

4-10-2008

April 10, 2008

Council on Academic Affairs

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## Agenda for the April 10, 2008 CAA Meeting

- Items approved:** 08-31, BGS 4001, Self-Directed Leadership (New Course)  
08-32, B.A. in General Studies Degree Program (Revised Program Requirements)  
08-38, Business Administration Minor (Revised Minor)  
08-39, Accountancy Minor (New Minor)  
08-40, Finance Minor (New Minor)
- Items Pending:** 07-83, Proposal for Electronic Voting at CAA Meetings  
07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses  
08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)  
08-36, Revised CAA Bylaws regarding Electronic Voting (Addendum to Agenda Item 07-83, Proposal for Electronic Voting at CAA Meetings)  
08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)  
08-41, NUR 3604, Pathophysiology and Pharmacology in Professional Nursing Practice (Revised Course)  
08-42, NUR 3703, Research in Professional Nursing (Revised Course)  
08-43, NUR 3985, Medical Terminology (New Course)  
08-44, NUR 4506, Nursing and the Community (Revised Course)  
08-45, NUR 4604, Professional Seminar (Revised Course)  
Senior Seminar Review Committee (Ongoing)  
Ad Hoc Committee Review of Writing Across the Curriculum (Ongoing)
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## Council on Academic Affairs

### Minutes

April 10, 2008

The April 10, 2008 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Room 4440 Booth Library.

**Members Present:** Dr. Bower, Dr. Campbell, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Ms. Kostelich, Ms. Montleon, Dr. Reid, Dr. Roszkowski, Dr. Stowell, and Ms. Wyatt.

**Members Absent:** Dr. Dietz.

**Staff Present:** Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

**Guests Present:** Ms. Armour, Student Government; Dr. Coleman, English; Dr. Fredrick, English; Dean Hanner, College of Sciences; Ms. Harrington, Daily Eastern News; Dean Hine, School of Continuing Education; Dr. Jordan-Wagner, School of Business; Dr. Loudon, African American Studies; Associate Dean Lynch, College of Arts & Humanities; Dr. Markelis, English; Dr. Meadows, Family & Consumer Sciences and BGS Program; Dr. Murray, English; Dr. Palmer, School of Business; Dr. Ringuette, English; Mr. Rogers, Student Government; Ms. Stinson, Student Government; Dr. Taylor, English; Ms. Turner, Student Government; Dr. Woodward, BGS Program; and Ms. Zeigler, Academic Advising Center.

### I. Approval of the March 27, 2008 CAA Meeting Minutes.

The minutes of March 27, 2008 were approved as written.

### II. Approval of the April 2-3, 2008 Meeting Minutes.

The minutes of April 2-3, 2008 electronic meeting were approved as written.

### III. Program Review Presentation:

#### 1. B.S. in African American Studies

Dr. Loudon distributed a handout and gave an overview of the B.S. in African American Studies Program, addressing questions listed on the document "Questions to Guide CAA's IBHE Program Review Discussion." In addition, he answered questions of the council.

### IV. Communications:

#### a. Executive Action Requests:

1. March 25, 2008 email from Associate Dean Lynch, CAH, requesting executive action to revise several art courses.  
*Since Fall 2008 class registration has started the effective date on the executive action request was changed from Fall 2008 to Spring 2009. Associate Dean Lynch confirmed that the department had been notified of the change.*

2. April 2, 2008 email from Associate Dean Lynch, CAH, requesting executive action to revise the course title for MUS 0200, delete MUS 0210, and revise the course title and description for MUS 0211.

**b. Waiver Reports:**

1. Academic Waiver Reports for March 2008 from the College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

**c. Curriculum Committee Minutes:**

1. Minutes from the December 2007 Bachelor in General Studies Curriculum Committee meeting.
2. Minutes from the February 25, 2008 Bachelor in General Studies Curriculum Committee meeting.

