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Council on Graduate Studies

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## MINUTES OF THE COUNCIL ON GRADUATE STUDIES

April 19, 2005

The Council on Graduate Studies met at 2:00 p.m. on Tuesday, April 19, 2005 in the Arcola/Tuscola Room.

Members present: Dr. Burns, Dr. Costa, Dr. Hake, Ms. Haryati, Dr. Loewen, Dr. Miller, Dr. Morford, Dr. Nathan, Dr. O'Rourke, and Dr. Reven

Members absent: None

Staff present: Dr. Herrington-Perry, Mrs. Barter

Guests present: Ms. Cheryl Siddens, Office of Grants & Research; Dr. Gordon Tucker, Biological Sciences; Dr. Jeanne Snyder, Gerontology; Dr. Mark Borzi, Communication Studies; Ms. Carol Miller, Textbook Rental

### I. Minutes

April 5, 2005 Minutes were approved as published.

### II. Communications

1. April 5-8, 2005 Lumpkin College of Business and Applied Sciences Curriculum Committee Minutes
2. April 14, 2005 College of Sciences Curriculum Committee Minutes

### III. Approved Executive Actions

1. Jeffrey P. Lynch, Associate Dean, CAH, the following was approved by executive action on March 29, 2005 to be effective Spring 2005:
  1. Eliminate the Minor in Music for Teacher Certification. Rationale: this is not a viable program. Certification in music requires highly specialized and comprehensive training that can only be achieved according to national, state, and university standards in the course of a four to four-and-a-half year degree program. Moreover, we have not had a student in this program for many years.
  2. In the General Music Concentration of the Teacher Certification Option, stipulate that 3 semester hours of the required seven be in MUS 1110 Intermediate Applied Voice. Rationale: General Music specialists do most of their work in the classroom with the voice; students sing as their primary activity in these classes. Therefore, a certain proficiency in voice is absolutely essential to the competency of the General Music teacher.
  3. Require a "C" or better for all music courses in the Performance Option except those taken as electives. Rationale: this requirement already exists for all music courses in the Teacher Certification Option, and we feel that this has created an indefensible double standard.
  4. Limit the number of times a course can be taken to achieve the "C" or better requirement to two. Rationale: this would prevent students from getting bogged down in our program and would behoove them to do their absolute best. There is a precedent for such limitations currently in place in our program with a two-attempt limit to the number of times a student can audition to achieve junior standing.
  5. In the Composition Concentration of the Performance Option under "Addition Coursework" in the catalog, clarify that both MUS 3541 and MUS 3542 are

- required (the current language lists MUS 3541 or MUS 3542). Rationale: again, this has always been the practice and was only recently discovered to be a catalog error. These two courses cover the analysis of tonal (traditional) and post-tonal (modern) styles of composition, respectively. They are essential to the student composer who is expected to be able to draw upon all of these styles in formulating their own approach to composing.
6. Remove MUS 2555G as a pre-requisite for MUS 3420. Rationale: when MUS 2555G was revised several years ago, it's content was no longer relevant to MUS 3420. The requisite musical skills have been incorporated into the content of MUS 3420.
  7. Eliminate the following courses: MUS 0241 Marimba Orchestra. Rationale: this course consists of an ensemble currently functioning within the broader umbrella of MUS 0240 Percussion Ensemble and is therefore superfluous.
  8. Eliminate the following courses: MUS 5641 Marimba Orchestra. Rationale: this course consists of an ensemble currently functioning within the broader umbrella of MUS 5640 Percussion Ensemble and is therefore superfluous.
2. Charles Rohn, Dean, CEPS, the following was approved by executive action on March 29, 2005 to be effective Fall 2005:
1. On behalf of the Early Childhood, Elementary, and Middle Level Education Graduate Council, we are requesting Executive Action to delete the program requirement of the Miller Analogies Test for our Masters candidates. The current requirement is to take the test sometime during the Masters program prior to graduation or as stated in the graduate catalogue "submission of MAT scores to the department." After researching, revising our graduate mission statement, the mission statement of Eastern Illinois University, we have come to the conclusion to delete this requirement. Rationale behind the request to delete this requirement is as follows:
    - a. There are no adopted cut scores for the MAT.
    - b. There are no benchmarks for the use of the MAT.
    - c. The department does not use the data for any indicators nor feedback.
    - d. There is an expense for the student that is unnecessary.
    - e. There is no cost to the program, department, or university for omitting the test. It could save time that is currently used to check if these scores have been submitted, to more productive work on behalf of students.

Dr. Hake entered the meeting at this time.

#### IV. Items to be Added to the Agenda

None

#### V. Items Acted Upon

1. 05-12, Ethical Treatment of Human or Animal Subjects

Ms. Siddens presented the proposal to the council members and answered questions of the council. After a few minor changes in the language (see **Attachment A**) the proposal was approved unanimously with the effective date Summer 2005.

2. 05-13, BIO 4960, Wetland and Aquatic Plants (Course Revision)

Dr. Tucker presented the proposal to the council members and answered questions.

The proposal was approved unanimously effective Fall 2005. **BIO 4960** will replace **BIO 5364**.

**BIO 4960. Wetland and Aquatic Vascular Plants. (2-3-3) F-odd-numbered years. Wetland Plants.** The study of the taxonomy and ecology of wetland and aquatic plants, emphasizing those occurring in the Midwest. Field trips required. Prerequisites: BIO 1200G and either BIO 3322 or BIO 3612.

