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November 8, 2016

Civil Service Council

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Civil Service Council Minutes
November 8, 2016
Martinsville Room, University Union
8:30 am

Members Present:

Melissa Gordon, Lionel Sanders, JoAnn Thill, Dan Crews, Jenny Stout, Rhonda Nichols, Anne Lewis, Angie Campbell and Michelle Morgan.

Member's absent:

Bryan Callaway, John Sigler, and Donna Noffke.

Guests Present:

Paul McCann, Interim Vice President for Business Affairs and Jody Stone, Assistant Director of Housing and Dining.

- I. Meeting was called to order at 8:30 am by President Angie Campbell.
- II. Jody Stone, Assistant Director of Housing and Dining, gave a presentation on how to give outstanding customer service.
- III. Minutes from October 11, 2016, meeting were approved and posted on the website.
- IV. Treasurer Report
 - A. Scholarship endowment balance is \$16,210.89.
- V. Committee Assignments
 - A. Election Committee -- No Report.
 - B. Personnel Committee -- No Report.
 - C. Public Relations --No Report.
 - D. Scholarship committee -- No Report
- VI. Old Business
 - A. Fair Labor Standards Act -- (Interim VPBA, Paul McCann)
 - a. A discussion was held regarding the new law and how it would impact EIU non-negotiated employees.
 - b. Employees and supervisors impacted will be notified in the next few weeks.
 - c. The State Universities Civil Service System has ruled that employee benefits should not be affected by any changes made under the FLSA.
 - B. EAC Election -- VPBA Paul McCann indicated that the State Universities Civil Service System indicated they would provide training to our new EAC Representative.
- VII. New business
 - A. AVP Enrollment Management Search (Interim VPBA, Paul McCann)
 - a. Search has been concluded, and recommendation has been sent to President.
 - B. VPBA update (Interim VPBA, Paul McCann) --
 - a. FY 18 budget should be finalized in the next few days.
 - b. No layoffs or furloughs are being considered at this time.
 - c. We need about 8 million to get through the remainder of FY 17. We are asking for 15 to 16 million for the rest of FY 17.
 - d. Vitalization Project --
 1. Feel free to offer comments and suggestions to the President and VPBA and know it will not be detrimental to you personally.

2. The Vice Presidents have been asked to submit independent reports for their areas separate from the Vitalization Committees.
 - e. AY 17-18 enrollment is not great but also not terrible.
 - f. Ethics Training -- Don't forget to encourage fellow employees to complete the Ethics training by the November 15th deadline. About 200 have not taken the online training yet.
- VIII. Adjourn (Nichols/Gordon). The meeting was adjourned at 10:27 am.

Upcoming Meetings:

December 13, 2016 - 7th Street Underground Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.