

Fall 8-15-2008

# ENG 1000-001: Fundamental English

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English 1000: Fundamental English Section 001  
 Instructor: Lucinda Berry  
 Office: Coleman 3836 Hours: 9:30 – 12:00  
 Contact: [laberry@eu.edu](mailto:laberry@eu.edu) 581-6987

*Text:* Brannan, Bob. A Writer's Workshop. 2nd ed. McGraw Hill: New York, 2006.  
**Please do not remove pages from this book. If you do, you will have to buy it.**

You'll also need an 8 ½ X 11" notebook and a two pocket folder.

*Goals:* To improve the skills of developing and organizing ideas; using words, sentences and paragraphs effectively; and revising and editing your work. As with perfecting any skill, this will be accomplished only through your own initiative and practice.

*Course Requirements:* Participation in all class activities (including required conferences) and completion of all assignments on time is essential to your success. **If you have more than three unexcused absences, you will not pass the course. Being tardy three times will count as one unexcused absence.** An absence will be excused only with documentation:

- a note from a doctor regarding illness
- a note from a coach or faculty member regarding a university sanctioned event
- a card from a funeral on the date of the absence

*Assignments:* Several paragraphs will be assigned: some written in class, others to be completed as homework. You will have to keep a portfolio of your work. Complete assignments in sequence and pay attention to deadlines. Depending on your need for additional work in grammar and mechanics, I may assign specific exercises or require you to keep a spelling list.

*Conferences:* During the semester, we will schedule some small group and individual conferences to discuss drafts of your work. Conferences are times for you to discuss your work and explain your strategies, so expect to take an active role.

*Grading:* EN1000 is graded Credit/No Credit. My recommendation is required for you to pass and register for EN1001. I will be judging you based on your class participation and satisfactory completion of all assignments by the assigned deadline.

For each assignment, I will try to explain the central principles/features I am looking for. Naturally, it is your responsibility to ask questions if you don't understand what is required. In general, I expect work that is clear, adequately developed and written with attention to the standard conventions of academic English. This includes correct spelling, punctuation and capitalization. Pay attention to your work. Don't confuse academic writing with texting. Any e-mail you send me should also conform to academic style, so be sure to proofread before you hit send!

### *Disability Statement*

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible. I cannot make any accommodations for students without documentation from this office.

Course schedule (Tentative – assignments may be added, subtracted, reconfigured. I will let you know about any changes in class, so please be attentive.)

You need to bring your textbook to class because we will be using material from it as a basis for discussion and assignments. Keep in mind that failure to bring your book makes it look as if you a) don't care about the class b) expect other people to attend to your needs c) are not paying attention to your own life d) all of the above. Keep in mind that none of these choices demonstrates the initiative necessary to successfully pass the course.

Aug 26	Introduction/diagnostic writing
Aug 28	You will have read and studied pages 1 – 8. Be prepared to tell the class about your previous experience using steps in the writing process discussed on these pages. I'm sure all of you have used at least some of them, so you all should be able to participate in the discussion.
Sept 2	You will have read and studied pages 21 – 2 Do 2.3 and 2.4 (DON'T WRITE IN THE TEXT! USE your own notebook.)
Sept 4	You will have read and studied pages 35 -- 40 Do 3.2 and 3.3 Topic for writing in class: The person I most admire (someone you know personally)
Sept 9	You will have read and studied 40 – 45 Do 3.4 and 3.5 Topic for writing in class: The celebrity I most admire
Sept 11	You will have read and studied 45 – 54 Do 3.9 and 3.10 Topic for writing in class: the kind of people who drive me crazy or get on my nerves
Sept 16	You will have read and studied 141 – 148/ Conferences
Sept 17	Conferences
Sept 18	Conferences
Sept 23	You will have read and studied 151 – 156 Writing in class
Sept 25	You will have read and studied 174 –177 Writing in class
Sept 30	Writing assignment (we won't meet in class today)
Oct 2	You will have read and studied 178 – 185
Oct 7	You will have read and studied 186 – 190
Oct 8	Conferences
Oct 9	Conferences