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March 8, 2011

Civil Service Council

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Civil Service Council Minutes
March 8, 2011
Rathskeller Loft, University Union
8:30am

Members Present:

Angie Campbell, Andrew Clapp, Melissa Coleman, Tami Duzan, Melissa Gordon, Tonya Green, Patty Hood, Suzanne Mathews, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Amy Richardson(Alt), Cindy Starwalt, Janet Werden, Julie Wilkerson

Members Absent:

Paula Embry, Jennifer Stout

Guests Present:

William Weber, Vice President, Business Affairs; Sandy Bowman, Assistant Director, Human Resources; Julie Benedict, Training and Development

- I. Angie Campbell, President, called the meeting to order at 8:30 am
- II. No minutes from February meeting. Not held because of weather
- III. William Weber
 - Non-negotiated Raises
 - Employees can expect a 1.5% salary increase, retroactive to July 1, 2010. Payroll working to incorporate increase and back pay as quickly as possible. Notices will be sent out soon to all employees to notify them of increase.
 - Dr. Weber is accepting input regarding the Interim Director of Human Resource
 - Summer Hours
 - 4.5 day work week as in previous years. Week of Memorial Day and July 4 returns to normal hours of operation, 8:00 – 4:30, Tuesday – Friday.
 - Renewable Energy Center - on schedule
 - Regional Biomass group will tour the Renewable Energy building
 - Master Plan update
 - Strategic Plan update
 - Budget Update
- IV. Old Business
 - Shared Governance update
 - Committee Updates
 - Michelle Morgan – Constitution revision update
 - Melissa Coleman – Public Relations committee update
 - Brochures for inclusion on New Employee packets
 - Culver's update – Celebration weekend sign-up sheet
 - Capital Campaign Kick-Off
 - Staff Senate update
 - Review of proposals addressing membership change to Staff Senate.
- V. New Business
 - Update from President Perry
 - Superior Performance program information should be coming out soon.
- VI. Next Meeting – Tuesday, February 1, 2011

The meeting was adjourned at 9:55 am.

The next scheduled Civil Service Council meeting is Tuesday, April 12, 2011 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.