**d. Other:**

1. March 3, 2008 email from Dr. Dana Ringuette, English, including a memorandum, collaboratively produced by members of the English Department, regarding revisions to the Electronic Writing Portfolio (EWP).  
*CASL met to discuss this communication item after it had been submitted to both CASL and CAA. The memorandum consisted of recommendations pertaining to the EWP rubric, remediation measures, and moving the Writing-Across-the-Curriculum Committee (WAC) under the jurisdiction of CAA. As a result of that meeting, the rubric used for EWP scoring was changed as outlined in the memorandum from Ms. Stacey Knight-Davis, CASL Chair, submitted to CAA on March 19, 2008 (number two below). A revised rubric will be submitted to CAA once it is finalized. In addition, CASL is also considering the other issues.*

*Today, Dr. Ringuette and English faculty members addressed their memorandum, and identified the reasons for it, their concerns, results of the CASL meeting, and the status of items outlined in their memorandum.*

*Also, Dr. Reid indicated that CAA's ad hoc committee addressing the importance of writing across the curriculum is currently working on a report that will be submitted to CAA next week. The council will discuss it at the April 24, 2008 CAA meeting.*

2. March 19, 2008 memorandum from Ms. Stacey Knight-Davis, Chair of the Committee for the Assessment of Student Learning, regarding changes to the Electronic Writing Portfolio scoring.
3. March 27, 2008 memorandum from Provost Lord regarding the Achievement and Contribution Awards Selection Committee.  
*Ms. Jean Dilworth and Dr. Darren Hendrickson are willing to serve on the Achievement and Contribution Awards Selection Committee during the 2008-09 academic year.*

The communications listed below were not discussed at today's meeting. As a result, the items will be added to the next meeting agenda.

**Communication concerning the proposal to revise the cultural diversity requirement:**

1. April 4, 2008 email from Ms. Donna Dawson, School of Technology.

**Communications concerning the proposal to change the foreign language requirement:**

1. March 20, 2008 memorandum from Dr. Gail Richard, CDS.
2. March 21, 2008 email from Dean Mary Anne Hanner, COS.
3. March 21, 2008 email from Dr. Gary Foster, Sociology & Anthropology.
4. March 27, 2008 email from Dr. Stephen Mullin, Biological Sciences.
5. March 27, 2008 email from Ms. Rita Pearson, Admissions Office.
6. March 26, 2008 memorandum from the College of Education & Professional Studies Curriculum Committee.
7. March 29, 2008 memorandum from Dr. John Paul Stimac, Geology/Geography.
8. March 29, 2008 email from Dr. Doug Klarup, Chemistry.

**V. Committee Report:**

1. CAA Professor Laureate Subcommittee.

*Dr. Melinda Mueller was selected as the 2008 Professor Laureate based on the subcommittee's recommendation.*

**VI. Item Added to the Agenda:**

1. 08-48, Economics: International Studies Option (Revised Option)

Ms. Dilworth moved and Dr. Hendrickson seconded the motion to add this item to the agenda.

The agenda order was revised to accommodate guests.

Dr. Campbell left the meeting.

**VII. Items Acted Upon:**

1. **08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)**

Mr. Cole Rogers, on behalf of the Cultural Awareness Ad-Hoc Committee of Student Government, presented the proposal, distributed a handout, and answered questions of the council. No voting on the agenda took place; rather, it was postponed until the April 24, 2008 meeting.

2. **08-30R, BGS 3010, Global Diversity (New Course)**

At the March 27, 2008 CAA meeting the council discussed this agenda item and requested revisions to the course rationale and proposal. Subsequently, a revised proposal was submitted to CAA. Today, Dean Hine, Dr. Woodward, and Dr. Meadows presented the revised proposal and answered questions of the council.

A vote was taken on the agenda item. Note: At the March 27, 2008 meeting Dr. Bower moved and Dr. Hendrickson seconded the motion to approve the proposal.

