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Council on Academic Affairs

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

11/19/98

The November 19, 1998, meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room of the MLK Union.

Members present: Dr. Abebe, Dr. Addison, Dr. Bock, Mr. Brinkmeyer, Ms. Gillette, Ms. Mapes, Dr. T. Mason, Dr. McCormick, Dr. Obia, Dr. Sutton, Dr. Wohlstein.
Members absent: Dr. Hanner, Dr. Owen.
Staff present: Ms. Dolson, Dr. Evans, Ms. Herrington-Perry, Academic Affairs.
Guests present: Ms. R. Flaherty, Mr. K. Franken, Dr. F. Hohengarten, Ms. M. Kelm, Ms. T. Sloup, Mr. J. Tidwell, Ms. C. Tozer, Dr. W. Weber.

I. Minutes.

The Minutes of November 5, 1998, were approved as published.

II. Correspondence.

1. GEAC Minutes of 11/02/98.
2. Executive Action (11-6-98) from the College of Sciences.
3. UAAC Minutes of 10/9/98 and 10/30/98.
4. Academic Waiver Report from the College of Sciences for October 1998.
5. Academic Waiver Report from the College of Education and Professional Studies for October 1998.
6. GEAC Minutes of 11/09/98.
7. Chair Addison reported that questions surrounding the routing of the 11-2-98 executive action request from the Lumpkin College of Business and Applied Sciences had been answered.
8. Chair Addison reported that he received approximately 13 email messages on 11-5-98 supporting the Botany Program and/or Department. These are available for Council to review via email or hard copy.

III. 98-77 Credit Hour Requirements in the School of Business.

Dr. T. Mason moved and Dr. Wohlstein seconded the motion to put this item on the agenda. Voting will be later.

IV. 98-59 Review of General Education.

Subcommittee updates:

Human Behavior, Social Interaction, and Well-Being: Dr. Addison reported that this subcommittee had conducted its hearings. They were well attended with 13-14 people at each hearing. Useful information was gathered from these hearings.

Foundations of Civilizations: Dr. Obia will send his report to the Council via email.

Cultural Experience: Fine Arts Component and Philosophy and Literature Component: Dr. McCormick reported that this subcommittee met and has drafted a preliminary report. This draft has been forwarded via email to the Council.

V. 98-20a Revision of the Integrated Core Writing Component Requirement.

Dr. Sutton reported that he has been working on a message that will be sent to Chairs regarding the writing component. He emailed the draft to the Council. He would like suggestions forwarded to him. The Council encouraged Dr. Sutton to continue working on this matter.

VI. Executive Director's Report:

Dr. Abebe commented that he appreciated the Chair of Faculty Senate, Dr. James Tidwell, being present. Dr. Abebe encouraged the Council to attend the Faculty Senate meetings. He appreciates the cohesiveness that Faculty Senate and CAA are exhibiting.

The following items were approved by Executive Action to become effective as stated:

Effective Fall 1999:

1. CSC 3203 – Delete course from the curriculum.
2. CSC 3303 – Delete course from the curriculum.
3. MAT 1000 – Divide into two courses: MAT 1020 and MAT 1070 with corresponding

course descriptions as follows:

“MAT 1020. Diagnostic Mathematics.(0-3-1)(Credit/No Credit). MAT 1020 is not a specific course but an opportunity for those students who are underprepared in the area of mathematics. This course is designed for elementary and middle level education majors and is to be taken simultaneously with MAT 1420. The purpose of this course is to strengthen the mathematical skills needed to successfully complete MAT 1420. Does not count toward graduation; does not count in cumulative GPA.”

“MAT 1070. Diagnostic Mathematics.(0-3-1)(Credit/No Credit). MAT 1070 is not a specific course but an opportunity for those students who are underprepared in the area of mathematics. This course is designed for students enrolled in MAT 1270 and is to be taken simultaneously with MAT 1270. The purpose of this course is to strengthen the mathematical skills needed to successfully complete the MAT 1270-1271 sequence. Does not count toward graduation; does not count in cumulative GPA.”

