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September 9, 2014

Civil Service Council

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Civil Service Council Minutes
September 9, 2014
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Rhonda Nichols, Bryan Callaway, Anthony Redding, Laura Smith, Jerri Hinton, John Sigler, Dan Crews, Cay Kolling, Donna Noffke.

Member's Absent:

Michelle Morgan, Melissa Gordon, Melissa Coleman.

Guests Present:

Paul McCann, Interim Vice President, Business Affairs; Richard Enyard, Director of Human Resources; Kelly Simmonds, Human Resource Officer;

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. August minutes approved electronically on August 20.
- III. Guest: Scott Hall, Ground Shop Supervisor.
 - A. Provided handout and discussed the maintenance and operations of the grounds department.
 - B. Provided the organizational chart, campus grounds statistics, past accomplishments as well as the current focus and planned improvements.
- IV. Treasurer Report
 - A. Scholarship fund – no update.
 - B. Operating Budget – no update.
- V. Old Business
 - A. Election Committee – none
 - B. Personnel Committee – none
 - C. Public Relations – Gathered more information for the mums project to raise money for our scholarship fund. Rhonda Nichols made a motion for the committee to proceed, Jerri Hinton seconded the motion. All in favor and none opposed. Committee to proceed with fundraiser. Details will be forwarded to council when finalized and all should participate in sales.
 - D. Scholarship committee – none
- VI. New business
 - A. Deck the Halls for homecoming to be extended to the whole community. Trying to get the community involved more with EIU events. More information to follow.
 - B. Presidential Search – open forum today to meet the search firm, Korn Ferry, and to discuss any questions or concerns.
 - C. Jenny Stout submitted an application to fill an Academic Affairs opening on the council. Angie Campbell made a motion to accept the nomination. All in favor, none opposed. Application accepted.
 - D. HR Update (Enyard):
 - a. Compensation manager duties currently being handled by Dr. Enyard.
 - E. VPBA Update (McCann):
 - a. President Perry reserves the right to address any questions and/or concerns concerning the email sent out on September 5, 2014 addressing the budget update. However, due to the savings from attrition, cutting

travel, operating costs and expenditures, personnel cuts were kept to a minimum.

- b. Budgets should be approved within the next couple of weeks.
- c. Expecting an 8.8% decrease in enrollment.
- d. Search for new Environmental Health & Safety Officer moving forward.
- e. Salary study is still on the table but hands tied due to budget crunch.
- f. Desk audits: draft policy on Paul McCann's desk. He and Dr. Lord will review and final copy will be posted for campus.

VII. Motion to Adjourn (Sigler/Hinton). The meeting was adjourned at 09:55 am.

Upcoming Meetings:

October 14, 2014 – Rathskeller Loft

November 11, 2014 – Oakland Room

December 9, 2014 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.