The motion from March 27, 2008 failed with the following vote:

Yes: Hendrickson, Hyder, Kostelich, Montleon, Wyatt

No: Bower, Dilworth, Reid, Roszkowski, Stowell

3. **08-31, BGS 4001, Values-Based Leadership (New Course)**

Dean Hine, Dr. Woodward, and Dr. Meadows presented the proposal and answered questions of the council. The council requested revisions to the course title and description.

Dr. Hyder moved and Ms. Kostelich seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Summer 2008.

**4001 BGS. Self-Directed Leadership. (3-0-3) On Demand.** In this capstone course for the B.A. in General Studies degree, students apply the transformative change process, critical thinking skills, and appreciative inquiry concepts to explore the influence of their educational experiences on their professional and personal lives and to assess and develop their self-directed learning and leadership skills. Open only to majors in General Studies. WI

**4. 08-32, B.A. in General Studies Degree Program (Revised Program Requirements)**

Dean Hine, Dr. Woodward, and Dr. Meadows presented the proposal and answered questions of the council.

Dr. Bower moved and Ms. Kostelich seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective immediately.

**5. 08-38, Business Administration Minor (Revised Minor)**

Dr. Jordan-Wagner presented the proposal and answered questions of the council.

Ms. Dilworth moved and Dr. Bower seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, effective Fall 2008.

**6. 08-39, Accountancy Minor (New Minor)**

Dr. Palmer presented the proposal and answered questions of the council.

Ms. Dilworth moved and Ms. Wyatt seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment C**) was approved, effective Fall 2008.

**7. 08-40, Finance Minor (New Minor)**

Dr. Jordan-Wagner presented the proposal and answered questions of the council.

Dr. Stowell moved and Dr. Bower seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment D**) was approved, effective Fall 2008.

**VIII. Pending:**

1. 07-83, Proposal for Electronic Voting at CAA Meetings
2. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
3. 08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)
4. 08-36, Revised CAA Bylaws regarding Electronic Voting (Addendum to Agenda Item 07-83, Proposal for Electronic Voting at CAA Meetings)
5. 08-41, NUR 3604, Pathophysiology and Pharmacology in Professional Nursing Practice (Revised Course)
6. 08-42, NUR 3703, Research in Professional Nursing (Revised Course)
7. 08-43, NUR 3985, Medical Terminology (New Course)
8. 08-44, NUR 4506, Nursing and the Community (Revised Course)
9. 08-45, NUR 4604, Professional Seminar (Revised Course)
10. Senior Seminar Review Committee (Ongoing)
11. Ad Hoc Committee Review of Writing Across the Curriculum (Ongoing)

The next meeting will be held for Thursday, April 17, 2008.

The meeting adjourned at 4:10 p.m. *—Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*

April 17, 2008

Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

1. 08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)
2. 08-41, NUR 3604, Pathophysiology and Pharmacology in Professional Nursing Practice (Revised Course)
3. 08-42, NUR 3703, Research in Professional Nursing (Revised Course)
4. 08-43, NUR 3985, Medical Terminology (New Course)
5. 08-44, NUR 4506, Nursing and the Community (Revised Course)
6. 08-45, NUR 4604, Professional Seminar (Revised Course)
7. 08-48, Economics: International Studies Option (Revised Option)
8. 07-83, Proposal for Electronic Voting at CAA Meetings
9. 08-36, Revised CAA Bylaws regarding Electronic Voting (Addendum to Agenda Item 07-83, Proposal for Electronic Voting at CAA Meetings)

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

CAH

**Effective Spring 2009**

1. ART 1111 -- Revise the course description and prerequisite.

**1111 ART Three-Dimensional Foundations. (0-6-3) F, S. A Foundation studio course exploring the basic elements of visual organization through three-dimensional design principles and theories using a variety of materials and processes.** Foundation course for all areas of art. Developing awareness of space and concepts of form with analysis and application of tools and materials appropriate to three dimensional projects. Prerequisite: **Art 1110** Art majors, minors, or permission of instructor. **ART 908**

2. ART 2920 -- Change the semester offered to Spring.

**2920 ART Graphic Abstractions. (0-6-3) F, S.** Simplification of an object into black-and-white form and subsequent color translations. Prerequisite: ART 1110, 1111, and 2500. ART 2500 may be taken concurrently with this course.

