

10-11-2016

October 11, 2016

Civil Service Council

Follow this and additional works at: [http://thekeep.eiu.edu/civil\\_service\\_council\\_minutes\\_2016](http://thekeep.eiu.edu/civil_service_council_minutes_2016)

---

#### Recommended Citation

Civil Service Council, "October 11, 2016" (2016). 2016. 9.  
[http://thekeep.eiu.edu/civil\\_service\\_council\\_minutes\\_2016/9](http://thekeep.eiu.edu/civil_service_council_minutes_2016/9)

This Article is brought to you for free and open access by the Meeting Minutes at The Keep. It has been accepted for inclusion in 2016 by an authorized administrator of The Keep. For more information, please contact [tabruns@eiu.edu](mailto:tabruns@eiu.edu).

**Civil Service Council Minutes**  
**October 11, 2016**  
**Rathskeller Loft, University Union**  
**8:30 am**

Members Present:

Rhonda Nichols, Donna Noffke, Lionel Sanders, John Sigler, Anne Lewis Dan Crews and Michelle Morgan.

Member's Absent: Jenny Stout, JoAnne Thill, Melissa Gordon, Bryan Callaway, and Angie Campbell.

Guests Present:

Paul McCann, Interim Vice President for Business Affairs and Kelly Miller, Director of Admissions

- I. Meeting was called to order at 8:30 am by Vice President Rhonda Nichols
- II. Kelly Miller, Director of Admissions, gave a presentation to the Council
  - A. Things staff can do to support Admission in their efforts to recruit students were discussed.
    - a. Be positive, welcoming and ready to serve to any potential student on campus or off.
    - b. Let admissions office know of any potential recruitment opportunities that your areas are hosting.
    - c. Things to say to promote EIU below
      1. Approximately 90% job placement rate
      2. Graduate school in top 5 for Ph.D. placement
      3. 2<sup>nd</sup> safest campus in America
  - B. Hired 3 new admissions staff and have student volunteers reaching out to their own high schools.
  - C. Visited 780 schools (all in Illinois)
  - D. Attended college fairs in Indiana, Missouri, and Illinois. Kentucky and Iowa are tough markets for Illinois schools to recruit in.
  - E. 221 people attended EIU Open House on October 10, 2016. Anyone who applied that day had the application fee waived.
- III. Minutes from the September 2016 meeting were approved and posted on the website.
- IV. Treasurer Report
  - A. Scholarship endowment balance is \$16,130.89.
- V. Old Business-
  - A. Election Committee -- No Report.
  - B. Personnel Committee -- No Report.
  - C. Public Relations --No Report.
  - D. Scholarship committee -- No Report
- VI. New business
  - A. Elections for EAC Representative
    - a. 2 nominations - Biographical sketches of the candidates and details were sent by Linda Holloway via email.
    - b. The election will take place October 25, 2016, from 7 am to 4 pm in Old Main Human Resources Corridor, 2<sup>nd</sup> Floor.

- B. Benefits have moved to Old Main 2020.
- C. Flu Shots are being given October 12, from 9 am to 4 pm in the MLK Union Bridge Lounge
- D. Staff Senate Kite event was held Saturday, October 8, 2016
- E. VPBA update (Interim VPBA, Paul McCann) –
  - a. Close to having an FY 18 budget ready. Will ask for 42 Million (FY 2015 level) and will ask for additional 26 Million for FY 17.
  - b. No action in Springfield anticipated until after election day.
  - c. Fall 2016 enrollment is about 7500 students, about 200 more than expected. Overall decrease of about 1000 students.
  - d. Vitalization project underway. All but one committee has met.
    - 1. Reports back to committee chair by November 1.
    - 2. Final reports due to the President by December 15.
  - e. Overtime law set to take effect on December 1.
    - 1. EIU is waiting on direction from the State Universities Civil Service System on how to handle it.
    - 2. The goal is to have a plan in place and notify campus by November 1, 2016.

VII. Other

- A. Next month's guest speaker will be Jody Stone, Assistant Director of Housing.

VIII. Motion to Adjourn (Crews/Sanders). The meeting was adjourned at 9:30 am.

Upcoming Meetings: **NOTE LOCATION CHANGES**

November 8, 2016 - Martinsville Room, MLK Jr. Union at 8:30

December 13, 2016 - 7<sup>th</sup> Street Underground Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.