

4-8-2014

April 8, 2014

Civil Service Council

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**Civil Service Council Minutes**  
**April 8, 2014**  
**Rathskeller Loft, University Union**  
**8:30 am**

Members Present:

Angie Campbell, Bryan Callaway, Rhonda Nichols, Jerri Hinton, Melissa Gordon, Donna Noffke, Laura Smith, Dan Crews, John Sigler.

Member's Absent:

Melissa Coleman, Kathy Edwards, Anthony Redding.

Guests Present:

Dr. Richard Enyard, Director of Human Resources; Julie Benedict, EAC Representative; Dr. William Weber, Vice President, Business Affairs.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. No meeting minutes for March.
- III. Treasurer Report: No update.
- IV. Old Business
  - A. Committees:
    - a. Election—need 3 plus 1 alternate members for Academic Affairs, 7 plus 1 alternate for Business Affairs and 1 plus 1 alternate for Student Affairs. Information posted to newsletter. Nominations due April 30. Elections will be held May8/9 if necessary. New term begins June 1.
    - b. Personnel—Sick leave bank waiting for final approval from Presidents Council.
    - c. Public Relations –in process of researching a fundraiser of selling tulips and mums to raise money for Civil Service Council.
    - d. Scholarship—No news to report.
  - B. Salary study in the hands of Dr. Weber for review. Comparison against ISU, Western and Carbondale showed 200+ employees considered to be below system average.
  - C. Superior Performance Award Banquet was a success. Around 100 total attended including three from the systems group.
- V. New Business
  - A. Dr. Weber Update –
    - a. CUPB – Sub committees submitted suggestions/ideas for cutting costs. Motion on the table to accept the changes. Will review and discuss in next meeting. Go to the board in June with 15/16 budget for approval.
    - b. Budget – Going to Springfield to testify at House. How to handle a 12.5% budget cut which equates to approximately \$5/6 million.
    - c. Reaccreditation – Meeting on April 18 to focus on first draft for campus review.
    - d. CINCERE grand opening April 25<sup>th</sup>.
    - e. Bids are out on the elevators again.
    - f. BSW house is empty and will be demolished.
    - g. Laura Smith will replace Kathy Edwards as the Civil Service representative on the Strategic Planning Implementation Team.
  - B. HR Update –
    - a. Stephen Lane retiring June 1.

- b. Recruitment committee to deal with Civil Service positions. Will post internally for five days. Listserv has approximately 300 people signed up.
  - c. Benefits enrollment beginning on May 1.
  - d. Kelly Simmonds is going full time to Training and Development with Julie.
  - e. Civil Service Council to participate in “Ouch! The Stereotype Hurts” with Staff Senate on April 9.
  - f. Summer hours begin May 12 through August 15. No change in the policy.
- VI. Motion to Adjourn (Crews/Smith). The meeting was adjourned at 10:10 am.

Upcoming Meetings:

May 13 – Rathskeller Loft

June 10, 2014 – Rathskeller Loft

July 8, 2014 – Rathskeller Loft

August 12, 2014 – Rathskeller Loft

September 9, 2014 – Rathskeller Loft

October 14, 2014 – Rathskeller Loft

November 11, 2014 – Oakland Room

December 9, 2014 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.