3. ART 3200 -- Revise the number of times the course may be taken for credit to three times.

**3200 ART Digital Art I. (3-3-3) F, S.** An introduction to the concepts, principles and techniques related to the use of computers and digital technology as a visual arts medium, and as a means toward creative self expression. Prerequisites: ART 2500, ART 1000 and ART 1110 (or equivalent) and permission of instructor. May be taken **three times** ~~twice~~ for credit.

4. ART 3610G -- Change the semester offered to S-even-numbered years.

**3610G ART African Art. (3-0-3) F, S-even-numbered years.** Comprehensive study of the styles and functions of African Arts. WI

5. ART 3630 -- Modify the semester offered to F-even-numbered years.

**3630 ART Greek and Roman Art. (3-0-3) S-odd-numbered F-even-numbered years.** Art and architecture studied in the context of the Greek and Roman cultures, ca. 1500 B.C. to 300 A.D. Prerequisite: ART 2601G.

6. ART 3651 -- Amend the semester offered to F-even-numbered years.

**3651 ART Italian Renaissance Art: Fifteenth Century. (3-0-3) F-even-numbered years.** Development of style and iconography in fifteenth-century Italian art. Prerequisite: ART 2602G.

7. ART 3652 -- Revise the semester offered to S-odd-numbered years.

**3652 ART Italian Renaissance Art: Sixteenth Century. (3-0-3) S-odd-even-numbered years.** Development of style and iconography in sixteenth-century Italian art: High Renaissance and Mannerism. Prerequisite: ART 2602G.

8. ART 3660 -- Change the semester offered to F-odd-numbered years.

**3660 ART Baroque Art. (3-0-3) S-F-odd-numbered years.** Study of the Baroque style in Italy and Northern Europe. Prerequisite: ART 2602G.

9. ART 3670 -- Modify the semester offered to On Demand.

**3670 ART Nineteenth-Century Art. (3-0-3) On Demand. S-even-numbered years.** Leading artists, movements, and trends during the 19th century in the art of Western Europe and the United States, with emphasis on France. Prerequisite: ART 2602G.

10. ART 3680 -- Amend the semester offered to Fall.

**3680 ART Modern Art. (3-0-3) F-even-numbered years.** Major artists, developments, and significant achievements in painting and sculpture, 1880-1947. Prerequisite: ART 2602G.

11. ART 3681 -- Revise the semester offered to Spring.

**3681 ART Contemporary Art. (3-0-3) S. F-even-numbered years.** An investigation of the visual area since 1945. Focusing on new media, this course will evaluate the enormous range of artistic production from this period. Topics will include a consideration of representation, cross-cultural artworks, authorship, and popular culture. Prerequisite: ART 2602G.

12. ART 3685 -- Change the semester offered to S-odd-numbered years.

**3685 ART Women in Art. (3-0-3) S-odd-F-even-numbered years.** A study and evaluation of the place of women in the history of art. The course will cover both the images of women conveyed in the art of various periods and the contributions of individual women artists from the Middle Ages to the present. The social conditions contributing to attitudes about women and to the success or failure of women in the professional role of artist will be emphasized.

13. ART 3940 -- Modify the semester offered to Fall.

**3940 ART History of Graphic Design. (3-0-3) F-odd-numbered years.** The history of graphic design from the 19th century to the present. Prerequisite: ART 2602.

14. ART 4052 -- Amend the number of times the course may be taken for credit to three times.

**4052 ART Painting V. (0-6-3) F, S.** Continuation of ART 4051. Prerequisite: ART 4051. May be taken **three times** ~~twice~~ for credit.