The agenda was altered to approve the course proposals prior to the program option.

3. 05-16, CMN 5980, Internship (Course Proposal)

Dr. Borzi presented the proposal to the council members and answered questions.

The council approved the proposal with the following vote:

Yes: Burns, Costa, Hake, Haryati, Loewen, Miller, Morford, Nathan, O'Rourke, and Reven

No: None

Abstain: Miller

The proposal was approved with an effective date of Fall 2005.

**CMN 5980. Internship. (Arr. - Arr. -9) F, Sp, Su. Internship.** Students practice teaching in a supervised community college classroom. Prerequisites: Students must have completed 28 hours of CMN courses and maintain degree seeking status. Approval of the Graduate Coordinator required.

4. 05-15, CMN 5900, Instructional Practicum (Course Proposal)

Dr. Borzi presented the proposal to the council members and answered questions.

The council approved the proposal with the following vote:

Yes: Burns, Costa, Hake, Haryati, Loewen, Miller, Morford, Nathan, O'Rourke, and Reven

No: None

Abstain: Miller

The proposal was approved with an effective date of Fall 2005.

**CMN 5900. Instructional Practicum. (Arr. - Arr. -3) F, Sp, Su. Inst Practicum.** Students learn and apply communication pedagogy skills in a supervised setting. Prerequisites: Students must have completed 10 hours of CMN courses and maintain degree seeking status.

5. 05-14, M.A. in Communication Studies (Option Proposal)

Dr. Borzi presented the proposal to the council members and answered questions.

The council approved the proposal with the following vote:

Yes: Burns, Costa, Hake, Haryati, Loewen, Miller, Morford, Nathan, O'Rourke, and Reven

No: None

Abstain: Miller

The proposal was approved with an effective date of Fall 2005.

See **Attachment B**.

6. 05-17, WST 4800, Non-western Feminisms: Gender, Culture, and Nation (Course Proposal)

Dr. Slaviero presented the proposal to the council members and answered questions.

The proposal was approved unanimously effective Fall 2005.

**WST 4800. Non-western Feminisms: Gender, Culture, and Nation. (3-0-3) On demand. NWEST FEMINISM.** In-depth study of major social concerns and theoretical issues raised in non-western feminist discourses by male and female writers from non-western countries. The course will explore the treatment of gender themes in relation to culture, class, race, and nationality. Prerequisites: Women's Studies 2309 or permission of the instructor or Coordinator of Women's Studies Program. Junior, senior, or graduate student standing required.

7. 05-18, M.A. in Gerontology (Program Revision)

Dr. Snyder presented the proposal to the council members and answered questions. This item was tabled until the council receives further information and at that time an electronic meeting will be held.

8. 05-19, Policy for Technology-Delivered Courses

Dr. Nathan presented the proposal to the council members and answered questions.

The proposal was approved unanimously effective Fall 2005. See **Attachment C**.

## VI. Committee Report

## VII. Other Business

1. Textbook Rental, Ms. Carol Miller, Deputy Director  
Ms. Miller provided packets of information for the council members regarding the textbook rental system. After Ms. Miller's presentation, she answered questions of the council. After much discussion, Chair Nathan thanked Ms. Miller for sharing her knowledge of the rental system.
2. Election of Officers and appointment of council members for 2005-2006.  
**Chair:** Dr. Burns moved to nominate herself. There were no other nominations. The motion passed unanimously.  
**Vice Chair:** Dr. Hake moved to nominate himself. There were no other nominations. The motion passed unanimously.  
Dean Augustine read the names of the newly elected council members.  
College of Arts and Humanities – Sace Elder  
College of Sciences – Charles Costa  
College of Education and Professional Studies – Linda Morford and Steve Conn

**VIII. Dean's Report**

1. Report on Graduate Expo and 50<sup>th</sup> Anniversary Celebration  
Dean Augustine reported both the Graduate Exposition and the 50<sup>th</sup> Anniversary Celebration were complete successes. He thanked the council members that participated in the Graduate Expo.
2. MAGS Conference, Kansas City, KS  
Dean Augustine presented demographics of EIU at the conference and then flew to Washington D.C. to attend both a professional conference and an International Alumni event.
3. NCA Conference, Chicago, IL  
Dean Augustine and Dr. Herrington-Perry presented the results of the NCA report at the conference in Chicago. Dean Augustine reported the Share Fair was well attended with many questions about the on-campus review of the NCA Committee. The session was scheduled for 8:00 to 12:00 but in reality it was 7:30 to 1:30. He reported the student assessment workshops were very informative and came back with good ideas to improve EIU's format of assessment.
4. Appointment of Wendy Williamson, Director of Study Abroad  
Dean Augustine reported Wendy will report to EIU on Monday, May 16, 2005. Elyse Lyons will be graduating May 7 with her last work day will be May 12.
5. Dean's end-of-year get together  
Dean Augustine invited the council members to attend an informal party at his home on Tuesday, May 3, 4:00 to 6:30 pm.
6. Joint CGS/Graduate Coordinator Conference  
Dean Augustine reported he would like to change the format of the annual fall joint CGS/Graduate Coordinator meeting. He would like to hold break-out sessions to address assessment, marketing/recruitment, and general information. The council agreed it would be beneficial to make this change.

The meeting adjourned at 4:15 p.m.

Linda K. Barter, Coordinator

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**ANNOUNCEMENT OF THE NEXT MEETING**  
**Tuesday, September 6, 2005**  
**Arcola/Tuscola Room**  
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