4. MAT 1160C – Change prerequisite and add statement to course description as follows: “Prerequisite: ENG 1001C and satisfactory completion (C or better) of high school Geometry and Algebra II, or MAT 1271. This course should not be considered as preparatory for other courses in mathematics.”
5. MAT 1170C – Change prerequisite to read as follows: “Prerequisite: ENG 1001C and satisfactory completion (C or better) of high school Geometry and Algebra II, or MAT 1271.”
6. MAT 1180C -- Change prerequisite to read as follows: “Prerequisite: ENG 1001C and satisfactory completion (C or better) of high school Geometry and Algebra II, or MAT 1271.”
7. MAT 1270 – Change prerequisite to read as follows: “Prerequisite: placement by ACT Mathematics score.”
8. MAT 1271 – Change prerequisite and revise statement in course description as follows: “(Recommended as preparation for MAT 2110C, 2120C, and 2190C.) Prerequisites: MAT 1270 with a grade of C or better, or placement by ACT Mathematics score.”
9. MAT 1310 – Change corequisite statement in course description to read as follows: “Corequisite of MAT 1271 or MAT 1400 or placement by ACT Mathematics score.”
10. MAT 1330 – Change prerequisite to read as follows: “Prerequisite: placement by ACT Mathematics score.”
11. MAT 1340 -- Change prerequisites to read as follows: “Prerequisites: MAT 1310 or MAT 1330 or demonstrated competence in trigonometry.”
12. MAT 1400 – Revise statement in course description and change prerequisite to read as follows: “(Recommended as preparation for MAT 1441C. However this course will not cover trigonometry, and students are encouraged to take MAT 1330 to gain the trigonometric skills required in MAT 1441C.)”..... “Prerequisite: placement by ACT Mathematics score.”
13. MAT 1441C – Change prerequisite to read as follows: “Prerequisites: placement by ACT Mathematics score, or C or better in MAT 1330 and MAT 1400.”
14. MAT 1491C – Change course title to “Calculus and Analytic Geometry I, Honors” and change prerequisites to read as follows: “Prerequisites: placement by ACT Mathematics score, or C or better in MAT 1330 and MAT 1400; and admission to the University Honors Program.”
15. MAT 2110C – Change prerequisites to read as follows: “Prerequisites: MAT 1271 with a C or better, or placement by ACT Mathematics score.”
16. MAT 2120C -- Change prerequisites to read as follows: “Prerequisites: MAT 1271 with a grade of C or better, or placement by ACT Mathematics score.”
17. MAT 2190C -- Change prerequisites to read as follows: “Prerequisites: MAT 1271 with a grade of C or better, or placement by ACT Mathematics score; and admission to the University Honors Program.”
18. MAT 2250C – Change phrase in course description from “confidence limits” to “confidence intervals” and change the prerequisites to read as follows: “Prerequisites: Satisfactory completion (C or better) of high school Geometry and Algebra II, or MAT 1271; or placement by ACT Mathematics score.”
19. MAT 2290C -- Change phrase in course description from “confidence limits” to “confidence intervals”, add statement to course description and change the prerequisites to read as follows: “Not open to mathematics majors. Prerequisites: Satisfactory completion (C or better) of high school Geometry and Algebra II, or MAT 1271; or placement by ACT Mathematics score; and admission to the University Honors Program.”
20. MAT 1420 – Change prerequisite to read as follows: “Prerequisite: placement by ACT Mathematics score.”
21. MAT 3620 – Change prerequisites to read as follows: “Prerequisites: MAT 1271 or placement by ACT Mathematics score; and MAT 1420 and 2420C, all with a C or better.”
22. MAT 4810 – Change title from “Topics in Elementary and Junior High Mathematics” to “Topics in Elementary and Middle Level Mathematics”; revise statement in course description to read: “Topics from mathematics useful in the elementary, middle level, and/or junior high.....”; and change prerequisites to