15. ART 4112 -- Revise the number of times the course may be taken for credit to three times.
- 4112 ART Sculpture V. (0-6-3) F, S.** Continuation of ART 4111 with increasing mastery of a personal style and sculptural processes. Prerequisite: ART 4111. May be taken **three times** ~~twice~~ for credit.
16. ART 4580 -- Change the number of times the course may be taken for credit to four times.
- 4580 ART Printmaking III. (0-6-3) F, S.** Individual selection of printmaking processes and problems. Prerequisite: ART 3570. May be taken **four** ~~three~~ times for credit.
17. ART 4702 -- Modify the number of times the course may be taken for credit to three times.
- 4702 ART Advanced Metalsmithing II.** Continuation of ART 4701 with further mastery of techniques. Prerequisite: ART 4701. May be taken **three times** ~~twice~~ for credit.
18. ART 4765 -- Revise the course prerequisite.
- 4765 ART Twentieth-Century American Painting and Sculpture. (3-0-3) F.** A study of major American artists, movements, and tendencies that have developed since 1908. Prerequisite: **Art 2601G and Art 2602G** ~~Six semester hours of Art Survey (Ancient to Medieval, Gothic to Contemporary)~~ or permission of instructor. WI
19. ART 4775 -- Change the course prerequisite.
- 4775 ART Seminar in Twentieth-Century Art History and Criticism. (3-0-3) S.** A critical understanding and evaluation of art, art-historical literature, and contemporary criticism, with emphasis on critics, artists and art of the post-World War II period. Prerequisite: **Art 2601G and Art 2602G** ~~Six semester hours of Art Survey (Ancient to Medieval, Gothic to Contemporary)~~ or permission of the instructor. WI
20. MUS 0200 – Revise the course title.\*
- 0200 MUS Wind Symphony.** ~~Symphonic Wind Ensemble.~~ **(0-4-1) F, S.** A select ensemble designed for in-depth study of major literature for winds and percussion. Open to all students who qualify through audition. **MUS 908**
21. Delete MUS 0210 from the catalog.\*
- ~~**0210 MUS Orchestra, Strings. (0-4-1) F, S.** This course is for string players to have sectional rehearsals as well as full orchestra experience. **MUS 908**~~
22. MUS 0211 -- Amend the course title and course description.\*
- 0211 MUS Orchestra, Winds.** **(0-4-1) F, S. Students study, rehearse, and perform core symphonic repertoire from all style periods.** ~~This section is for winds and percussion players to have sectional rehearsals as well as full orchestra experience. Music majors may count up to six semester hours toward.~~ **MUS 908**

\*Note: The requested changes shown in numbers 20, 21, and 22 above will impact the catalog text for the Music with Performance Option and the Music with Teacher Certification Option. Revised catalog text incorporating the changes for those programs is shown below.



**B. Music in Music: Performance Option****1. Instrumental Concentration****Applied**

(30 semester hours)

All majors must enroll for Intermediate Level Applied Study. In the fourth or fifth semester they must pass a Junior Standing Jury. Applied Study then continues at the Advanced Level.

**Ensemble #**

(8 semester hours); must include 1 semester hour from:

MUS 0204 - Chamber Music, Winds. Credits: 1

MUS 0205 - Flute Choir. Credits: 1

MUS 0206 - Clarinet Choir. Credits: 1

MUS 0207 - Saxophone Quartet. Credits: 1

MUS 0215 - Chamber Music, Strings. Credits: 1

MUS 0240 - Percussion Ensemble. Credits: 1

MUS 0242 - Latin Percussion Ensemble. Credits: 1

**And 4 Semester Hours From:**MUS 0200 - ~~Symphonic Wind Ensemble~~ **Wind Symphony**. Credits: 1~~MUS 0210 - Orchestra, Strings. Credits: 1~~

MUS 0211 - Orchestra, Winds. Credits: 1

**Additional Course Work:**

Music Electives. Credits: 3

Electives. Credits: 2

MUS 3156 - Instrumental Conducting and Literature. Credits: 1

MUS 3547 - Orchestration. Credits: 2

**2. Keyboard Concentration****Applied**

(30 semester hours)

