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June 2, 2009

Civil Service Council

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**Civil Service Council Minutes**  
**June 2, 2009**  
**Schahrer Room, MLK Union**  
**8:30 am**

**Members Present:**

Angie Campbell, Allen Bryant, Melissa Coleman, Mai Dao, Jerry Drummond, Tami Duzan, Paula Embry, Melissa Gordon, Judy Konrad, Amy Richardson, Janet Werden, and Julie Winnett

**Members Absent:**

Andrew Clapp, Patty Hood, Tim Lewis, Michelle Morgan, Cindy Starwalt, Jenny Stout, and Julie Wilkerson

**Guests Present:**

Sandy Bowman, Interim Assistant Director, Human Resources; Steve Lane, Compensation Manager, Human Resources, Laurie Neese, ITS; Chuck Phillips, Director, Human Resources; Jessie Shuemaker, Intern, Human Resources

- I. Angie Campbell, President, called the meeting to order at 8:35 am.
- II. Minutes from the May meeting were approved and have been posted to the website.
- III. Guest speaker (Lane)  
Spoke to the council about a Superior Performance Recognition Program, which is in the planning stages.
- IV. Guest speaker (Phillips)
  - a. Performance Evaluations are due by June 30, 2009.
  - b. Supervisors may use the new or old form which is available online.
- V. Committee Reports
  - a. Election Committee: No report
  - b. Personnel Committee (Gordon) - No Report
  - c. Salary Plan Committee - No Report
  - d. Special Committees:
    1. Constitution Committee (Duzan)  
Committee is making some final changes. Will send the council the final to review and vote on.
    2. Scholarship Committee - No Report
    3. Public Relations Committee (Coleman)  
The spring picnic was successful. There were well over 100 in attendance.
- VI. New Business – (Campbell)
  - a. Task force is being developed in order to gather more information for the daycare.
  - b. Master plan is being updated for the next 10 years.
  - c. The bills for the new energy center passed.
  - d. Paul McCann is working on the cell phone policy.
  - e. Council of Councils will be held on Oct. 23, 2009 at Edwardsville.
  - f. Departments are currently being converted to the new Panther email system.

Motion to adjourn: The meeting was adjourned at 10:14 am (Richardson/Konrad)

Respectfully submitted,

Amy Richardson  
Secretary

The next scheduled Civil Service Council meeting is Tuesday, July 7, 2009 at 8:30 am in the Schahrer Room, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.