

1994

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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD
April 4, 1994

Members and Alternates Present: Ms. Suzanne Ashmore, Dr. Mark Christhilf, Dr. Dean Elmuti, Dr. Pat Fewell, Dr. Norbert Furumo, Dr. Al Joyner, Dr. Newton Key, Dr. Patrick Lenihan, Ms. Stacey McDermott, Mr. Justin Webb

Members and Alternates Excused: Dr. John Best, Dr. David Carpenter, Mr. Paul Lueken, Dr. Deb Wolf

Members Absent: Dr. Priscilla Rice-Pitts

Visitor: Ms. Julie Tizzard, Student Government

ROLL CALL

Everyone attending the meeting signed in.

DEAN'S REPORT

Personnel

Dean Lanham discussed two faculty searches which are in progress. The Microcomputer Specialist/SMC Head is in the telephone interview stage with six persons being considered at this point. Two or three candidates will be invited for on-campus interviews at the end of April. The second position, Cataloger, is drawing a good pool of candidates. Application review will begin on May 1 for this position. A temporary nine-month position in Reference will also be available next year to replace Carrie and Robert Chen, who will be on leave.

Budget

Lanham stated that the library is approaching zero in all categories of the budget. New equipment funds are expected for the library and A-V Center in the amount of \$20,000-25,000. Most of the funds will be used for audio visual equipment for various departments. Dr. Lanham explained that the article in the March 31 issue of Daily Eastern News regarding \$77,000 of additional funds for the library was referring to the funding received in February, 45% of which is being used to buy equipment to access the collection. A plan by the Collection Development Committee is in process for any year end monies that may arise. The first priority for this money is to put funds into document delivery deposit accounts so that articles not in the collection or available through ILL could be ordered in a 24-hour turnaround time.

Grants submitted

Three grants have been submitted by library faculty as follows:

NEPR for \$50,000 to develop a VIS system (interactive video system) for 225 classrooms on campus. Ball State has such a system which works through a fiber optic network from the AV Center to TV monitors in each classroom.

\$58,000 from proposed Student Tech Fee to bring IO and CD ROM terminals up to par.

Three (3) Title III grants totalling \$140,000 submitted to Illinois State Library as follows:

\$50,000+ to allow access to Government Documents CD ROM to area libraries.

\$40,000+ for an electronic newspaper archive for the Daily Eastern News.

\$50,000+ to provide new technical training to area librarians.

Dr. Lanham also explained that a \$6500 grant for Ariel has been funded from the Illinois State Library. This system delivers documents over Internet to other large academic and public libraries in Illinois and provides letter-quality printing of off-site materials.

Projects

Booth Library Fellows

Changes have been made in the Booth Library Fellows awards for next year. There will be four awards instead of eight, making this a more prestigious award. Each award will include a \$250 book budget, \$100 copy fund, and an individual carrel.

Centennial booklet for Library Services

This booklet will be a photographic essay and overview of library services over the past 100 years.

Calendar

A draft of the FY95 calendar has been distributed and comments are due by April 15 to the Dean's office.

Cosmetic changes

The Circulation desk has been refinished, and the Reference and Periodicals desks will be completed at a later date.

National Library Week, April 18-22

Two events are being planned in recognition of National Library Week:

A reception will be held on Tuesday, April 19 at 4:00 p.m. in the Dean's Conference Room and Study Area for subject bibliographers, departmental library coordinators, LAB, library faculty, and administration.

The Annual Book Sale will be held on Wednesday, April 20, from 9:00-4:00 on the west side of the library. There will be lots of books for sale and this is a good fundraiser for the library.

Dean Lanham then answered questions regarding the availability of the new microform reader/printers, indicating that they should be available for use next week; and whether Fellows would have a key to their carrels, which the Dean would support. He also answered questions regarding the Microcomputer Specialist/SMC Director position.

OLD BUSINESS

Follow-up letter to Resolution

Dr. Furumo discussed the follow-up letter to the resolution addressed to President Jorns with copies to President's Council, Faculty Senate, Student Senate, CAA and CUPB. Following discussion of suggested changes, Dr. Joyner moved and Dr. Elmuti seconded the motion to accept the revised letter. Rosemary will make the necessary revisions to

the letter and send copies to those mentioned above. A copy is attached to these minutes.

NEW BUSINESS

Election of Chair and Vice-Chair for FY95

Dr. Fewell moved and Dr. Lenihan seconded the motion that Dr. Christhilf be elected Chair of the LAB for FY 95. Ms. Ashmore moved and Mr. Webb seconded the motion that Dr. Fewell be elected Vice-Chair. The motions passed unanimously.

Discussion of 94-95 Library Calendar

Dean Lanham discussed the draft of the 94-95 library calendar, which is developed in the Circulation Department. The draft has been distributed to Faculty Senate, Student Government, Library faculty and staff, and the LAB. Suggestions for changes/corrections are due in the Dean's office by Friday, April 15. Lanham explained that the hours are essentially the same as last year with the library being open a total of 91.5 hours/week, and the major change is the week in November to accommodate the Thanksgiving break.

ADJOURNMENT

The meeting adjourned at 4:55 p.m.

Rosemary A. Harris
Recording Secretary