**Ensemble #**

(8 Semester Hours)

**And 5-6 Semester Hours From:**MUS 0200 - ~~Symphonic Wind Ensemble~~ **Wind Symphony**. Credits: 1

MUS 0211 - Orchestra, Winds. Credits: 1

MUS 0220 - Jazz Ensemble. Credits: 1

MUS 0221 - Ensemble, Jazz Lab Band. Credits: 1

MUS 0222 - Jazz Combo. Credits: 1

**or**

MUS 0230 - Concert Choir. Credits: 1

**B. Music in Music: Teacher Certification Option****1. Instrumental Concentration****Ensemble**

7 semester hours over 7 semesters from:

MUS 0200 - ~~Symphonic Wind Ensemble~~ **Wind Symphony**. Credits: 1

MUS 0201 - Concert Band. Credits: 1

MUS 0202 - Panther Marching Band. Credits: 1

~~MUS 0210 - Orchestra, Strings. Credits: 1~~

MUS 0211 - Orchestra, Winds. Credits: 1

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**Attachment A****B.A. in General Studies**

*(Formerly the Board of Trustees BA)*

The School of Continuing Education Bachelor of Arts in General Studies Degree Program is an individualized, nontraditional program designed for working adults ~~age 25 or older~~. The program combines sound academic principles with advances in technology to facilitate degree completion. After admission to the program knowledge and skills acquired by non-academic means can be evaluated for academic credit.

**Core Requirements**

- 120 semester hours total
- 40 semester hours at the junior-senior level
- 20 semester hours taken from EIU
- 12 semester hours in Humanities/Fine Arts
- 12 semester hours in Social/Behavioral Sciences
- 12 semester hours in Scientific Awareness/Mathematics
- 6 semester hours in Communication/Language
- 1 course in Cultural Diversity
- 1 Senior Seminar

**In Addition Students Must:**

- ~~Meet the Constitution Requirement;~~
- Complete BGS 2985, Adults in Transition;
- Demonstrate writing competency;
- Maintain a minimum 2.00 cumulative grade-point average.

**NOTES:**

1. It is recommended that no more than ten one-credit-hour workshops may be used toward the degree.
2. A student must be admitted to this program by the Director of the Bachelor of Arts in General Studies Degree Program.
3. After the student is admitted to the program, only grades of "C" and above will be counted toward meeting graduation requirements. Grades of "D" and "F" earned after admission to the program will be included in the cumulative EIU grade point average, consistent with current EIU grade policy.

**Attachment B****Business Administration Minor**

The Business Administration Minor enables students enrolled in non-business majors to take a cross-section of business courses to complement their majors. All non-business majors (including those completing the Business Administration Minor) are limited to no more than 25 percent (30 semester hours) of undergraduate course work in business courses.

**Course Requirements:**

- BUS 2101 - Financial Accounting. Credits: 3
- BUS 2710 - Survey of Finance. Credits: 3\*
- BUS 3010 - Management and Organizational Behavior. Credits: 3
- BUS 3470 - Principles of Marketing. Credits: 3

**Plus 9 Semester Hours Selected From:**

- BUS 1950 - Computer Concepts and Applications for Business. Credits: 3
- BUS 2102 - Managerial Accounting. Credits: 3
- BUS 2750 - Legal and Social Environment of Business. Credits: 3
- BUS 2810 - Business Statistics I. Credits: 3
- BUS 3200 - International Business. Credit: 3**
- BUS 3500 - Management Information Systems. Credits: 3
- ~~BUS 3950 - Operations Management. Credits: 3~~
- FIN 3720 - Investments. Credits: 3
- FIN 3740 - Real Estate Fundamentals. Credits: 3**
- FIN 3750 - Management of Financial Institutions. Credits: 3
- FIN 3770 - Working Capital Management. Credits: 3
- MAR 3720 - Consumer Behavior. Credits: 3
- MAR 3780 - Promotion Management. Credits: 3**
- MAR 3875 - Retail Management. Credits: 3
- MAR 4490 - International Marketing. Credits: 3**
- MGT 3450 - Human Resource Management. Credits: 3
- MGT 4320 - Small Business and Entrepreneurship. Credits: 3
- MIS 2000 - Introduction to Information Systems & Logic. Credits: 3
- MIS 3200 - Business Networking Fundamentals. Credits: 3**
- MIS 3505 - Advanced Microcomputer Applications and Development. Credits: 3
- MIS 3515 - Information Presentation. Credits: 3
- MIS 3530 - Business Web Site Design. Credits: 3**

