of any items that should be brought to her attention.
3. Frank will prepare a revised Master Coverage list for the week of ASHA.
4. The SMART Board will be permanently installed in the Seminar Room, possibly over the Holiday break in December.

D. Committees

1. Curriculum
 - a. An Executive Action item to add a required Statistics course to the major was approved by consensus (Calvert/Wilson). Chris presented a revised Undergraduate Course grid that reflected changes to include the statistics course requirement.
 - b. A non-teacher certification option was proposed to be added to the Master of Science program, as well as a new course, CDS 5990- Clinical Internship, to accommodate the changes in ISBE requirements. Following discussion, the proposals were accepted as revised by consensus (Calvert/Throneburg).

Action Plan Grid for 2012-2013

Action	Person/Committee Responsible	Time Frame
Update CDS Website & Tour of Facility	Beth, Becky	Fall 2012
Monitor SLP Distance Education Program	Gail, Frank, Becky, Lynn	Spring 2013
Partner with ALS Association for AAC Evaluations	Clinic Committee	Spring 2013
Monitor Transition to Digital Clinic Viewing	Clinic and Technology Committees	DONE
Development of Autism Center	Clinic Committee	Fall 2013
Review Graduate Curriculum	Curriculum Committee	Spring 2013
Develop Online Graduate Handbook	Becky	Fall 2012
Monitor plan for writing across the curriculum	Jill, Jean, Tena	Spring 2013

cc: Dean Ornes
 Provost Lord
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