

8-10-2016

August 10, 2016

Civil Service Council

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**Civil Service Council Minutes**  
**August 10, 2016**  
**Rathskeller Loft, University Union**  
**8:30 am**

Members Present:

Rhonda Nichols, Donna Noffke, Melissa Gordon, Lionel Sanders, Bryan Callaway, Angie Campbell, and Michelle Morgan.

Member's Absent: Jenny Stout, Dan Crews, John Sigler, JoAnne Thill, and Anne Lewis.

Guests Present:

Linda Holloway, Interim Director of Human Resources

- I. Meeting was called to order at 8:30 am by President Angie Campbell
- II. July minutes transcription has been delayed. The minutes will be made available as soon as transcription is completed.
- III. Treasurer Report
  - A. Scholarship endowment balance is \$15,970.89 and continues to grow each month.
- IV. Old Business-
  - A. Election Committee -- No Report.
  - B. Personnel Committee -- No Report.
  - C. Public Relations --No Report.
  - D. Scholarship committee – Scholarship awarded for AY 16-17.
- V. New business
  - A. Scholarship Award (Angie Campbell) – This year's winner is Michelle Morgan. A certificate was presented and thank you note from the winner was circulated to those present.
  - B. Meaningful and positive image (Angie Campbell) -- President Glassman's goal is for all campus faculty and staff to present and promote a meaningful and positive image of EIU.
    - a. Staff Senate Shout-Out page is one avenue to do this (<https://www.eiu.edu/apps/shouts/>).
    - b. Council members are charged with thinking of ways we can address this goal and to encourage all staff to submit suggestions to the Council's online suggestion box (<http://castle.eiu.edu/~council/suggestion.php>).
  - C. HR and VPBA update (Linda Holloway) –
    - a. Insurance premiums are most likely going to increase this fall. Estimates are anywhere from 2 to 3 times the current amount. It is anticipated that a variety of plans with various cost points will be offered to all employees. Information will be distributed as it becomes available. No word on how this increase may affect retired employees with 20 plus years of service.
    - b. Employees who will be impacted by changes to the new overtime law have been identified by Human Resources and those lists have been given to the appropriate Vice Presidents. This law applies to exempt employees working 40 or more hours per week. Salaries and position descriptions will need to be reviewed to ensure they meet the criteria (i.e. minimum salary \$47,400, supervisory responsibility and autonomy in decision making, etc.).

- c. Parking passes are available for purchase on PAWS for AY 16-17.
- d. Stop-gap funding is trickling in, but we are still not out of the woods. There has been no discussion in Springfield due to upcoming elections.
- e. Enrollment is approximately 6877 for Fall (unofficial).
- f. Ongoing research is being conducted on the official role of Civil Service Council as it relates to Negotiated staff.
- g. The procedure to replace the vacant EAC Representative position for EIU is being investigated with hopes of having someone in place before the September meeting.

VI. Motion to Adjourn (Nichols/Sanders). The meeting was adjourned at 9:15 am.

Upcoming Meetings: All meetings are held at 7<sup>th</sup> Street Underground Loft

September 13, 2016

October 11, 2015

November 8, 2016

December 13, 2016

All non-negotiated Civil Service employees are welcome and encouraged to attend.