**Footnote:**

\*Students who have the prerequisites (BUS 2102, ECN 2802G, and junior standing) may substitute BUS 3710 for this course.

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**Attachment C****Accountancy Minor**

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The accountancy minor enables business majors to enhance their ability to analyze and use accounting data. By developing these key skills, students augment their understanding of business and are prepared for more career opportunities. Enrollment in the Accountancy Minor is limited to students who have been admitted to the School of Business; the Accountancy Minor may be awarded only to students who also complete a business major.

**Course Requirements:**

- 
- ACC 3200 - Financial Accounting Theory I\*. Credits: 3
  - ACC 3250 - Financial Accounting Theory II\*. Credits: 3
  - ACC 3300 - Management and Cost Accounting\*. Credits: 3

**Plus One Course Selected From:**

- 
- ACC 3750 - Governmental and Not-for-Profit Accounting. Credits: 3
  - ACC 3900 - Accounting Information Systems. Credits: 3
  - ACC 4275 – Internship in Accounting. Credits 3-12
  - ACC 4300 - Advanced Management and Cost Accounting. Credits 3
  - ACC 4400 - Federal Income Taxation I. Credits: 3
  - ACC 4500 - Advanced Accounting Theory. Credits: 3
  - ACC 4550 - Internal Auditing. Credits: 3
  - ACC 4700 - Auditing and Assurance Services. Credits: 3
  - ACC 4740 - Independent Study. Credits: 3
  - ACC 4800 - Federal Income Taxation II. Credits: 3

\*ACC 3200, ACC 3250, and ACC 3300 must be completed in residence. Finance majors who earn an Accountancy Minor may not also use ACC 3200 or ACC 3300 as a major elective

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**Attachment D****Finance Minor**

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The Finance Minor enables business majors to gain more in-depth knowledge of finance and enhance their ability to analyze financial data. The minor prepares business students for more career opportunities. Enrollment in the Finance Minor is limited to students who have been admitted to the School of Business; the Finance Minor may be awarded only to students who also complete a business major.

**Course Requirements:**

- 
- FIN 3720 - Investments.\* Credits: 3
  - FIN 3730 - Financial Markets: Commodities, Derivatives, and Securities.\* Credits: 3
  - FIN 3780 - Long-Term Financial Management.\* Credits: 3

**Plus One Course Selected From:**

- 
- FIN 3300 - Fundamentals of Financial and Tax Planning.
  - FIN 3730 - Financial Markets: Commodities, Derivatives, and Securities.
  - FIN 3740 - Real Estate Fundamentals.
  - FIN 3750 - Management of Financial Institutions.
  - FIN 3760 - Real Estate Investment
  - FIN 3770 - Working Capital Management.
  - FIN 3900 - Risk and Insurance.
  - FIN 4110 - Special Topics in Finance.
  - FIN 4200 - Portfolio Management.
  - FIN 4220 - Applied Securities Analysis.
  - FIN 4275 - Internship in Finance.
  - FIN 4300 - Retirement and Estate Planning.
  - FIN 4400 - Financial Analysis and Planning.
  - FIN 4740 - Independent Study.
  - FIN 4820 - International Finance.
  - FIN 4830 - Current Issues in Finance.

\*FIN 3720, FIN 3730, and FIN 3780 must be completed in residence.