- read: "Prerequisites: High school Geometry and Algebra II, or MAT 1271 or placement by ACT Mathematics score; and MAT 1420 and 2420C, all with a C or better."
23. MAT 4920 -- Change word in course description from "geometrics" to "geometries" and change prerequisites to read: "Prerequisites: MAT 1271 or placement by ACT Mathematics score; and MAT 1420 and 2420C, all with a C or better."
24. BIO 1010 – Change course number to 1100.
25. Change course prefixes from "BOT"(Botany) and "ZOO"(Zoology) to "BIO"(Biological Sciences) for the following courses (old prefixes are in parentheses):
 BIO 2001C (ZOO) BIO 3091C (ZOO)
 BIO 2200 (ZOO) BIO 3810 (ZOO)
 BIO 2320 (BOT) BIO 4892 (BOT)
 BIO 3001C (ZOO)
26. Delete the following courses from the curriculum:
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|----------|-----------|----------|
| BOT 3100 | EVB 4400 | ZOO 4480 |
| BOT 3200 | EVB 4490 | ZOO 4750 |
| BOT 3970 | EVB 4820 | ZOO 4840 |
| BOT 4601 | ZOO 3002C | ZOO 4900 |
| BOT 4602 | ZOO 4400 | |
27. Change course prefixes and courses numbers for the following courses (old course numbers & prefixes are in parentheses):
- | | | |
|-----------------------|---------------------|---------------------|
| BIO 1002C (BOT 1000C) | BIO 3520 (ZOO 3100) | BIO 4832 (ZOO 4888) |
| BIO 1003C (ZOO 1001C) | BIO 3614 (BOT 3851) | BIO 4834 (ZOO 4950) |
| BIO 1004C (BOT 2000C) | BIO 3620 (ZOO 3200) | BIO 4940 (BOT 4882) |
| BIO 1092C (BOT 1092C) | BIO 3622 (ZOO 3500) | BIO 4942 (BOT 4904) |
| BIO 1093C (ZOO 1093C) | BIO 3624 (ZOO 4540) | BIO 4944 (BOT 4751) |
| BIO 1200C (BOT 1010C) | BIO 3700 (ZOO 3600) | BIO 4946 (BOT 4821) |
| BIO 1300C (ZOO 1020C) | BIO 3720 (ZOO 3700) | BIO 4950 (ZOO 4770) |
| BIO 2322 (BOT 1022) | BIO 3800 (ZOO 3010) | BIO 4952 (ZOO 4772) |
| BIO 3002C (EVB 3010C) | BIO 3950 (ZOO 3300) | BIO 4954 (ZOO 4774) |
| BIO 3092C (EVB 3090C) | BIO 4810 (BOT 4811) | BIO 4956 (ZOO 4777) |
| BIO 3100 (ZOO 3000) | BIO 4812 (ZOO 4769) | BIO 4960 (BOT 4901) |
| BIO 3210 (ZOO 3800) | BIO 4814 (ZOO 4760) | BIO 4962 (BOT 4902) |
| BIO 3312 (BOT 3318) | BIO 4816 (EVB 4903) | BIO 4984 (ZOO 4755) |
| BIO 3322 (BOT 3033) | BIO 4820 (ZOO 4830) | BIO 5204 (EVB 4840) |
| BIO 3510 (BOT 3541) | BIO 4830 (ZOO 4850) | |
28. BOT 4801 – Change course prefix, course number and course title from "BOT 4801. Systematic Botany" to "BIO 4948. Plant Taxonomy."
29. Consolidate BOT 4401 and ZOO 4401 into one course. Change the prefix, course number and course description to read as follows:
"BIO 4400. Teaching in the Lab. (Arr.-Arr.-1)(Credit/No Credit). Experience assisting and supervising in a biological lab setting. Students work under the direction of the course instructor. May be repeated for credit if assisting in a different laboratory course, or in the same course if there are additional responsibilities, as certified by the department chairperson. Students may count no more than six hours toward the biological sciences major and no more than three hours toward the biological sciences minor in a combination of BIO 3450 and BIO 4400. Prerequisites: Completion of the course in which the student is assisting with a grade of B or higher and permission of the instructor."
30. Consolidate BOT 4275 and EVB 4275 into one course. Change the prefix and course description to read as follows:
"BIO 4275. Internship. (Arr.-Arr.-12)(Credit/No Credit). Required for option in Environmental Biology. Employment experience in one or more phases of the biological sciences for one semester with an agency or firm approved by the environmental biology coordinator. A formal written report of the internship experience is required. Prerequisites: At least 90 semester hours of work in biological sciences program; completion of at least one advanced ecology course; minimum cumulative GPA or major GPA of 2.25; approval of environmental biology coordinator."
31. Change course prefix and course description for BOT 3960 to read as follows:
"BIO 3960. Special Topics. (Arr.-Arr.-1 to 4) On demand. Reading discussions, reports, on-campus and off-campus fieldwork on special areas or topics in biological sciences. May be repeated for a maximum of eight semester hours of credit with permission of the department chairperson. Prerequisite: BIO 1100, 1200C, 1300C and permission of the department chairperson and instructor."

- 32. Change course prefix, course credits and course description for BOT 4444 to read as follows:
“BIO 4444. Honors Independent Study. (Arr.-Arr.-1 to 3). Consideration of special topics in biological sciences. Special emphasis on an area of interest to the student approved by faculty supervisor and Departmental Honors Coordinator. Prerequisites: Admission to the Departmental Honors Program and permission of the Departmental Honors Coordinator. May be taken twice for credit.”
- 33. Change course prefix, course credits and course description for BOT 4644 to read as follows:
“BIO 4644. Honors Thesis. (Arr.-Arr.-3) Original research in preparation of a thesis on a topic in biological sciences approved by faculty supervisor and the Departmental Honors Coordinator. Students in the Biological Sciences Honors Program must take at least 3 credit hours of thesis. Prerequisites: Admission to the Departmental Honors Program and permission of the Departmental Honors Coordinator.”
- 35. Change course prefix and course description for BOT 4666 to read as follows:
“BIO 4666. Honors Seminar. (2-0-1) Areas of investigation which require integration of biological sciences and research will be addressed. Prerequisites: Admission to the Departmental Honors Program and permission of the Departmental Honors coordinator. May be taken twice for credit.”
- 36. Drop the 15-hour prerequisite for AIS/COM 2100.
- 37. Renumber AIS/COM 2100 to **AIS/COM 1950**. Prerequisite Math 1270 or equivalent.
- 38. Change prerequisite for AIS 4000: Prerequisites: AIS ~~3100~~ and 3200.
- 39. Renumber COM 4250 to COM 3500.

The meeting adjourned at 2:30 p.m.

Sally Dolson, Recording Secretary.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa>.

ANNOUNCEMENT OF NEXT MEETING
December 3, 1998, 2 p.m.
Arcola/Tuscola Room - MLK Union

- Agenda: 98-45 Revision of the Academic Load Policy. (Postponed until more information is received.)
- 98-46 Revision of the Withdrawal Policy. (Postponed until more information is received.)
- 98-59 Review of General Education.
- 98-76 Course Proposal Format, Revision. (Referred to UAAC.)
- 98-77 Credit Hour Requirements in the School of Business.

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